

## 11.16.23 Academic Advising

### Waitlisting In SSB9: Student view:

Log into MySUNYOrange, Student Academics tab. In the Registration box, click Register for Classes. Select the Term and enter your PIN#

#### Registration

What would you like to do?

- [Prepare for Registration](#)  
View registration status, update student term data, and complete pre-registration requirements.
- [Register for Classes](#)  
Search and register for your classes. You can also view and manage your schedule.
- [Browse Classes](#)  
Looking for classes? In this section you can browse classes you find interesting.
- [View Registration Information](#)  
View your past schedules and your ungraded classes.
- [Plan Ahead](#)  
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- [Compliance Results](#)  
View Compliance Results from Registration.
- [SNAP Enrollment Verification Form](#)  
Use this Form when applying for SNAP benefits.

Click the Find Classes tab

#### Register for Classes

**Find Classes** | Enter CRNs | Plans | Schedule and Options

**Enter Your Search Criteria** ⓘ

Term: Spring 2024

Subject:

Course Number:

Keyword:

Attribute:

Campus:

Part Of Term:

Instructional Methods:

Open Sections Only ☐

[Advanced Search](#)

If the class is full, click ADD at the end of the row

<b>FULL: 0 of 20 seats remain.</b> 50 of 50 waitlist seats remain.	21561	ART	101	DL1	Introduction to Art Online Dist Learning Lec Asynchronous	Virtual Campus (On-Line)	Distance Learning Asynchronous	3	5   1   7   10   12   5 - Type: Class Building: Asynchronous Room: None Start Date: 01/22/2024 End Date: 05/13/2024	Miller, Susan	DL Distance Learning Course ELEC Elective GE 8 SUNY Arts OCCC Humanities Elective LIB Liberal Arts Elective GBA Arts	<input type="button" value="Add"/>
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The schedule and Summary panes will open half page to show the class in a "Pending" status (grey color). Select "Waitlist" under the column ACTION and SUBMIT:

## Register for Classes

**Find Classes** | Enter CRNs | Plans | Schedule and Options

**Search Results — 9 Classes**  
Term: Spring 2024 | Subject: Art (ART) | Course Number: 101

**Search Again**

CRN	Details	Title	Instructional Methods	Hours	Fin Aid Status	Status	Action
21561	ART 101, DL1	Introduction to Art Online	Distance Learning ...	3		Pending	<a href="#">**Web Registered**</a> <a href="#">**Web Registered**</a> <a href="#">Remove</a> <a href="#">Waitlist</a>

**Class Schedule for Spring 2024**

Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							

The class status will show “Waitlisted” in green:

**Search Again**

CRN	Details	Title	Instructional Methods	Hours	Fin Aid Status	Status	Action
21561	ART 101, DL1	Introduction to Art Online	Distance Learning ...	0		Waitlisted	None

**Summary** | [Tuition and Fees](#)

Students get the same email notification when a seat becomes available. For more information on Waitlisting, students can refer to the [Registrar’s page](#).