

MEDICAL OFFICE ASSISTANT

"My goal of a career in the field of medicine is finally being realized. I feel confident that I will enter the work force as a much-valued professional thanks to the training and preparation of the Medical Office Assistant program offered at SUNY Orange."

Nicola Farro



Why Medical Office Assistant?

The number and variety of medical office environments are growing, from hospitals to long-term care facilities to health maintenance organizations, imaging centers and outpatient services. The medical office assistant career offers a broad array of jobs with skills to choose from any of the following fields—the choice is up to you.

- Medical billing
- Medical reports production
- Medical insurance reporting
- Medical records

Why Medical Office Assistant at SUNY Orange?

The answer is simple: success and cost! For more than 50 years we have been preparing students for careers as medical office assistants. Our outstanding success rate for job placement, along with our tremendously affordable tuition rates, makes SUNY Orange the logical place to start on the road to the office career you desire. If you desire to enter the workforce after a shorter period of education, we also offer a one-year Clerical Office Assistant certificate program that may be a better choice for you. We are small enough to give you individual attention and experienced enough to give you individual encouragement.

TOP 5 REASONS YOU SHOULD STUDY Medical Office Assistant AT SUNY ORANGE

- ⇒ Small classes, individual attention, accredited by the Association of Collegiate Business Schools and Programs (ACBSP).
- ⇒ The College offers modern office equipment in computer labs and online courses are available.
- ⇒ Medical office careers are listed as one of the "fastest growing" in the Hudson Valley.
- ⇒ Internship experiences complete the graduate's resume—some leading to jobs at physicians' offices, imaging centers or medical-related facilities.
- ⇒ Graduates can transfer to Franklin University to pursue an online bachelor's degree in applied management.