

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
WEDNESDAY, MAY 11, 2022, 5 PM
Gilman Center, Library
Middletown Campus**

Present: R. Martucci, T. Weddell, F. Watson, M Bruni, F. Hannes, T. Hunter, K. Pedicini

I. CALL TO ORDER – Chair Martucci called the meeting to order at 5:06 PM

II. CONSENT AGENDA (Items A through D)

Note: Consent Agenda items held for discussion will be moved to Item E

- A.** Approval of Regular Meeting Minutes of April 2022
- B.** Approval of Financial Statements April 2022
- C.** Approval of Appointment Memo May 2022

<u>Staff/Chair</u>	<u>Discipline</u>	<u>Effective</u>
Jennifer Rivera Padilla	Youth Employment Counselor WIOA Youth Empowerment Program	4/18/22
Flor Araujo Payano	Asst. Director or Student Success Center Center for Student Success	5/2/22
Christopher Whitson	IT User Support Specialist ITS	5/2/22
Nancy Bruscinio	FT Temporary Faculty Behavioral Sciences	8/24/22

**Weddell/Bruni
Unanimous**

III. REPORTS

- A.** Special Presentation: Student Senate, Ryan Demarse and members
 - Student senate members Ryan, a Psychology major and Samantha Frisbee, a Math Education member shared their experiences on campus as students and student senate members. Ryan reported that he has meet with a number of individuals on campus. He has discussed student concerns with Dr. Young as well as funds available to students with Gerianne. Ryan has also met with Dawn Ansbro to learn more about the SUNY Orange Foundation and how that office can assist students and alumni.
 - Ryan is an active member of BOA, SAGA and the Honors Program. Samantha is a member of the Future Teacher Association Club.
 - Kira Pedicini added that as a student senate member her vision is to make the college a better place for students.
 - Ryan shared that he assisted with the SUNY Orange Strong walk and also participated in discussions regarding mask mandate recommendations and grade replacements for repeated courses on behalf of the student senate.
 - Tom Weddell asked how the \$25,000 student senate budget was used. Ryan reported that the funds were moved over to the student emergency fund.
 - Dr. Young honored Steve Harpst for all of his work with students and offered

congratulations on his retirement.

B. Special Presentation: Foundation Board Strategic Plan - Dawn Ansbro

- Dawn announced that the Foundations mission is to “build a strong infrastructure for the Foundation and increase impact and presence both on campus and off, raise ad distribute funds and build a strong alumni network”.
- Madeline Torres-Diaz is now on the Foundation Committee.
- The Foundation now has a mission statement, which they did not have before.
- Dawn announced that Pratt and Whitney recently awarded \$20,000 in STEM scholarships.
- Reminder – Hudson Valley gives takes place on May 18th.
- Joe Como (donor) donated \$10,000 to the Foundation last year and another \$1,800 this year with a possible donation to be left in his will to the college.
- The Foundation will collaborate with the Orange County Chamber of Commerce.
- The Hudson Valley Economic Goals Institute offers a training program for individuals interested in working with our Foundation Board. Some non-profit organizations have already signed up for this.
- Tom Weddell commended the Foundation and Dawn on their hard work and would like to discuss some ideas to assist on incentives for enrollment.

C. President - Dr. Kristine Young

- Dr. Young and Dr. Hackman attended the AACC Conference in NYC. This year’s theme was “Culture of Care”.
- Dr. Young announced that student, Carly Glasse was honored for her excellence at a diner and breakfast during the AACC conference. Carly will be the student speaker at the BMST Commencement ceremony this year.
- Dr. Young led a commission titled “Community Colleges Need to Seal the Deal”.
 - This summer Dr. Young will try to advocate for short term Pell, Workforce Development and non-credit programs and certificate programs.
- Dr. Young reported that AACC asked attendees to discuss federal funds and how these funds helped our campus and students.
 - CARES, HEERF and CRRSA
 - Funds started coming in in April of 2020
 - Over \$9.3 million in funds have been distributed to our students
 - A little over \$12 million has been granted for other campus needs
 - These funds account for approximately 36% of the college budget
 - 390,018 individual awards have been granted to students just this year
- Dr. Young reported that coaching for the CAPE team has been underway.
 - Tom Weddell asked if a quarterly report on CAPE is possible
- We are in a positive place with the Food Tech grant we have recently pursued.
- The Hudson Valley Education Consortium will be supporting the emerging cannabis industry to be named the Cannabis Corridor.
 - SUNY has asked us to apply for funds to train for a workforce in this emerging industry
 - Erika added that we will be offering some courses in the Horticulture area
- Four of our students; Jakob Baumgartner, Enrique Cardoza, Selena Gyzwick and Tyler Miller were named finalist at the CCIC National Science Foundation for their design of a solar powered refrigerator system, one of 12 teams in the nation!
- Commencement is May 19th, 3 ceremonies held in one day.
 - This is a ticketed event, under a tent
 - The EMT/CRT team met to discuss plans and protocols
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IV. Governance President – Paul Basinski

- Paul announced that he is wrapping up Governance operations for the year with one Assembly left this coming Monday. This Assembly will honor Chancellor’s Award winners and the President’s award winner.
- The Faculty Council Executive Committee approved a resolution to establish a commission to review the funding model for SUNY funding for community colleges in NYS

V. Student Trustee – Kira Pedicini

- Kira honored student Austin Marin who passed away recently. The Student Senate has agreed to plant a tree on campus in his honor.

VI. College Association – Paul Martland – No Report

VII. Foundation Board – Dawn Ansbro – No Report

VIII. OLD BUSINESS

A. Enrollment Task Force

- Gerianne reported that Incoming Students Day was April 30
 - 130 students and families participated over 2 sessions
 - We are tracking about 360 applications
 - An admissions recruiter is out in the community

IX. NEW BUSINESS

1. Motion to Approve: Policy Manual Sections 4-6

**Hannes/Hunter
Unanimous**

2. Motion to Approve 2022-2023 Budget

- Paul Martland reported on the county share and overall budget which includes filling some of the vacant positions including 12 faculty positions and use of some ARP funds.
- Paul recognized Agnes Wagner for her dedicated work on preparation of the budget.
- F. Watson asked Paul to explain what happens to this budget once it is approved by the Board?
- Paul explained that once we approve the budget; a summarized budget book is submitted to the county late May and is reviewed by an outside auditing firm. Then, in July the auditor presents the budget to the legislator. It is then moved through multiple committees and legislature late July to early August for a final vote by the legislature. Then it is submitted to SUNY and the state for review. SUNY reviews and approves in September, then we have a finalized budget.

**Watson/Hunter
Unanimous**

3. Resolution No. 8: Resolution Acknowledging the Board Service of Student Trustee Kira Pedicini

**Bruni/Hannes
Unanimous**

X. CHAIRMAN’S COMMENTS – Chair Martucci

- Ralph announced that Public Meeting and Board Retreat scheduled for June 7th from 8:30 AM-12:30 PM. There will be a short business meeting followed by a learning Board retreat. Location TBA.
- Ralph reported that the Sullivan County Legislator announced the “Promise Scholarship” at SUNY Sullivan. A scholarship that awards free tuition and fees for the freshman year for local high school graduates

XI. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

<u>Committee</u>	<u>Chair</u>	<u>Meeting Schedule</u>	<u>Report Schedule</u>
Academic and Student Services	Maria Bruni	Oct, Dec, Feb, & April	Nov, Jan, March & May
Audit and Finance	Tom Weddell	Monthly	Monthly

Governance and Nominating	Tom Hunter	June	June
Policy	Flo Hannes	Monthly as called	Monthly as called
President's Performance Review & and Compensation	Fred Watson	May	June

A. Academic and Student Services

- M. Bruni reported that the committee met on April 25th where they discussed preparing for fall 2022 and goals for 2022-2023.
- M. Bruni shared that students have been introduced to Guided Pathways; supported paths to graduation. A First year Experience Design team has been created.

B. Policy Committee

- F. Hannes reported that the policy review phase is now complete. Phase 2 involves administration to develop procedures to go with these policies.
- F. Hannes thanked Mike Albright for all his hard work
- Mike added that we are moving forward with collecting procedures for the policy manual.
- F. Hannes asked that at the Board Retreat there be time to review the Middle States Standard recommendations, especially #7, which is related to the Board of Trustees.

XII. COMMENTS FROM THE PUBLIC

A sign-up sheet will be available at the meeting. Each member of the public wishing to address the Board will be granted 2 minutes to speak, at which time, the Board will ask you to take a seat to allow others to speak.

XIII. BOARD DISCUSSION

XIV. EXECUTIVE SESSION – The Board of Trustees' entered into an executive session for collective negotiation pursuant to article fourteen of the civil service law at 6:58 PM. The executive session ended at 7:35 PM.

Weddell/Hunter

XV. BOARD ADJOURNMENT – Meeting adjourned at 7:36 PM

Next Business Meeting - June 7, 2022, 8:15 AM to Approximately 8:45 AM

Followed by Board Learning Retreat - June 7, 2022

(Business Meeting and Board Learning Retreat will both be held at the same venue, TBA)