Information Commons

Physical Setting

Located on the first floor of the Library, the Information Commons (IC) is an integrated facility designed to be flexible and to support a variety of activities. In the main space, the computers are set-up on open circular tables to encourage collaboration, yet accommodate individual work. A quiet computer lab is available and located adjacent to the open area.

Two large classrooms surround the open area and can be scheduled by college faculty, departments and offices for the delivery of workshops, classes or other activities related to the educational process.

Assistance is readily available from trained professionals staffing the Help Desk at the entrance of the IC.

Services and Activities

• Research and reference assistance from trained librarians
• Assistance with IC technology
• Information Literacy Instruction
• Workshops and training sessions
• Cultural enrichment programs
• 34 computer workstations offering combined access to productivity applications, internet and research databases
• 25 additional computer workstations housed in a separate quiet lab space
• Netbook and Laptop computers available to borrow with student ID.
• Wireless capability
• Group study space

General Use Policies

• IC computers are available to all SUNY Orange students, faculty and staff during regular library hours
• Computers are available on a first-come-first-serve basis and can not be reserved
• Use of the IC computers is restricted to college affiliated patrons as determined by the SUNY Orange Computer Usage Policy
• Research and reference use takes priority over non-academic use
• Guest User Permissions are available and can be obtained from IC staff

Classroom Use Policy

Library classroom 102 is designed primarily for programs and functions which further the goals of the Library. When not being used by the Library the rooms are available on the following basis:

• Library Instruction takes priority over other uses.
• The use must support the educational mission of the Information Commons.
• Groups may request to use the rooms no more than twice a month within a given semester.
• Exceptions to this policy will be scheduled at the discretion of the Information Commons Librarian.