How to Log into Banner Self Service and SUNY Orange Email

1. Navigate to the college home page at www.sunyorange.edu

2. Click on the link for MySUNYOrange

3. On the login screen, enter the following info:
   - Your username is your A number
   - Your default password is your date of birth in 6 digits: MMDDYY
   - Example: A00177635
   - Example: If your date of birth is April 3rd, 1993, your password is 040393

Troubleshooting:

1. Your A number is located on your student ID card or class schedule
2. If you forgot your password, click on the “Forgot/Reset your password?” link. By answering your security questions, you can reset it.
3. If you still have problems, call the help desk at (845) 341-4749 or 4735 or email helpdesk@sunyorange.edu

Your email address can be found:
- On your MySUNYOrange homepage in the Gmail box
- In your Gmail inbox at the top of the page

Click on ANGEL to view course information
Click on BANNER to view academic information
Click on GMAIL to view your SUNY Orange email inbox
How To Find Your Academic Advisor

Your assigned Advisor is connected to your academic program and is the best resource for guidance and information about your program and field.

Go to www.sunyorange.edu
Click on MYSUNYORANGE (toward right corner of page) and log in
Click Student Academics tab on top of page
Select term under Academic Profile
Your assigned Advisor will be listed under Advisors

How To View Your Academic Transcript

You can print an unofficial copy of your transcript which provides information about what courses you have taken at Suny Orange, the grades you earned, and your GPA.

Go to www.sunyorange.edu
Click on MYSUNYORANGE (toward right corner of page) and log in
Click Student Academics tab on top of page
Select Term under Academic Profile
Select Transcript located at the bottom of your academic profile
Click submit on the Academic Transcript Options page

To prepare for your advising session, use your transcript to check off current and completed courses on your program sheet. You can find your program sheet in the online college catalog (SUNY Orange webpage under “Academics”) or at the Academic Advising Office. You can also use Degree Works, which is located under the Student Academics tab in your MySUNYOrange account.

How To Check The Online Schedule Of Classes In Banner

To prepare for your advising session, review the online schedule of classes and create a draft schedule.

Go to www.sunyorange.edu
Click on MYSUNYORANGE (toward right corner of page) and log in
Click Student Academics tab on top of page
Under the Registration section select Course Schedule Search
Select a Semester
Select Advanced Search
Select Subject Area and Course Number
Select Section Search (bottom of page)

You can search by Campus to look for course offerings at a specific campus or off-site location and by Session to look for day or evening classes. You can also search by Instructor or by Attribute Type.