

**Instructions for Pursuing NYS Teacher Certification
(if you already have a degree or many college credits)**

- Log on to www.highered.nysed.gov/tcert.
- Click on Teaching in New York; scroll down and select “Which Pathway is Right for Me?”.
- Choose one of the nine Candidate Profiles and proceed from there.
- After you have registered, call or email Charlotte Zupetz, Regional Teacher Certification Officer for Orange and Ulster Counties, at 845-291-0100 ext 10140 or czupetz@ouboces.org.
- Once Charlotte Zupetz has let you know what requirements you need to fulfill, log onto www.sunyorange.edu/education and see which classes we offer which may fulfill a requirement you need.
- If we have classes that you need you may complete up to 11.5 credits as a non-degree-seeking part-time student before you are required to apply for formal admission to the College. However, please note that students who have not applied for admission to a degree program are unable to apply for financial aid.

If you should decide to complete an Associates degree program at the college:

- Apply to SUNY Orange. Once accepted, have your transcripts evaluated. You will then be assigned an education advisor at Orange.
- The Jointly Registered Teacher Education Program (JRTEP) is designed for students who plan to transfer to SUNY New Paltz. Courses in the JRTEP may transfer to other SUNY four-year education programs.
- The Liberal Arts and Sciences: Foundations in Education program is for students who will earn their four-year degree at any other college.

If you have further questions, call the SUNY Orange Education Department at 845-341-4054 or email dianne.gersbeck@sunyorange.edu.