

**MINUTES OF THE ORANGE COUNTY COMMUNITY  
COLLEGE BOARD OF TRUSTEES MEETING  
WEDNESDAY, MARCH 15, 2023  
GILMAN CENTER, LIBRARY, MIDDLETOWN CAMPUS  
5pm**

**Present: Chair Martucci, Dr. Young, Maria Bruni, Charissa Gonzalez, Jessica Hernandez, Nick Illobre, Tom Weddell**

**\*Trustees F. Watson and T. Hunter attended the meeting from the following location: 2316 DayBreak Ridge, Avon, Colorado 81632**

***I. Call to Order – Chair Martucci called the meeting to order at 5:04 PM***

***II. CONSENT AGENDA (Items A through D)***

**Note: Consent Agenda items held for discussion will be moved to Item E**

- A. Approval of Regular Meeting Minutes of February 15, 2023
- B. Approval of Financial Statements for February 2023
- C. Appointments Memo

**Motion to approve N. Illobre, seconded by T. Weddell. Motion carried unanimously.**

***III. REPORTS***

- A. Special Presentation: Auditor's Report of Financial Statements - Bonadio Group
  - Tim Doyle of The Bonadio Group offered a summary of our Auditor's Report. Tim met with the Audit and Finance Committee to review the findings of the audit report.
  - The audit report includes three reports:
    - 1<sup>st</sup> report: Opinion on our financial statements (unmodified opinion)
    - 2<sup>nd</sup> report: Governmental Auditing Standards report, requires reporting on internal controls as well as compliance, laws and regulations practices. Noted no material deficiencies, or non-compliance of regulations
    - 3<sup>rd</sup> Federal compliance – grant review from federal grants. No material deficiencies
- B. Special Presentation: Orange Connect - Dr. Angela Rios, AVP for Learning & Student Success
  - Angela shared an overview of Orange Connect, a platform that will allow students, faculty and staff access to information, services and interactions.
  - Orange Connect features include:
    - Staff:
      - Advising notes/case management
      - Calendar scheduling/ office hours
      - Referrals
      - Kudos
      - Kiosk/Waiting Room
    - Faculty:
      - Advising notes/case management
      - Calendar scheduling/ office hours

- Referrals
- Kudos
- Flags
- U-grade integration
- Students:
  - Raise your hand/self-raised flags
  - Calendar sign-up
  - Email notifications for referrals and kudos
  - Success network
- Coming soon:
  - Success Plan (Pathway Coaches)
  - Text notifications
  - Expanded raise your hand
  - Expanded success network

C. President - Dr. Kristine Young

- Dr. Young thanked everyone for their preparation for our upcoming Middle States Team Visit, April 2-5
- Dr. Young announced that over the next few months work on a proposed timeline for: Mission, Vision, Values & Goals review and revision and Strategic Planning for 2025-2030 will be forthcoming
- Dr. Young announced a rescheduled date for the Board Retreat of May 31<sup>st</sup> and welcomed suggestions for a location. There will be a business meeting in the morning followed by the Board Retreat.
- Dr. Young announced that the One House Bills were published and thanked the Trustees for their advocacy work and support. This was a memorable advocacy season.
- All five of our Assembly Member and both our Senators for going to bat and building upon the Governor's work as both the Assembly and Senate Bills reject the 20% hold back language and in different ways add 12.5 million (Assembly) or 16.7 million (Senate) which are different ways of calculating the 4% inflationary increase.
- The Assembly goes further and helps us access more money that is being made available to SUNY schools.
- There is agreement between the Executive, and both chambers that a one time "Transformational Innovation Fund" of 75 million be made available to all SUNY Schools; this is similar to last year's 60 million pot that has brought SUNY Orange a little less than 1 million to invest in enrollment and efficiency investments so we are well pleased to see that this program looks somewhat secure at this point.
- BRIDGES and Nursing Simulation are considered "categorical" programs and seem to have survived both the Gov's budget and the 1-house bills so I would believe them to be safe at this time. The new discussion about assistance for the dental hygiene lab is ongoing.
- SUNY Orange has earned a Military Friendly Silver School designation for the 2023-24 academic year, placing the College among the nation's top 20 percent of higher education institutions in the rankings produced annually by Victory Media. I noticed that of our 6 Mid-Hudson Community Colleges, only Orange and Ulster received any level of recognition this year, so we are certainly pleased to receive this award.
- Men's basketball, 6 seed. Will play 11 seed Scottsdale on Wednesday March 22 in Danville, Ill. Guaranteed two games. We will play the other matchup in the bracket is #3 seed. Henry Ford versus ASU Mid-South (Arkansas State University Mid-South) and we will play the winner if we win and the loser in a consolation game.
- Next week is spring break. Faculty, professional staff, and administration will be away from our campuses. We respect and honor that our CSEA colleagues will keep the campuses open.

D. Governance President – Liz Carris-Swan

- Liz reported on the assignment of gathering information from Assembly about what can we do as a community college to continue to thrive other than raise tuition for our students? Some ideas include:
  - Increase enrollment by increasing our offerings in micro-credentials.
  - Offer credit for prior learning (something we are working on)
  - Idea of working with cohorts, similar to our P-Tech Program and more work on our workforce development programs
  - Perhaps offer accelerated schedules, evening programs, online and hybrid programs
  - Ideas about the contracted services that we use:
    - Can some of these contracted services be done by some college employees to save funds spent on contracted services? Example: contracted cleaning services on the Newburgh campus
  - Bring back some of the pre-COVID services/offerings that generated revenue
  - Consolidate classes in Newburgh, especially evening classes to reduce costs
  - Offer a childcare camp the week before our classes start when kids are still out of school (ie. Summer camps, etc.)

E. Student Trustee- Jessica Hernandez

- Jessica shared positive feedback from Student Senate on Orange Connect
- Jessica announced new clubs: E-Sports (video gaming) club, which has the highest number of club members. Dungeons & Dragons Club and the Apprentice Players Club – currently planning a talent show.
- BOA Basement project has been working with furnishing approvals and planning

F. College Association – Paul Martland

- Paul reported that our ERC (Employee Retention Credit) has come through and the funds are here, \$236,000. The IRS has provided interest, awarding us another \$23,000 for the college.
- Bookstore issues brought up in the Spring semester have been discussed with Follett with a reporting mechanism to address the issues discussed.
- Food Service Task Force has met and has discussed how to expand our food service selections on campus. We learned that the exclusivity piece only applies to the vending machines with Pepsi products and have recommended other vendors we can work with. We can look into other coffee offering vendors.
- Labschool – The Governor has announced a 3 part plan to get families accessible childcare, which includes providing direct support to childcare providers, including workforce retention plans.

G. Foundation Board - Marlene Janker

- We received a \$10,000 gift from alumnus John Daly, class of 1958. \$7,500 will be used to cover a Presidential Scholarship and \$2,500 will go towards the Annual Fund.
- The Orange County Home Show is taking place this weekend, March 17th through the 19th in the SUNY Orange Physical Education Building. VIP passes are available for anyone who wishes to attend. Any SUNY Orange employee can bring their College ID and attend for free.
- The Foundation has begun interviewing individuals to fill the position of Alumni Engagement Manager. We hope to have the position filled before the end of April.
- The Foundation's 2022 Annual Appeal raised \$55,901 compared with \$52,860 in 2021.
- Orange and Rockland has once again invited us to apply for an annual grant. We will

- be increasing our ask from \$10,000 to \$15,000 or \$20,000 and are working with CAPE to include at least one workforce development initiative.
- Pratt and Whitney is continuing to fund STEM scholarships with a gift of \$12,500 for the next academic year.
  - The Foundation is working with CSTEP to organize a virtual Health and Wellness Alumni Career Panel for March 29th from 6:30pm-8:00pm. Alumni presenters include:
    - Michael Krakow - 1985 Physical Therapy grad, now Professor in the Department of Human Performance and Wellness at Virginia Military Institute
    - David Shulman - 1973 Physical Therapy grad, retired from his own physical therapy practice
    - Stephanie Lambros - 2019 Nursing grad, working in the ER at Montefiore St. Luke's
    - Michael Benzaia - 2008 RadTech grad, currently in CA using his medical knowledge to forward his acting career and will soon be seen this season in Law and Order: SVU, episode 18.
    - Josh Horner - 2008 Exercise Science grad, Camp Director at the Middletown YMCA
    - Beth Wagner (panel moderator) - 2005 Management grad and recruiter for Garnet Medical Center
    - SUNY Orange Trustee Scholarship still has \$21,783.68 in it.

#### **IV. OLD BUSINESS**

##### **A. Enrollment Task Force**

- Tom commended the team for all the great work on getting enrollment up.
- Gerianne shared that the group met on March 7<sup>th</sup>.
  - Tour week begins after spring break
  - Maynard has worked on a contract with Ocelot
  - Our new logo bus is out on 84 (traveling between campuses)
  - Health Professions applications – we are looking to make some expansion of those programs to enter more students, we have the applications to support that.
  - Fall application update 283 applications more than where we were this time last year.

#### **V. NEW BUSINESS**

##### **A. Motion to Approve: Auditor's Report of Audited Financial Statements**

**Motion to approve, seconded by. Motion carried unanimously.**

##### **B. Motion to Approve: Board Policy 1.3 Open Board Meetings**

**Motion to approve, seconded by. Motion carried unanimously.**

#### **VI. CHAIRMAN'S COMMENTS – Chair Martucci**

- Chairman Martucci thanked all trustees for completing the annual self-assessment evaluations
- Reminder of the Meet & Greet in Kaplan Hall on Sunday, April 2
- Reminder to work with Committee Chairs on reviewing and updating Committee Charters

**VII. COMMITTEE REPORTS AND/OR RECOMMENDATIONS**

<b><u>Committee</u></b>	<b><u>Chair</u></b>	<b><u>Meeting Schedule</u></b>	<b><u>Report Schedule</u></b>
Academic and Student Ser	Maria Bruni	October, December, February, April	November, January, March
Audit and Finance	Tom Wedde	Monthly	Monthly
Governance and Nominatin	Tom Hunter	June	September

Policy	Flo Hannes	Monthly as called	Monthly as needed
Presidents Performance Review and Compensation	Fred Watson	May	September

**Academic and Student Services Committee Report – Maria Bruni, Chair**

- Maria reported that the committee has reviewed its Charter back in December.
- There was a joint committee meeting held with the Audit & Finance Committee on Friday, March 10<sup>th</sup> to discuss fees.
- Dr. Hackman identified an overlap in charges between the committees, especially when it comes to discussing academic fees. During the joint committee meeting that common area was discussed to make sure all were on the same page.
- The current structure of the academic fees will be reviewed over the next year and recommendations for a revised structure moving forward.
- The committees will meet jointly as least once over the academic year beginning in the fall.

**Policy Committee – Mike Albright**

- The committee did not meet in March.
- The Procedures Manual is now complete as of March 1<sup>st</sup> and is accessible in MYSUNY Orange

**VIII. COMMENTS FROM THE PUBLIC**

- A. A sign-up sheet will be available at the meeting. Each member of the public wishing to address the Board will be granted 2 minutes to speak, at which time, the Board will ask you to have a seat to allow others to speak.
- Michelle Tubbs, FCCC
    - As others, the FCCC is pleased to hear that the one house bills suggest that community colleges (CCs) get what they have been advocating for. Both houses are supportive of and recommending that the 20% holdback will be removed and the floor be at least 104% of the 22-23 AY, while also maintaining the “pots of money” that CCs would be eligible to benefit from (\$75M Transformational Initiatives fund and \$200M SUNY-wide Digital Transformation Initiative funds). We are hopeful that the state’s enacted budget will provide more support to CCs than the Executive Budget initially suggested it would.
    - However, this budget process has laid the impression upon the FCCC that SUNY and political leaders are viewing CCs as being institutions within the system that are perhaps in need of some remediation. There have been suggestions that CCs are not efficient, need to redesign programs to better meet the needs of their students, should consider partnering with other colleges, etc. Generally speaking, it seems that they would like to see CCs moving forward and improving their financial standing with innovative programming, etc. It is good to hear discussions earlier tonight that we are thinking about this internally because we might start to experience more external pressure.
    - Governance President Liz Carris-Swan and myself will be attending the FCCC Spring Plenary the end of the month (3/30-4/1) at

Herkimer CC.

**IX. BOARD DISCUSSION**

- T. Weddell – Asked if there was any follow-up on the unions regarding advocacy. F. Watson replied, not to his knowledge, but we can try to include unions in our advocacy efforts earlier for next year.
- Admissions – “Do we have all the resources/tools needed to be successful in the Admissions area?”. Gerianne replied that there is great support in these efforts, especially with SUNY funding efforts.

**X. ADJOURN TO EXECUTIVE SESSION**

**Motion to enter executive session at 7:05 PM, T. Weddell, seconded by N. Illobre.  
Executive session ended at 7:24 PM.**

**XI. BOARD ADJOURNMENT – Motion to adjourn at 7:24 PM**

Next Meeting  
**Wednesday, April 19, 2023, 5 PM**  
Great Room, Kaplan Hall  
Newburgh Campus