

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
WEDNESDAY, MAY 14, 2025
GILMAN CENTER, LIBRARY
MIDDLETOWN CAMPUS
5:00 pm**

I. **CALL TO ORDER** – Chair Weddell called the meeting to order at 5:02 pm.

- A. *Pledge of Allegiance*
- B. *Invocation by Chair Weddell*

II. **CONSENT AGENDA (Items A through D)**

Note: Consent Agenda items held for discussion will be moved to Item E

- A. Approval of Regular Meeting Minutes of April 16, 2025
- B. Approval of Financial Statements for April 2025
- C. Approval of Appointments
- D. Approval of Program Update:
 - 1. Memo: Renaming of Program from CAPE to SUNY Orange Plus

Motion to approve consent agenda, Ralph Martucci., seconded by Flo Hannes. Passed unanimously.

III. **REPORTS**

- A. Foundation Board – Dawn Ansbro
 - Dawn Ansbro not in attendance, no report. Kathy Frommer introduced the new Executive Director of the SUNY Orange Foundation, Executive Kristen Jensen. A resolution was passed in Dawn's honor.
- B. Special Presentation: Facilities Master Plan - JMZ, [Jason Henault](#)
 - Jason presented a comprehensive Facilities Master Plan, detailing a \$200 million investment over 10 years to upgrade buildings and infrastructure.
- C. Special Presentation: 2025-26 Budget - Paul Martland
 - Paul discussed the budget for 2025-2026, projecting a \$5.18 million fund balance.
 - Paul reported that the college is looking pretty good in terms of adherence to our budget for this year
 - We had some unexpected expenses that occurred first three months, so we've been behind budget. Gradually we've worked it down.
 - The college as a whole, has done a really good job of adhering to the budget and what was known to be a very tight revenue year, what were the main drivers of revenue and expense variances? We, on the positive side of the revenue side, had better than anticipated enrollment, so our tuition revenues were higher.
 - We continue to enjoy very positive results from our investment
- D. President - Dr. Kristine Young
 - Student Trustee, Peter Bambino has been reelected, congratulations!
 - Budget Information:
 - Last year's \$8M for mental health continued (our share around \$248k if I remember correctly, with restricted use for funds.
 - An additional \$8M - purpose not yet totally defined except it will be for high needs program(s) but it will be similar to last year's restricted use of some kind. Our share will be about \$260,000 and will not impact the operating budget.
 - EOP funding has been cut by \$1.25M - impact on us unclear
 - Funding for ACE/ASAP increased by \$12M - impact on us unclear
 - \$9.1M budgeted for new and ongoing per credit funding for College in High School programs - impact on us unclear, but we are watching this one closely
 - \$52.4M for three early college high school programs including PTech - impact on us unclear
 - \$130M for CC capital funds match - The programs we have scheduled for implementation this summer are included here. We will be able to proceed with our capital projects as scheduled. No impact on operating budget.
 - MTA Tax - Orange county excluded - will save us approximately \$125k per year. This is already reflected in our draft FY25/26 budget
 - \$100k for Bridges included via Skoufis/Larkin/Gunther
 - \$50k for simulation lab included Gunter/Kay
 - \$250k for AI Healthcare
 - Four SUNY Orange students have been selected to participate in the highly competitive 2025 Vassar College Exploring Transfer (ET) Program, a five-week academic experience designed to empower first-generation college students to consider transfer to top-tier four-year liberal arts institutions.
 - Athletics:
 - Baseball: The Colts concluded their 2025 season with a record of 10-23
 - Softball: Finished 16-12, including a run in April when they reeled of a win streak of 10 in a row

- Golfing today at the regional tournament...playing strong and are at the Rotella Golf Course in Pomona today. Dan Conrad, a freshman from Marlboro HS and Sophomore Liam Parker from Washingtonville have been golfing well, and Freshman Alex Miller from Valley Central and William Siebert from Warwick are also top four.

E. Provost - Dr. [Erika Hackman](#)

- Finals Week is winding down today
- We will have our first single in person ceremony since 2019 for commencement next week with about 475 graduates
- Dr. Hackman reported that SUNY Reconnect, also known as Free Community College for Adults, also known as New York State Opportunity Promise will be branded as New York SUNY Reconnect. That's how we're going to start seeing it in the media, and as we start pushing it out to you. This is only available to community college students both in SUNY and CUNY. There is funding to support those students for their tuition, fees, books and supplies, and there's going to be a modest amount of funding available to campuses for operational support. There is a million dollars of the total funding for statewide marketing campaign. This is a free community college for adults program, so it is ages 25 to 55. You must be in New York State resident, no prior degree. This will not be available to students who already have a degree. If they have a micro credential or certificate, then they do qualify, specifically for a number of high demand fields that had been identified by the governor's office in the fields of advanced manufacturing, artificial intelligence, cyber security engineering, nursing and allied health technology, green and renewable energy, and then teaching pathways and shortage areas.

F. VP for Administration & Finance – Paul Martland

- Paul reported that the facilities team has been working hard to get the campus ready for Commencement and our 75th Anniversary events
- The Business Office has welcomed a couple of new folks in the in the finance area
- The big project in HR with the new HRIS system and payroll system, is proceeding. One of the big milestones has been reached, of successful data conversion from one system to the other, and our training is still ongoing, but it's about 90% complete. So that project is moving along and will have a significant impact when it's done. It's been a massive job, facilities and IT have both put together their summer schedules for all the major projects that happened during the summer.
- The capital projects that are approved for this year will be starting as soon as the state money is available, which should be in the next few weeks.

G. VP for Workforce, Strategy & Innovation - Dr. [Jean Leandre](#)

- Dr. Leandre shared that on May 2, we were able to host the Continuing Education Association of New York Conference in Newburgh's Great Room. The conference was focused on how to work and leverage the workforce ecosystem. We had a great introduction by President Young, and we had some of our local employer partners represented; discussing how well SUNY Orange works with its partnerships. Some of the panelists included Connor Eckerd, who's currently the incoming president of the Orange County Partnership. We had Anne Marie, who's the administrator talent management and at Garnet health. We had Jennifer Duvall, who works for the Orange County Career Center. We had Mark Ludrick, Director of Food and Nutrition at St Luke's Cornwall. Pamela Rich, who's the Executive Chef and owner of Pamela's on the Hudson. We had Giovanni Gomez, who's the Vice President of Food and Safety and Quality assurance at Cafe Spice. It was a great discussion about how SUNY Orange is working well with its partners, what worked well and what we need to do to continue training people in the right way to get them jobs. We had 40 individuals in attendance across New York.
- We had one grant with USD with choice films, something that Dr Hackman and her team has been working on for a very long time is coming to fruition. We actually trained 46 individuals so far. We're working with Choice Films with the Production Technician Training Program
- Dr. Leandre shared that he has been working with trustee Higgins on finalizing within the Newburgh armory Unity Center, running ESL and HSI programs. The SUNY Orange Plus team took a tour of the facility and discussed logistics.
- We have been working over the past year with the Newburgh City School District, and are finalizing an MOA. They run a CNA program, but because of the age of the students (high school students), before they graduate, they can't necessarily complete it and actually get their certifications, so we're creating a partnership with them where, if they finish the class in Newburgh, they could fast track to actually finish and get what's called a patient care technician certificate that would give them the EKG and the phlebotomy training that they need to be able to get the certificate. It is such a great program, we applied within the county to get a grant for it, and was able to get a grant to cover the first pilot that we're going to do this summer. So super, super exciting. We had a chance to really work with the Assistant Superintendent there, and they're all super excited about it to get started this summer. And if it works, it's going to be something that we try to do within all their other programs that might need support through the college.

H. Governance President – Liz Carris

- The Strategic Planning Team worked on the Vision, Mission and Values, and then a lot of those team members did carry over to the Strategic Planning Team to continue working on the new Strategic Plan. The team went through and developed drafts with continuous input from across the college via open forums, surveys, division level discussions and that draft is now finalized. It was endorsed by the Strategic Planning

Team, and then Cabinet, and then Assembly. And now it's here for you today to give it final stamp of approval. Two years working side by side with Christine worth has been amazing.

- The Curriculum Committee had some proposals go through. Most notably, we had a lot of changes to our forms just to recheck and the reflect the changes that are in general education, our micro credentials and some other modifications.
 - We've got two individuals who will be awarded a SUNY Chancellor's Award at our last Assembly on Monday, May 19.
 - The Planning, Budgeting, Institutional Effectiveness Committee reviewed and ranked 44 institutional initiatives.
 - The Student Success Committee looked at and provided recommendations to make the english and math placement information a little bit more transparent to students
 - Our College Safety and Security Committee recently developed a recommendation for a new policy regarding recreational wheeled equipment (Electronic bikes, things like that) The recommended policy is now in administration, and then ma come forth for Board approval at some point. This committee collaborated with administration to assess and address the shelter in place, communication systems throughout the fall semester. Next fall, the committee plans to work with Student Senate on some safety education events.
 - The academic Policy Committee has been working on credit for prior learning through the recommendations that came from our credit for prior learning ad hoc committee. Proposals are currently going to assembly on Monday about adding credit for prior learning, or expanding our credit for prior learning in our academic policy, they also proposed a statement for matriculated versus non matriculated students in our academic policy manual that Assembly voted on in April to endorse
 - Academic Technology Committee revised their charge of membership to better reflect the structural changes that are happening in Cape and SUNY Orange Plus and workforce development.
- I. FCCC Report - Michelle Tubbs (Given by Liz Carris)
- Michelle would like to thank you all for the change implemented this year to put the FCCC report as a standing agenda item on the Board meeting agenda. This just reaffirms the Board's commitment to supporting shared governance and desire to maintain good communication practices.
 - New York State approved the budget.
 - The SUNY Board passed three resolutions in response to the budget yesterday, two of which pertain to community colleges.
 - FCCC Executive team is working to create a message to go out to its memberships, informing them that we expect some things to develop and happen over the summer that would create a need for campus level shared governance executive teams and or governance bodies.
- J. Student Trustee - Peter Bambino
- Student Senate has been working on changing their bylaws
 - There have been discussions on passing the 2025 budget for events, trips, leadership, etc.
 - Peter shared a film he produced about the college's 75 years of history to commemorate the 75th Anniversary of the college. The film was produced as a class project.

IV. NEW BUSINESS:

1. Resolution No. 8: Resolution Recognizing the Retirement of Dawn Ansbro, Executive Director of the SUNY Orange Foundation
Motion to approve Maria Bruni, seconded by Ralph Martucci. Passed unanimously.
2. Resolution No. 9: Resolution Nominating Former Trustee Frederick A. Watson For the NYCCT Anne M. Bushnell Memorial Award for Special Achievement
Motion to approve Flo Hannes, seconded by Karen Mejia. Passed unanimously.
3. Resolution No. 10: Resolution Approving the College's 2025-2026 Budget
Motion to approve Ralph Martucci, seconded by Maria Bruni. Passed unanimously.
4. Resolution No. 11: Resolution to Approve the Updated Facilities Master Plan
Motion to approve Ralph Martucci, seconded by Flo Hannes. Passed unanimously.
5. Motion to Approve Strategic Plan 2025-2028
Motion to approve Ralph Martucci, seconded by Flo Hannes. Passed unanimously.

V. CHAIRMAN'S COMMENTS

- NYCCT is working on two things. First is the appointment of the Presidents and their agreement of their contracts. We're working on that, and the Bronson bill.
- We worked diligently on the advocacy which we got \$8 million

VI. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

<u>Committee</u>	<u>Chair</u>	<u>Meeting Schedule</u>	<u>Report Schedule</u>
Academic and Student Services	Karen Mejia	October, December, February, April	November, January, March, May
Audit and Finance	Ralph Martucci	Monthly	Monthly
Enrollment and Retention	Maria Bruni	Monthly	Monthly
Governance and Nominating	Tom Hunter	June	September
Policy	Flo Hannes	Monthly as called	Monthly as needed
Presidents Performance Review and Compensation	Ralph Martucci	May	September

Academic & Student Services, Chair – Karen Mejia:

- At the last meeting, we discussed the status of our dental hygiene accreditation report.
- We had an update on our Title Five grant work, and we had a preview of the adult learner grant that we were awarded last awarded this past spring.

Audit & Finance, Chair – Ralph Martucci:

- There were about four or five revisions to the budget over the last few months, but we finalized the budget and we approved it all.

Policy, Chair – Flo Hannes (Given by Mike Albright):

- There are no new edits at this point on policy. We are working as committee via email. We didn't meet today because of the facility master plan workshop that you were all in, but we are working on updates to investment policy. BP, 4.6 Investments. It's with our committee now. I've gotten some feedback, not all yet, but that's okay. And then once I get committee feedback, we'll run it by the legal Pam and the legal team, and then bring it, hopefully to the board in the summer meeting in July.

VII. COMMENTS FROM THE PUBLIC - None

- A. A sign-up sheet will be available at the meeting. Each member of the public wishing to address the Board will be granted 2 minutes to speak, at which time, the Board will ask you to have a seat to allow others to speak.

VIII. BOARD DISCUSSION - None**IX. ADJOURN TO EXECUTIVE SESSION**

Motion to enter Executive Session at 7:48 pm, Ralph Martucci, seconded by Flo Hannes, Executive session began at 7:59 pm and ended at 8:20 pm.

X. BOARD ADJOURNMENT – Motion to adjourn at 8:20 pm, Peter Bambino, seconded by Ralph Martucci. Passed unanimously.

Next Meeting
July 31, 2025
Brief Business Meeting in the Morning Followed by Professional Development
Location TBD