Application for Admission
Application Instructions for Admission or Readmission
Full or Part-time Students

- First-time, second-degree, and readmitted students: SUNY Orange is an open admission institution unless otherwise stated.
- Send a completed application and non-refundable $30 fee (or a $20 fee for readmission) to:
  Office of Admissions
  SUNY Orange
  115 South Street
  Middletown, NY 10940

Multiple Degree Applicants: Earn additional degrees when the areas in which the degrees are earned are determined to be separate and distinct by relevant department chairpersons and approved by the Vice President for Academic Affairs. (See college catalog at www.sunyorange.edu/ for more details.)

Official High School Transcript and/or High School Equivalency Diploma: Applicants must send an official high school transcript (must have seal & be mailed directly from the high school) or a notarized copy of the official GED diploma. Official copies of GED diplomas and scores may be obtained from the University of the State of New York, State Education Dept., Bureau of High School and Professional Testing.

Transfer Students: Applicants for transfer must submit official high school and all college transcripts for awarding transfer credits and granting Assessment Waivers. Students who want credit for AP courses should send a score report with a grade of 3 or better to the address above. AP English scores must be accompanied by a written essay.

Financial Aid cannot be awarded until we have proof of high school graduation (high school transcript or GED and scores) as per Federal regulations. Social security number is required for financial aid processing.

Non-High School Graduates (no GED): Please call the Admissions Office at 341-4030 for information on the 24 Credit Hour Program. A student can earn an equivalency diploma and college credits at the same time.

College Experience Program: Students wanting to take college courses while still in high school call 341-4030 for a special College Experience Program application or visit us at www.sunyorange.edu.

Home Schooled Students: The SUNY Orange Admissions Office has an expertise in working with home schooled students and their families. Call the Admissions Office to schedule an appointment for an interview at 341-4030.

Application Deadlines:
Open Admission programs;
  Fall semester: August 21
  Spring semester: January 11
  Summer session I: May 25
  Summer session II: June 20
  Summer session III: July 2

Health Professions programs:
  Fall semester: February 1

Honors Program:
  Fall semester: June 15
  Spring semester: December 1
  Summer sessions: May 1

International students (non-immigrants):
  Fall semester: June 1
  Spring semester: October 1

Academic Program Choices: For degree and certificate listings and program guidelines, please refer to page 13 in the Viewbook. Choose only one program.
Use the information below for corresponding questions on the application:

+Academic History Codes:
1. New student who never attended college after high school and/or took college courses while still enrolled in high school.
2. Transfer student, first application to Orange.
3. Former part-time Orange student out one or more semesters; not attended another college.
4. Orange student, part-time last semester, now applying for formal admissions to College curriculum.
5. Orange post graduate.
6. Readmitted Orange student who has not attended another college since leaving Orange.
7. Readmitted Orange student now transferring from another college.

++ Campus Location Code:
  ONC - On-campus (Middletown)
  NEW - Newburgh Extension Ctr.
  PJ - Port Jervis High School
  MON - Monroe-Woodbury H.S.
  WAR - Warwick Valley H.S.

2007-2008
Full-Time Student Tuition (12+ credits) (per semester)
New York State Resident . . . . $1550.00
Non-Resident . . . . . . . . . . . . . 3100.00

Part-Time Student Tuition (per credit hr)
New York State Resident . . . . 130.00
Non-Resident . . . . . . . . . . . . . 260.00
Academic Programs, Degrees and Certificates

Special Instructions for International and Non-Citizen Applicants:

Follow the general instructions for completing the application. In addition, read the instructions below and follow those that pertain to you.

* Permanent residents, and others who have immigrant status, with high school diplomas from foreign countries must file original records of their high school credentials, including mark sheets. If the original records are not in English, the records must be translated into English by the applicant's national consulate or an official translating agency. A list of these agencies is available in the Admissions Office. Applicants from outside the U.S. should not send their application to their high school.

* Applicants who wish to transfer university credits earned outside of the U.S. must have their credentials evaluated by an authorized credentials agency. World Education Services is recommended. You may call them at 1-800-937-3895 or visit their website at www.wes.org. Be sure to request a course-by-course report.

* International applicants applying for a student visa (F-1), or those who are currently attending a U.S. college and wish to transfer to Orange County Community College on a student visa, must complete an International Student Application packet. The packet can be obtained in person, or by mail, at the address in item #1 in these instructions.

* Students with Tourist Visas (B-1, B-2) - U.S. immigration law states that people who arrived in the United States on a Tourist Visa on, or after, April 12, 2002, are not permitted to enroll in a full course of study.

* Student and Exchange Visitor Information System (SEVIS) - As of January 30, 2003, it is mandated by law that this institution collect and report information for the U.S. Citizenship and Immigration Services (USCIS).

Enrolled international students will be responsible for keeping the International Student Advisor apprised of information related to these new immigration laws.

Associate in Arts Degree (A.A.)
The Associate in Arts Degree prepares students for transfer to baccalaureate programs. Transfer opportunities include:

- Art
- Communication/Media
- Foundations for Criminal Justice
- English
- Foundations for Education/Humanities-Social Science (not JRTEP)
- Humanities
- History
- International Studies
- Jointly Registered Teacher Education Program/SUNY New Paltz (JRTEP)

B-2 Concentrations in English, History, Spanish
1-6 Concentrations in English, History, Spanish
7-12 Concentrations in English, Social Studies, Spanish

Physical Education
- Music
- Political Science
- Pre-Law
- Psychology
- Social Science
- Sociology
- Theater Arts

Associate in Science Degree (A.S.)
The Associate in Science Degree prepares students for transfer to baccalaureate programs. Transfer opportunities include:

- Accounting
- Biological Science
- Business Administration
- Chemistry
- Computer Science
- Criminal Justice
- Engineering Science
- Exercise Studies
- Foundations of Education/Math-Science (not JRTEP)

- Geology
- Human Services
- Individual Studies
- Jointly Registered Teacher Education Program/SUNY New Paltz (JRTEP)

1-6 Concentrations in Biology and Mathematics
7-12 Concentrations in Biology and Mathematics

Physical Education
- Physical Science
- Pre-Chiropractic
- Pre-Environmental
- Pre-Medical
- Pre-Veterinary

Associate in Applied Science Degree (A.A.S.)
The Associate in Applied Science Degree programs provide two years of college-level studies with an emphasis on developing technical and professional competence for entry in a specific career.

- Accounting
- Architectural Technology
- Business Management
- Computer Information Technology (CIT)—Networking
- Criminal Justice/Policing
- Dental Hygiene*
- Early Childhood Development & Care
- Electrical Engineering Technology—Telecommunications
- Marketing
- Medical Laboratory Technology*
- Medical Office Assistant
- Nursing*
- Occupational Therapy Assistant*
- Office Technologies
- Concentrations in: Legal Office Assistant, Office Management, Secretarial/Word Processing
- Performing Arts: Music
- Concentrations in: Jazz/Commercial, Music, Music Business
- Physical Therapist Assistant*
- Radiologic Technology*
- Visual Communications

Certificate Programs (Cert.)
Certificate programs prepare students for job entry skills at the collegiate level. The accelerated format of the certificate programs permit completion of study within one year.

- Accounting Procedures
- Business Studies
- Clerical Office Assistant
- Early Childhood Development & Care
- Law Enforcement/Security
- Teaching Assistant

*These programs are selective admissions programs. Student must meet certain admission criteria prior to acceptance into the program.
Application for Admission
2007-2008

Apply online at www.sunyorange.edu

Thank you for your interest in SUNY Orange.

1. APPLICATION FOR: ☐ Degree-seeking Admission ☐ Degree-seeking Readmission* ☐ Seeking a 2nd Degree*
   *Last date of attendance (mm/yy) _____________________

2. DESIRED DATE OF ENTRY: ☐ Fall (Aug.-Dec.) 20 ___ ☐ Summer I 20 ___
   ☐ Spring (Jan.-May) 20 ___ ☐ Summer II 20 ___
   ☐ Summer III 20 ___

3. NAME: ________________________________
   First   Middle   Last   Student Social Security Number (optional)
   If you have educational records under another name, please give former name: ________________________________

4. LEGAL ADDRESS:
   Number and Street ________________________________
   City ____________________________________________
   State __________________________________________
   Zip Code ________________________________________
   County _________________________________________
   How Long? __________________ From (month/year) To (month/year)

5. MAILING ADDRESS:
   (If different than above)
   Number and Street ________________________________
   City ____________________________________________
   State __________________________________________
   Zip Code ________________________________________
   County _________________________________________
   How Long? __________________ From (month/year) To (month/year)

6. PREVIOUS ADDRESS:
   (If at above address less than 2 years)
   Number and Street ________________________________
   City ____________________________________________
   State __________________________________________
   Zip Code ________________________________________
   County _________________________________________
   How Long? __________________ From (month/year) To (month/year)

7. TELEPHONE: (Home) _____________________________ (Work) _____________________________ (Cell)
   Area Code and Number ___________ ___________ ___________

8. E-MAIL ADDRESS: ______________________________

9. BIRTH DATE: Month _____ Day _____ Year _____

10. SEX: ☐ Female ☐ Male

11. VETERAN: ☐ Yes ☐ No

12. CITIZEN OF U.S.: ☐ Yes ☐ No    If yes, are you a permanent resident? ☐ Yes ☐ No
   If yes, please provide your alien registration number, A ________________ and your native country __________________
   If you are not a permanent resident, have you applied for permanent residency? ☐ Yes ☐ No
   If you are not a permanent resident indicate your visa type. (If you need a student visa check F-1.)
   ☐ F-1 ☐ H-4 ☐ J-1 ☐ A-2 ☐ Other_______________

   Applicants requiring an F-1 visa please provide your permanent address outside the U.S.:
   Number & Street ________________________________
   City ____________________________________________
   State/Province _________________________________
   Postal Code ____________________________________
   Country _______________________________________
   F-1's only: Date latest Test of English as a Foreign Language (TOEFL) was, or will be, taken (include year). ______/_____
   Month Year

13. ACADEMIC PROGRAM CHOICE: (See page 13 in Viewbook)
   This MUST be filled in - Please be specific: ____________________________________________________

14. STATUS: ☐ Full-time (12-18 Credits) ☐ Part-time (1-11½ Credits)

15. Academic History Code ________ 16. Campus Location Code ________

(see instructions *) (see instructions **)
17. GRADUATION INFORMATION:
   a. Are you a high school graduate or expect to graduate this year?  ❑ Yes  ❑ No
   b. If yes, give date (mm/yr) _________  Give name and address of graduating high school
   c. Are you a homeschooled student?  ❑ Yes  ❑ No
   d. Type of Diploma: (Check One)  ❑ Regents  ❑ Regents, with Advanced Standing  ❑ Regents, with Honors  ❑ Local
   e. Do you hold a high school equivalency (GED) diploma?  ❑ Yes  ❑ No  If yes, give date (mm/yy) ______________
      Name of State Issuing GED___________
   f. If you’ve taken AP or IB courses, check appropriate box(es):  ❑ AP ________  ❑ IB ________
      How many? How many?

18. HONORS PROGRAM:  ❑ Check here if you wish to be considered for our Honors Program
   (see page 28 in the Viewbook for admission requirements)

19. TRANSFER STUDENTS:
   List all colleges and universities previously attended, including Orange.  Please check colleges from which you wish to transfer credit.

   Name of Institution  City  State  Dates Attended  Credits Earned
   ❑  __________________________________________________________
   ❑  __________________________________________________________
   ❑  __________________________________________________________
   ❑  __________________________________________________________

20. IN AN EMERGENCY, PLEASE CONTACT:

   NAME ______________________________________________  TELEPHONE (Home) ______________  (Work) ______________
   First Last Area Code and Number  Area Code and Number

21. OPTIONAL:  Your responses to the following questions are strictly voluntary and will have no impact on your admission status. They are used solely for statistical reporting and providing assistance.
   * Check box if you wish to identify yourself as:  ❑ White, non-Hispanic  ❑ Black, non-Hispanic  ❑ Hispanic
      ❑ Asian or Pacific Islander  ❑ American Indian or Native Alaskan
   * Check box if you wish to identify yourself as:  ❑ Physically Disabled  ❑ Learning Disabled
   * Check this box if you wish to identify yourself as the recipient, or future recipient, of an IEP (Individualized Education Plan Diploma):
      ❑ Year of Issue ________

22. CERTIFICATION:  I hereby certify that all information supplied by this application is accurate and complete. I understand that falsifying any part of this application will result in cancellation of admission.

   SIGNATURE ______________________________________________  DATE ______________________________

Orange County Community College is an equal opportunity/affirmative action institution. In accordance with Federal regulations, the New York State Human Rights Law and Section 504 of the Rehabilitation Act of 1973, Orange County Community College does not discriminate on the basis of age, color, religion, creed, disability, marital status, veteran status, national origin, race, gender, or sexual orientation in employment or in the educational programs and activities which it operates.

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**How did you hear about SUNY Orange?** (Please check all appropriate responses.)

❑ Mail  ❑ Newspaper  ❑ Radio/TV  ❑ Website/E-Mail  ❑ Parent/Friend
❑ School Counselor  ❑ Liberty Partnership Program  ❑ Other______________

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**FOR OFFICE USE ONLY**

CODE # _____________________  LETTER ____________________