

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
WEDNESDAY, APRIL 17, 2024
GILMAN CENTER, LIBRARY
MIDDLETOWN CAMPUS
5:00 pm**

Present: Chairman Ralph Martucci, Dr. Kristine Young, Maria Bruni, Charissa Gonzalez, Tom Hunter, Nick Illobre, Mark Youssef, Fred Watson, Tom Weddell

I. CALL TO ORDER – Chair Martucci called the meeting to order at 5:02 pm.

II. CONSENT AGENDA (Items A through D)

Note: Consent Agenda items held for discussion will be moved to Item E

- A. Approval of Regular Meeting Minutes of March 13, 2024
- B. Approval of Financial Statements for March 2024
- C. Approval of Appointments

Motion to approve consent agenda, N. Illobre, seconded by M. Bruni and passed unanimously.

III. REPORTS

- A. Special Report: Update on Vision, Mission and Values Statements - Liz Carris-Swan and Christine Work
 - Christine and Liz offered a brief update on the final version of the Vision, Mission and Value statements and reviewed the timeline of the work completed to get to the final statements. College feedback was received and incorporated into this work.
 - We have made a recommendation to retire the goals.
 - Cabinet and Assembly have endorsed the final draft.
 - Thank you to the review team, Trustee Weddell, Dr. Young and the entire campus community.
 - Chair Martucci thanked Christine and Liz for their leadership and the review team for all of their work.
- B. President - Dr. Kristine Young
 - Dr. Young thanked Christine and Liz for their work on the Mission, Vision and Value statements and announced that they will also be leading our strategic planning process.
 - Dr. Young announced that the state budget has not yet been settled, however the funding number is getting better for community colleges. The maximum amount for TAP awards may go up.
 - We may be able to participate in the NY Swim Program since we have a pool on campus.
 - Dr. Young & Dr. Hackman will be in Troy NY on April 18th to celebrate our Norman McConney award recipient, Christina Weygant. They also attended the PTK/CASE awards in Albany on April 11th.
- C. Provost - Dr. [Erika Hackman](#)
 - Dr. Hackman shared that we are in week 12 of the spring semester.
 - April is Community College month.
 - Four students from the Honors Program presented their capstone projects in Albany earlier this month.
 - A Community Action Poverty Simulation was held in the gym on April 10th. About 75 students participated in this event. We hope to continue to host this event.
 - Thank you to Dorothy Szefc and the Cultural Affairs department for the solar eclipse programming on campus on April 8th. This event brought hundreds of people to campus.
 - The Admissions Office is well underway with summer and fall registrations and recruitment is lively.
 - Incoming students' day is May 4th, with about 120 students currently confirmed.
 - FASFA update – Dr. Harewood has sent student information along with the checklist. We just received access to student FASFA data last week. We are still on track to package students in May.
 - Thanks to TRIO & ASAP Programs for arranging for a networking employer event for students on campus.
 - April is Sexual Assault Awareness month.
 - The C-STEP program is doing great. Students are engaged in research projects.
 - We are a military friendly campus and will be retaining that designation.
- D. VP for Administration & Finance – Paul Martland – No Report
- E. VP for Workforce, Strategy & Innovation - Dr. [Jean Leandre](#)
 - Thank you to Pine Bush high school and HAAS for their partnership on a manufacturing program.

- Dr. Leandre announced that the CDL program trailer will be wrapped with a SUNY Orange marketing design.
 - Dr. Leandre shared that he has been asked to be a member of the CEANY Board of Directors and thanked Dr. Young for that connection.
 - Dr. Leandre and Dr. Young met with the HAAS manufacturing facilities to find out what their needs are. The goal is to visit 15 manufacturing sites this year.
 - We may be eligible for multi grants pertaining to Title III & Title V
 - We recently submitted the youth employment grant application from the county.
 - We have been approved by the state to be a GED testing center.
 - The Congressional funding application for Rad Tech has been submitted.
 - FoodTEC classes are doing well and the kitchen renovation bids are currently being reviewed.
 - 20 individuals have already registered for the culinary program.
 - We have completed the SUNY Student Satisfaction survey with a 10% response rate (what are our students' needs?). Analysis report is due this summer.
 - Christine and Betsy are working on a non-credit enrollment report to hopefully be finalized by summer.
- F. Governance President – Liz Carris-Swan
- Liz and Michelle Tubbs attended the FCCC Spring Plenary.
 - Michelle Tubbs is now Vice President of the FCCC.
 - The SEM Team has now met twice. Wayne Harewood presented on the team to Assembly.
- G. Student Trustee - Mark Youssef
- Mark distributed the BOA events flyer to all Trustees.
 - Mark announced that the student activity fee was unanimously passed.
 - A survey on the student common hour is upcoming.
 - Peter Bambino has been elected as the new student trustee for the 2024-2025 AY.
- H. Foundation Board – Dawn Ansbro
- Dawn thanked those who attended the joint Foundation Board/Board of Trustees dinner.
 - Dawn announced a new scholarship fund from Ida Marie Schmidt and expects it to be endowed for a future academic year.
 - The Women in Stem event is Thursday, May 9th
 - The Hudson Valley Gives event is May 15th
 - The scholarship application deadline is May 8th
 - Returning student applications are up from last year but new student applications are down.
 - The Trustee scholarship can now be endowed, thank you to Trustee Weddell for his check contribution towards the fund to get it endowed.

IV. NEW BUSINESS

1. Resolution No. 7: Resolution to Revise the College’s Mission, Vision and Values Statements and Retire Existing College Goals
Motion to approve, N. Illobre, seconded by M. Bruni and passed unanimously.
2. Resolution No. 8: Resolution to Set Tuition (Academic Year 2024-2025)
Motion to approve, T. Weddell, seconded by T. Hunter – 7 votes “Yes”, 1 abstention, motion carried and passed.
3. Resolution No. 9: Resolution to Request Supplemental Appropriation for Fiscal Year 2023-24 from the County of Orange
Motion to approve, M. Youssef, seconded by F. Watson and passed unanimously.

V. CHAIRMAN’S COMMENTS

- Chair Martucci reminded all Trustees that the May meeting has been moved to Wednesday, May 15th. The Board Retreat will be held on June 5th from 8 Am to noon. Location to be determined.

VI. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

<u>Committee</u>	<u>Chair</u>	<u>Meeting Schedule</u>	<u>Report Schedule</u>
Academic and Student Services	Maria Bruni	October, December, February, April	November, January, March, May

Audit and Finance	Tom Weddell	Monthly	Monthly
Enrollment and Retention	Tom Weddell	Monthly	Monthly
Governance and Nominating	Tom Hunter	June	September
Policy	Flo Hannes	Monthly as called	Monthly as needed
Presidents Performance Review and Compensation	Fred Watson	May	September

Audit and Finance Committee – Tom Weddell, Chair

- We are a bit ahead of budget.

Academic and Student Services Committee – Maria Bruni, Chair

- Will report next month.

Enrollment and Retention Committee – Tom Weddell, Chair

- The committee will meet on May 7th before the next Board meeting.

Policy Committee – Flo Hannes, Chair

- Mike Albright announced that we will have 3 policies to approve at May’s Board meeting:
 - BP 2.26 Code of Professional Ethics
 - BP 2.47 Gilman Center Flag Policy
 - BP 5.11 Online Student Verification

VII. COMMENTS FROM THE PUBLIC

A. A sign-up sheet will be available at the meeting. Each member of the public wishing to address the Board will be granted 2 minutes to speak, at which time, the Board will ask you to have a seat to allow others to speak.

- Michelle Tubbs – FCCC Report – Spring Plenary Highlights:

- We heard from a number of SUNY Senior Admins, including the Chancellor, Johanna Duncan-Poitier (Senior VC of CCs), Donna Linderman (Senior VC of SS), Ricardo Nazario-Colon (Senior VC of DEI), and Ram (Exec VC for AA & Provost), but the most interesting was Dan Dupee (NYCCAP – President of Jefferson CC, was the CFO prior).
- Dan shared data that showed the change in certain areas from 12/13 AY to 21/22AY (10 yr period) that stresses the inequities between State Ops and Community Colleges. Below is a sample of that date:

	<u>State Ops</u>	<u>CCs</u>
Direct State Tax Support:	41.35%	-4.85%
Overall Direct Tax Support:	41.35%	5.39% (because local counties increased their support)
Student FTE:	-5.57%	-40.13% (more of our students are going part-time)
FT Faculty:	7.06%	-24.08%
FT Prof Staff:	6.24%	-16.67%
FT Non-Prof Staff:	13.17%	-19.03%
Current FT Fac to FTE Ratio:	15	33.8 (we use a lot more adjuncts)

He stressed that we have to continue our advocacy efforts by sharing the numbers and delivering the same message. We have to advocate jointly, get students and unions involved.

- SUNY is continuing with the four CC enrollment initiatives they implemented last spring:
 - SUNY Match (AKA cascading enrollment)
 - Strategies to Fill Every Equal Opportunity Program (EOP) Slot
 - High School Senior Community College Auto Admit Initiative
 - Community College Auto Transfer Initiative
- Transfer Task Force is making progress and has created preliminary recommendations that were synthesized to create an interim report. Major areas of focus are:
 - Maximize Credit Acceptance and Program Applicability (this will address accountability)
 - Provide Clarity & Transparency to the Transfer Processes
 - Provide Enhanced Support & Resources (for student, parents and faculty & staff)
 - Also, expected to implement a “Universal Transfer Equivalency Tool”
 - A tool that identifies course to course transfer equivalencies for any courses on

- the books between any two SUNY institutions
- Designed to be open to all users (no login)
- Centrally managed and maintained, so low impact on campus staff & systems
- There were four resolutions passed at the plenary (that campuses are being asked to seek endorsement for) that speak to the following:
 - Intersection of Liberal Arts and Workforce Development
 - Mental Health Support
 - Artificial Intelligence
 - Support of Shared Governance and Campus Governance Leaders
- Michelle will be serving as the FCCC Vice-President for the 24-25 AY

VIII. BOARD DISCUSSION

- Trustee Fred Watson shared that this is the first time in a long time that CUNY has joined NYCCT. The group is now at 31 members, all community colleges have joined with strong advocacy messaging.

IX. ADJOURN TO EXECUTIVE SESSION – None

X. BOARD ADJOURNMENT – Motion to adjourn at 6:37 pm, N. Illobre, seconded by M. Bruni.

Next Meeting
Wednesday, May 8, 2024, 5 PM or Wednesday, May 15, 2024
Gilman Center, Library, Middletown Campus