How to Accept/Decline Student Loans / Work Study  www.sunyorange.edu

- Click “MY SUNY ORANGE”

- Log in here

Your user name is your A number. Example: A00123456

Your default password is your date of birth in 6 digits: MMDDYY
Example: If your birth date is April 4, 1996 your password is 040496

NOTE: If you change your password, record the NEW one somewhere safe. SUNY Orange cannot retrieve your new password.

*note username and password directions

** Banner Self-service is not compatible with all web browsers, if you experience any problems you may use the computers in the College Library or Student Success Center.

- Click on “Banner”

- Click on “Financial Aid” (from TABs or List)
• Click on “Award”

• Click on “Award for Aid Year”

• Select Aid Year

• Submit

• Click on the “Accept Award Offer” TAB
  Scroll Down to Award Decision

• Accepting Partial Award(s)
  ➢ Choose Decision
  ➢ Enter in Amt. to accept
  ➢ Submit Decision

• Accepting awards in FULL
  ➢ Accept Full Amt. of Awards