

# Application for Admission

## Application Instructions for Admission or Readmission Full or Part-time Students

**• First-time, second-degree, and readmitted students:**

SUNY Orange is an open admission institution unless otherwise stated.

- Send a completed application and non-refundable \$30 fee (or a \$20 fee for readmission) to:

Office of Admissions  
SUNY Orange  
115 South Street  
Middletown, NY 10940

**Multiple Degree Applicants:** Earn additional degrees when the areas in which the degrees are earned are determined to be separate and distinct by relevant department chairpersons and approved by the Vice President for Academic Affairs. (See college catalog at [www.sunyorange.edu/](http://www.sunyorange.edu/) for more details.)

**Official High School Transcript and/or High School Equivalency Diploma:** Applicants must send an official high school transcript (must have seal & be mailed directly from the high school) or a notarized copy of the official GED diploma. Official copies of GED diplomas and scores may be obtained from the University of the State of New York, State Education Dept., Bureau of High School and Professional Testing.

**Transfer Students:** Applicants for transfer must submit official high school and all college transcripts for awarding transfer credits and granting Assessment Waivers. Students who want credit for AP courses should send a score report with a grade of 3 or better to the address above. AP English scores must be accompanied by a written essay.

**Financial Aid** cannot be awarded until we have proof of high school graduation (high school transcript or GED and scores) as per Federal regulations. Social security number is required for financial aid processing.

**Non-High School Graduates (no GED):** Please call the Admissions Office at 341-4030 for information on the 24 Credit Hour Program. A student can earn an equivalency diploma and college credits at the same time.

**College Experience Program:** Students wanting to take college courses while still in high school call 341-4030 for a special College Experience Program application or visit us at [www.sunyorange.edu](http://www.sunyorange.edu).

**Home Schooled Students:** The SUNY Orange Admissions Office has an expertise in working with home schooled students and their families. Call the Admissions Office to schedule an appointment for an interview at 341-4030.

**Application Deadlines:**

- Open Admission programs:
  - Fall semester: August 21
  - Spring semester: January 11
  - Summer session I: May 25
  - Summer session II: June 20
  - Summer session III: July 2

Health Professions programs:  
Fall semester: February 1

Honors Program:  
Fall semester: June 15  
Spring semester: December 1  
Summer sessions: May 1

International students (non-immigrants):  
Fall semester: June 1  
Spring semester: October 1

**Academic Program Choices:** For degree and certificate listings and program guidelines, please refer to page 13 in the Viewbook. **Choose only one program.**

Use the information below for corresponding questions on the application:

**+Academic History Codes:**

1. New student who never attended college after high school and/or took college courses while still enrolled in high school.
2. Transfer student, first application to Orange.
3. Former part-time Orange student out one or more semesters; not attended another college.
4. Orange student, part-time last semester, now applying for formal admissions to College curriculum.
5. Orange post graduate.
6. Readmitted Orange student who has not attended another college since leaving Orange.
7. Readmitted Orange student now transferring from another college.

**++ Campus Location Code:**

- ONC - On-campus (Middletown)
- NEW - Newburgh Extension Ctr.
- PJ - Port Jervis High School
- MON -Monroe-Woodbury H.S.
- WAR - Warwick Valley H.S.

**2007-2008**

**Full-Time Student Tuition** (12+ credits)  
(per semester)

New York State Resident . . . . \$1550.00  
Non-Resident . . . . .3100.00

**Part-Time Student Tuition** (per credit hr)

New York State Resident . . . . .130.00  
Non-Resident . . . . .260.00

# Academic Programs, Degrees and Certificates

## Special Instructions for International and Non-Citizen Applicants:

Follow the general instructions for completing the application. In addition, read the instructions below and follow those that pertain to you.

\* Permanent residents, and others who have immigrant status, with high school diplomas from foreign countries must file original records of their high school credentials, including mark sheets. If the original records are not in English, the records must be translated into English by the applicant's national consulate or an official translating agency. A list of these agencies is available in the Admissions Office. Applicants from outside the U.S. should not send their application to their high school.

\* Applicants who wish to transfer university credits earned outside of the U.S. must have their credentials evaluated by an authorized credentials agency. World Education Services is recommended. You may call them at 1-800-937-3895 or visit their website at [www.wes.org](http://www.wes.org). Be sure to request a course-by-course report.

\* International applicants applying for a student visa (F-1), or those who are currently attending a U.S. college and wish to transfer to Orange County Community College on a student visa, must complete an International Student Application packet. The packet can be obtained in person, or by mail, at the address in item #1 in these instructions.

\* Students with Tourist Visas (B-1, B-2) - U.S. immigration law states that people who arrived in the United States on a Tourist Visa on, or after, April 12, 2002, are not permitted to enroll in a full course of study.

\* Student and Exchange Visitor Information System (SEVIS) - As of January 30, 2003, it is mandated by law that this institution collect and report information for the U.S. Citizenship and Immigration Services (USCIS).

Enrolled international students will be responsible for keeping the the International Student Advisor apprised of information related to these new immigration laws.

## Associate in Arts Degree (A.A.)

The Associate in Arts Degree prepares students for transfer to baccalaureate programs. Transfer opportunities include:

Art  
Communication/Media  
Foundations for Criminal Justice  
English  
Foundations for Education/  
Humanities-Social Science  
(not JRTEP)  
Humanities  
History  
International Studies  
Jointly Registered Teacher Education  
Program/SUNY New Paltz (JRTEP)  
    B-2 Concentrations in English,  
        History, Spanish  
    1-6 Concentrations in English,  
        History, Spanish  
    7-12 Concentrations in English,  
        Social Studies, Spanish  
Physical Education  
Music  
Political Science  
Pre-Law  
Psychology  
Social Science  
Sociology  
Theater Arts

## Associate in Science Degree (A.S.)

The Associate in Science Degree prepares students for transfer to baccalaureate programs. Transfer opportunities include:

Accounting  
Biological Science  
Business Administration  
Chemistry  
Computer Science  
Criminal Justice  
Engineering Science  
Exercise Studies  
Foundations of Education/ Math-  
Science (not JRTEP)  
Geology  
Human Services  
Individual Studies  
Jointly Registered Teacher Education  
Program/SUNY New Paltz (JRTEP)  
    1-6 Concentrations in Biology  
        and Mathematics  
    7-12 Concentrations in Biology  
        and Mathematics  
Physical Education  
Physical Science      Mathematics  
Pre-Chiropractic      Pre-Dental  
Pre-Environmental    Pre-Forestry  
Pre-Medical           Pre-Veterinary

## Associate in Applied Science Degree (A.A.S.)

The Associate in Applied Science Degree programs provide two years of college-level studies with an emphasis on developing technical and professional competence for entry in a specific career.

Accounting  
Architectural Technology  
Business Management  
Computer Information Technology  
(CIT)—Networking  
Criminal Justice/Police  
Dental Hygiene\*  
Early Childhood Development & Care  
Electrical Engineering Technology—  
Telecommunications  
Marketing  
Medical Laboratory Technology\*  
Medical Office Assistant  
Nursing\*  
Occupational Therapy Assistant\*  
Office Technologies  
    Concentrations in: Legal Office  
    Assistant, Office Management,  
    Secretarial/Word Processing  
Performing Arts: Music  
    Concentrations in:  
    Jazz/Commercial, Music, Music  
    Business  
Physical Therapist Assistant\*  
Radiologic Technology\*  
Visual Communications

## Certificate Programs (Cert.)

Certificate programs prepare students for job entry skills at the collegiate level. The accelerated format of the certificate programs permit completion of study within one year.

Accounting Procedures  
Business Studies  
Clerical Office Assistant  
Early Childhood Development & Care  
Law Enforcement/Security  
Teaching Assistant

*\*These programs are selective admissions programs. Student must meet certain admission criteria prior to acceptance into the program.*



# Application for Admission 2007-2008

Apply online at [www.sunyorange.edu](http://www.sunyorange.edu)

*Thank you for your interest in SUNY Orange.*

**1. APPLICATION FOR:**  Degree-seeking Admission  Degree-seeking Readmission\*  Seeking a 2nd Degree\*  
\*Last date of attendance (mm/yy) \_\_\_\_\_

**2. DESIRED DATE OF ENTRY:**  Fall (Aug.-Dec.) 20\_\_  Summer I 20\_\_  
 Spring (Jan.-May) 20\_\_  Summer III 20\_\_  
 Summer II 20\_\_

**3. NAME:** \_\_\_\_\_  
First Middle Last Student Social Security Number (optional)  
If you have educational records under another name, please give former name: \_\_\_\_\_

**4. LEGAL ADDRESS:** \_\_\_\_\_  
Number and Street City State  
\_\_\_\_\_ Zip Code County How Long? From (month/year) To (month/year)

**5. MAILING ADDRESS:** \_\_\_\_\_  
(If different than above) Number and Street City State  
\_\_\_\_\_ Zip Code County How Long? From (month/year) To (month/year)

**6. PREVIOUS ADDRESS:** \_\_\_\_\_  
(If at above address less than 2 years) Number and Street City State  
\_\_\_\_\_ Zip Code County How Long? From (month/year) To (month/year)

**7. TELEPHONE:** (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_  
Area Code and Number Area Code and Number Area Code and Number

**8. E-MAIL ADDRESS:** \_\_\_\_\_

**9. BIRTH DATE:** Month \_\_\_\_ Day \_\_\_\_ Year \_\_\_\_ **10. SEX:** Female Male **11. VETERAN:** Yes No

**12. CITIZEN OF U.S.:** Yes No **If no,** are you a permanent resident? Yes No

**If yes,** please provide your alien registration number, A \_\_\_\_\_, and your native country \_\_\_\_\_

If you are not a permanent resident, have you applied for permanent residency? Yes No

If you are not a permanent resident indicate your visa type. (If you need a student visa check F-1.)

F-1 H-4 J-1 A-2 Other \_\_\_\_\_

Country of birth \_\_\_\_\_ Country of citizenship, if different \_\_\_\_\_

Applicants requiring an F-1 visa please provide your permanent address outside the U.S.:

\_\_\_\_\_ Number & Street City State/Province Postal Code Country

**F-1's only:** Date latest Test of English as a Foreign Language (TOEFL) was, or will be, taken (include year). \_\_\_\_\_/\_\_\_\_\_  
Month Year

**13. ACADEMIC PROGRAM CHOICE: (See page 13 in Viewbook)**

This MUST be filled in - Please be specific: \_\_\_\_\_

**14. STATUS:**  Full-time  Part-time **15. Academic History Code** \_\_\_\_\_ **16. Campus Location Code** \_\_\_\_\_  
(12-18 Credits) (1-11½ Credits) (see instructions \*) (see instructions \*\*)

APPLICATION CONTINUED (OVER)

**17. GRADUATION INFORMATION:**

- a. Are you a high school graduate or expect to graduate this year?  Yes  No
- b. If yes, give date (mm/yr) \_\_\_\_\_ Give name and address of graduating high school  
 \_\_\_\_\_  
 \_\_\_\_\_
- c. Are you a homeschooled student?  Yes  No
- d. Type of Diploma: (Check One)  Regents  Regents, with Advanced Standing  Regents, with Honors  Local
- e. Do you hold a high school equivalency (GED) diploma?  Yes  No If yes, give date (mm/yy) \_\_\_\_\_  
 Name of State Issuing GED \_\_\_\_\_
- f. If you've taken AP or IB courses, check appropriate box(es):  AP \_\_\_\_\_  IB \_\_\_\_\_  
 How many? How many?

**18. HONORS PROGRAM:**  **Check here if you wish to be considered for our Honors Program**  
(see page 28 in the Viewbook for admission requirements)

**19. TRANSFER STUDENTS:**

List all colleges and universities previously attended, including Orange. Please check colleges from which you wish to transfer credit.

Name of Institution	City	State	Dates Attended	Credits Earned
<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	_____	_____	_____	_____

**20. IN AN EMERGENCY, PLEASE CONTACT:**

NAME \_\_\_\_\_ TELEPHONE (Home) \_\_\_\_\_ (Work) \_\_\_\_\_  
First Last Area Code and Number Area Code and Number

**21. OPTIONAL:** Your responses to the following questions are strictly voluntary and will have no impact on your admission status. They are used solely for statistical reporting and providing assistance.

- \* Check box if you wish to identify yourself as:  White, non-Hispanic  Black, non-Hispanic  Hispanic  
 Asian or Pacific Islander  American Indian or Native Alaskan
- \* Check box if you wish to identify yourself as:  Physically Disabled  Learning Disabled
- \* Check this box if you wish to identify yourself as the recipient, or future recipient, of an IEP (Individualized Education Plan Diploma):  Year of Issue \_\_\_\_\_

**22. CERTIFICATION:** I hereby certify that all information supplied by this application is accurate and complete. I understand that falsifying any part of this application will result in cancellation of admission.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

*Orange County Community College is an equal opportunity/affirmative action institution. In accordance with Federal regulations, the New York State Human Rights Law and Section 504 of the Rehabilitation Act of 1973, Orange County Community College does not discriminate on the basis of age, color, religion, creed, disability, marital status, veteran status, national origin, race, gender, or sexual orientation in employment or in the educational programs and activities which it operates.*

How did you hear about SUNY Orange? (Please check all appropriate responses.)

- Mail  Newspaper  Radio/TV  Website/E-Mail  Parent/Friend
- School Counselor  Liberty Partnership Program  Other \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>
CODE # _____
LETTER _____