



Planning your Semester Class Schedule

We are expanding our offerings to include more in-person, on-campus and “Hybrid” classes. Our distance learning classes will be taught in different formats to accommodate students’ preferences and learning needs. On the **Advanced Search** page of the online class schedule, you will find the *Campus* and *Instructional Method* search options below to help guide your class search:

Campus	Instructional Method (where and how your class will be taught)
M= Middletown campus	<ul style="list-style-type: none"> • Traditional: in-person instruction, on-campus, weekly on designated days and times. • Hybrid: mix of in-person, on-campus and online learning that integrates some on-campus synchronous (real-time) instruction at the designated days/times indicated on the schedule and some asynchronous (ASYNCH or on your own time) instruction.
N= Newburgh campus	<ul style="list-style-type: none"> • Traditional: in-person instruction, on-campus, weekly on designated days and times. • Hybrid: mix of in-person, on-campus and online learning that integrates some on-campus synchronous (real-time) instruction at the designated days/times indicated on the schedule and some asynchronous (ASYNCH or on your own time) instruction.
V= Virtual campus	<ul style="list-style-type: none"> • Distance Learning Asynchronous: fully remote/online learning with asynchronous instruction (VIR WWW or on your own time). There are no designated days/times for real-time instruction; while you work with your instructor to learn, you do not see your instructor. • Distance Learning Synchronous: remote synchronous (RS)/online learning with real-time instruction (synchronous). You meet with the instructor, weekly, at the designated days/times indicated on the schedule. • Distance Learning Synchronous & Asynchronous: remote/online learning that integrates remote synchronous (RS or real-time) instruction at the designated days/times (that’s when you see your instructor) indicated on the schedule and asynchronous (ASYNCH or on your own time) instruction.
O= Off campus: In-person component will be held at a location other than our Middletown or Newburgh campuses.	

1. On the **Advanced Search** page, select a Subject and/or Course Number.
2. Utilize the key above to narrow your class search or utilize the default search options.
3. Then, click **Section Search** at the bottom of the page.
4. The next page, **Look up Classes**, provides *campus* and *instructional method* information under the **CMP** (campus) and **Location** columns.



Important considerations:

- Refer to our [campus maps](#) to locate your building and parking lot in advance when scheduling on-campus classes.
- A [shuttle bus service](#) free of charge will be available between the Newburgh and the Middletown campus during the Fall and Spring semesters. Make sure to account for commuting time when creating your semester schedule.
- Take advantage of our [Chromebook Lending Program](#) if the primary device to access a remote/online class is a smart phone.
- Look up classes, *create a draft schedule* and bring it with you to your advising meeting. You don't need a PIN# to search classes.
- Your **PIN#** is provided by your assigned academic advisor (refer to your DegreeWorks worksheet). If you don't have an assigned academic advisor yet, drop into the Office of Academic Advising virtually or in person to meet with an advisor.
- **PINs** for online registration expire at the end of the first week of classes during the Fall & Spring semesters or after the first two days of classes during the summer sessions.
- Students can review their class schedule from their **Student Academics** tab by clicking “**View My Class Schedule.**”
- Students must check their final grades in **DegreeWorks** or transcript (Student Services and Resources tab) and make any necessary adjustments to their class schedules before classes for the next semester begin.

Searching classes by *Instructional Method* and/or *Campus*: review the following examples to help guide your class selection:

1) **Traditional Class:** classes are taught on campus. You can search Traditional classes by campus.

10240	ACC	153	QJK	N	4.000 Financial Accounting TR		pm	09:30	20	0	20	50	0	50	Josephina Vondras (P)	08/29-12/17	KAP 204
							am-11:20										
							am										
11106	ACC	154	CD	M	4.000 Managerial Accounting	MW	10:00	18	0	18	5	0	5	Thomas Stack (P)	08/29-12/17	HA 210	
							am-11:50										
							am										

- ❖ ACC 153 section QJK will meet on the Newburgh (N) campus on Tuesday and Thursday from 9:30- 11:20 in Kaplan 204.
- ❖ ACC 154 section CD will meet on the Middletown (M) campus on Monday and Wednesday from 10-11:50 in Harriman 210.



Another example of a **Traditional** class. This is a “paired” class:

10814	BIO	110	KM	M	3.000	Intro to Biology - Lecture - <u>Needs Lab Bio</u> <u>110 L12</u>	TR	12:00 pm- 12:50 pm	20	0	20	50	0	50	Michael R Weintraub (P)	08/29- 12/17	RCSE 116
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❖ BIO 110 section KM will meet on the Middletown (M) campus on Tuesday & Thursday from 12:00- 12:50 pm in Rowley Center 116.

Under the class title, it indicates that it requires the **lab** BIO 110 section **L12**. These classes are paired and the student *must schedule both classes together*. Scroll down to search for BIO 110 section **L12** under the “Sec” column.

17380	BIO	110	L12	M	0.000	Intro to Biology Lab - Needs Lecture BIO 110 KM	R	02:00 pm- 04:50 pm	20	0	20	50	0	50	Michael R Weintraub (P)	08/29- 12/17	RCSE 118
							R	02:00 pm- 04:50 pm							Michael R Weintraub (P)	08/29- 12/17	RCSE 122

The lab BIO L12 meets on the Middletown (M) campus on Thursdays from 2-4:50 pm in the Rowley Center 118 and Rowley Center 122. The lab may split into two rooms. The instructor will guide students to the appropriate venue.



2) **Hybrid Class:** classes require on campus and online (synch. or asynch.) teaching. You can search Hybrid classes by campus.

CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	Instructor	Date (MM/DD)	Location
17610	CRJ	101	QHO	N	3.000	Criminal Justice	W	02:00 pm- 03:15 pm	20	0	20	5	0	5	Timothy E Zeszutek (P)	08/29- 12/17	TWR 316
							TBA								Timothy E Zeszutek (P)	08/29- 12/17	ASYNCH

❖ CRJ 101 section QHO will meet in Newburgh on Wednesday from 2:00- 3:15 pm in Tower 316. This class also has an online asynchronous (ASYNCH) component where students will work *on their own time* based on the instructor's guidelines.

17267	HIS	101	F	M	3.000	United States History 1	MW	12:00 pm- 12:50 pm	20	0	20	50	0	50	Michael Bradley McCoy (P)	08/29- 12/17	LIB 130
							→ F	12:00 pm- 12:50 pm							Michael Bradley McCoy (P)	08/29- 12/17	RS

❖ HIS 101 section F will meet in Middletown on Monday & Wednesday from 12:00- 12:50 pm in the Library 130. This class also has an online remote synchronous (RS) or real time component on Friday from 12:00- 12:50 pm.



3) **Distance Learning Classes:** select from these instructional methods and/or search by selecting “Virtual Campus”.

❖ **Asynchronous:** Virtual campus; there are *no* designated times to meet (TBA). This class is online and the location is always virtual (VIR) or WWW.

11345	ART	101	DL1	V	3.000	Intro to Art Online.	TBA	20	0	20	50	0	50	Susan Miiller (P)	08/29-12/17	VIR WWW
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❖ **Synchronous:** Virtual campus. This class meets on Tuesday & Thursday from 12:30 to 1:45 pm. It is remote synchronous (**RS**)/online learning with real-time instruction.

10209	MAT	102	M	V	3.000	Intermediate Algebra	TR	12:30 pm-01:45 pm	20	0	20	50	0	50	David John Peterson (P)	08/29-12/17	RS
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❖ **Synchronous and Asynchronous:** Virtual campus. This class meets on Wednesday from 6:00 to 7:15 pm. It is remote synchronous (**RS**)/ online learning with real-time instruction and asynchronous (ASYNCH) where you learn *on your own time* based on your instructor’s guidelines.

17583	COM	101	EJ	V	3.000	This section is reserved for the Human Services Virtual Learning Community	W	06:00 pm-07:15 pm	0	0	0	50	0	50	Stephen A Hedderton (P)	08/29-12/17	RS
							TBA								Stephen A Hedderton (P)	08/29-12/17	ASYNCH

For any questions about this document or class delivery formats, drop into our virtual office (zoom link in your *Student Services Resources* page) or drop in person on either campus during [office walk-in hours](#) or email us at advising@sunyorange.edu.