

What if and Look Ahead

A “**What If**” analysis can be used if you are planning on changing your program. The “**What If**” audit can be found under the **Worksheets** tab, on the left menu. It is designed to offer you an opportunity to view how proposed changes can affect your path towards graduation. If you would like to save or print a copy of your audit, you can click on **Save as PDF** to save/print the “**What If**” Audit.

Pick a Catalog Term and then pick a major from the drop-down: **Accounting AS** and click “**Process What-If**” tab to see the results. You can see how this student went from 83% to 30% completion in terms of required courses for graduation.

If you are looking to **transfer** to a 4 year SUNY Institution, the following **What-If** will help you determine your progress through the SUNY General Education categories. This is a useful tool for students to determine what general education courses may transfer.

Click “**What-If**” and proceed to select a “**Catalog Term**.” Then, select the **SUNY General Education**” option from the major drop-down list. Click “**Process What-If**” tab to view completed courses in the different categories. In this student’s case, they have completed 4 out of 7 required SUNY General Education categories.

Any graduate of an A.A. or A.S. program (except A.S. Engineering Science) transferring to a SUNY Institution must fulfill 7 out of 10 categories.

The “**Look Ahead**” option is a great planning tool. It will let you plug in courses that you plan on taking the next semester and see how they fit within your degree.

Click on “**Look Ahead**” and in this case we are going to type a course that this student still needs to take: For example, type in CRJ in the “**Subject**” box and 103 in the “**Number**” box. Refer to your program sheet discussed in previous Degree Works videos. As you can see this student still needs to take CRJ103.

Now, click on “**Add Course**.”

Click “**Process New**” and you will see how this course appears on the audit in blue letters. Note: This does not change your audit, it will simply disappear when you log off.

If you have any questions about your Degree Works Audit, please contact your academic advisor. You can also contact the Academic Advising Office at advising@sunyorange.edu or the Registrar’s Office at registrar@sunyorange.edu.