

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
April 13, 2022, 5 PM
The Great Room, Kaplan Hall
Newburgh Campus**

Present: R. Martucci, T. Weddell, F. Watson, M Bruni, K. Pedicini

***Trustee Florence Hannes attended the meeting from the following location: 848 Collier Court, Marco Island, Florida 34145.**

Trustee Thomas Hunter was in transit during the meeting.

I. CALL TO ORDER – Chair Martucci called the meeting to order at 5:09 PM

II. CONSENT AGENDA (Items A through D)

Note: Consent Agenda items held for discussion will be moved to Item E

- A. Approval of Regular Meeting Minutes of March 2022
- B. Approval of Financial Statements March 2022
- C. Approval of Appointment Memo April 2022

<u>Staff/Chair</u>	<u>Discipline</u>	<u>Effective</u>
Roman Vinnichuk	Director of Infrastructure Services ITS	April 4, 2022

Flor Araujo Payano	Assistant Director of Center For Student Success Center for Student Success	April 4, 2022
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D. Approval of Retirement Memos April 2022

<u>Faculty</u>	<u>Discipline</u>	<u>Effective</u>
Ana Guzman	Nursing	End of Spring Semester
		Weddell/Watson Unanimous

III. REPORTS - Session A

A. Special Report: Preliminary 2022-23 College Budget with Tuition and Fees Recommendation – Paul Martland

- Paul Martland summarized the process on evaluating tuition and fees and stated that we are still on target to break even for the current 2021-2022 fiscal year. The operating fund balance is the same number as it was at the end of last year, approximately \$6.7 million. The Committee has put together a draft budget for the next fiscal year that can be balanced without a tuition increase, without an increase in county support and with enrollment falling slightly by another 2% (continuing trends from recent years). The problem with that is that we would be utilizing all of the ARP funds (the last of the federal funds to support our budget operations in this coming fiscal year). This means if we exhaust our federal funds this year, we would have to make up that piece in the budget that the federal funds are taking this year. We also have to account for raises and 85% of the budget going towards Personnel. The impact over 2 years is approximately \$6.1 million, meaning we would essentially exhaust most of our fund balance.

- The Committee created 4-5 budget scenarios, with two concepts in mind:
 - Not filling as many vacant positions; saving approximately \$1 million
 - Retirements and other departures from current positions
- The Finance Committee voted on a 3% increase. The 2022-2023 annual full-time student tuition has been set at \$5,544 and a part-time per-credit student tuition rate of \$231.
- Tom Weddell discussed the factors that came up when discussing tuition and noted that this decision will help keep the college strong over the next three years.
- Florence Hannes noted that the college should make a conscious effort to inform students of tuition assistance that is available to them.

IV. NEW BUSINESS

1. Motion to Approve: Resolution No. 6: Resolution to Approve Use of Capital Cost Chargeback Funds for the Purchase of Capital Equipment
Weddell/Watson
Unanimous
2. Motion to Approve: Resolution No. 7: Resolution to Set Tuition (Academic Year 2022-23)
Watson/Weddell
Opposed – Pedicini
All Others in Favor
Motion Carried

V. REPORTS - Session B

- A. Special Report: Middle States Self Study Update - Dr. Michele Ianuzzi-Sucich and Ms. Christine Work
 - Christine and Michele presented an update on the work that has been done on our Middle States Self Study and thanked the campus for all their work and efforts. This is truly a campus-wide effort.
 - We are down one co-chair with Deanna Whipple no longer here.
 - Dr. Hackman is an Ex-Officio and has provided much guidance, support and effort to the Middle States Self Study.
 - Dr. Felicia Ganther, current President of Bucks County Community College has been announced as Team Chair for our team visit in the Spring of 2023.
 - The preliminary visit will be scheduled for the Fall of 2023.
 - SUNY Orange's Self Study Team Visit is scheduled for April 2-5, 2023, not yet determined if this will be in-person or virtual.
 - Working groups have delivered the following:
 - Analysis of the evidence for their standard
 - Documented findings
 - Identified known gaps
 - Noted areas of improvement & innovation
 - Feedback on the first draft of the Self Study is being collected from:
 - Steering Committee and working groups
 - Dr. Young and Cabinet
 - College community – Faculty, staff and students
 - Timeline of Activities:
 - April 18 – First draft of Self Study shared with college community with accompanying feedback form
 - March-April – Engage college community in understanding Standards
 - May 16 – Facilitate College Conversations on standards with recommendations
 - May-Summer – Continue revising self-study draft

- Fall 2022 – Finalize self-study draft, continue engaging the college community and plan for upcoming visits
- B. President - Dr. Kristine Young
 - Dr. Young shared that she accompanied our PTK award recipients; Carly Glasse and Cayden Mangiameli for the awards ceremony held on the Onondaga campus on April 13 and thanked the PTK advisors; Andrea Sheridan Laurencell and Gregory Geddes. Two of our awardees; Glynis Halloday and Alexis Taylor could not attend but were recognized.
 - Dr. Young announced that we did not receive good news on Community College budgeting.
 - Our CAPE unit has won some significant grants involving the Hudson Valley Manufacturing Consortium. A little over \$90,000 over 3 years.
 - Dr. Young is working on an application for FY23 Ear Mark operational grant opportunity which is due this Friday.
 - Dr. Young shared that the articulation agreement with Pace University has attracted a lot of attention.
- C. Governance President – Paul Basinski
 - Paul noted that although he is sorry in respect to our students for the tuition increase, he hopes that the increase will provide the college with an increase in revenue. Hopefully the tuition increase won't drive students away.
 - Paul reported that that the funding model for community colleges out of the state budget is broken. A resolution was written out of the FCCC plenary this past month in regards to community college funding to be addressed within the SUNY system.
 - Campus Governance elections are happening. President and Vice President positions will be elected on and announced.
- D. Student Trustee – Kira Pedicini
 - Kira reported that "I Am A Leader" finished last week and journals on volunteer work are now due. There are about 15 students who participate in this club.
 - The Business Club will have alumni guest speaker, Michael Doula, creator of Stronger U Nutrition at their next meeting.
 - Three events on April 20th: Earth day, Spring Picnic and the Unity Walk
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- E. College Association – Paul Martland
 - Paul reported that the Association Board meeting was held earlier this month.
 - There is a signed contract for the sale of the college property across the street with a deposit that has been made. Closing is set for the last week in May or first week of June.
 - Bookstore news – Follett has been sold to a group of investors called Jefferson River Capital (a family owned venture capital firm). Our contract and campus operations will remain the same.
 - Contract extension negotiations are happening now
 - Inclusive access to books and materials
 - Focusing on technology and updates to "brick & mortar"
 - Summer adoptions are at about 98% and 96%, respectively for the Middletown and Newburgh campuses
 - Food Service – Status quo from last time. There have been some discussions about contractual relief.
 - They are looking to expand the micro market services in the fall which may include reopening something in the Shepard Center.
 - The Lab Schools have experienced challenges due to COVID and hiring.
 - They have been able to hire some new staff and are hopeful to be fully staffed for the fall.
 - Sustainability Grants
 - Another year of funding for sustainability grants, \$78,000 for each school this current year and hopefully the same amount for the upcoming year
- F. Foundation Board – Dawn Ansbro
 - Dawn asked that if you see Senator Michael Martucci around, please thank him for his family's foundation donation. Michael and his wife Erin's family foundation has donated \$1,800 to the Bridges Program.
 - The Bridges Program is starting a new Bridges Program fund that can help with new equipment and costs associated with the program. The Martucci Family Fund has provided the first donation.

- A Hudson Valley Gives page has been created for the Bridges Program.
- Senator Martucci's Family Foundation has also provided \$10,000 in funding for the Beacon Conference. We are very thankful for that.
- At its last meeting the Foundation Board voted on and approved \$25,000 to go towards the new SUNY Orange Cares Program.
 - Vision of Madeline Torres Diaz – Student emergency fund program with a “One Stop Shop” offering many great tools/assistance programs for students.
- Dawn announced that on April 12th there was an alumni career panel with the department of Computer Science on campus. Four Computer Science alumni came to speak with about 32 of our students to talk about their experiences here at SUNY Orange and their current careers.
- On April 12th, \$45,755 was awarded in graduating scholarships; thanks to the College Scholarship Committee.
- On May 18th there will be a Hudson Valley Gives fund raising event.
 - Last year we were number one, raising a little over \$37,000
 - Dawn asked if there was anyone interested in working with the Foundation as a peer fundraiser for that day. Please let her know.
 - There is an opportunity for those who donate funds during this event to offer a one minute to one-and-a-half-minute video on why you have contributed to this fund.

VI. OLD BUSINESS

A. Enrollment Task Force

- Tom Weddell noted that he is encouraged by the number of applicants.
 - Admissions are up 34% and applications are up by 20%
 - Gerianne Brusati added that we have 2,183 applications; up 316 from where we were last year and 1,520 acceptances; up 391 from last year.
 - Gerianne announced that Dawn Ansbro has joined the Enrollment Task Force.
- Incoming students' day:
 - Two sessions have been set up
 - 52 families have already signed up, there is an expectation of about 100 families to attend each session
 - Tours have been happening on campus
 - A suggestion has been made that every local high school graduating senior in Orange County should receive an admittance letter from SUNY Orange, perhaps signed by the college President and county executives.

VII. CHAIRMAN'S COMMENTS – Chair Martucci

- Chair Martucci announced the resignation of Trustee Bill Vacca, effective as of March 28, 2022
- On April 7th there was an article in West Point Military Academy's weekly newspaper called “The Point of View” titled “SUNY Orange Earns Military Friendly Designation for 2022”.

VIII. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

<u>Committee</u>	<u>Chair</u>	<u>Meeting Schedule</u>	<u>Report Schedule</u>
Academic and Student Services	Maria Bruni	Oct, Dec, Feb, & April	Nov, Jan, March & May
Audit and Finance	Tom Weddell	Monthly	Monthly
Governance and Nominating	Tom Hunter	June	June
Policy	Flo Hannes	Monthly as called	Monthly as called
President's Performance Review & and Compensation	Fred Watson	May	June

- Academic and Student Services, Maria Bruni – No report
- Audit and Finance, Tom Weddell
 - The Committee is working on the budget for the upcoming year.
- Policy Committee, Florence Hannes
 - The Committee has great guidance from Mike Albright and Iris Martinez-Davis and is close to finalizing policies.
 - Policy sections 4-6 will be brought forth to May's meeting agenda

IX. COMMENTS FROM THE PUBLIC

A. A sign-up sheet will be available at the meeting. Each member of the public wishing to address the Board will be granted 2 minutes to speak, at which time, the Board will ask you to take a seat to allow others to speak.

- Michelle Tubbs provided an FCCC report:
 - Michelle and Paul Babinski attended the FCCC Spring Plenary in Saratoga Springs from 3/31-4/2.
 - Michelle shared hearing about SUNY's "Increasing Enrollment & Expanding Pathways" initiative
 - Attempting to meet the goal identified in the Governors' plan to increase SUNY enrollment to 500K by 2030 (currently at 370K).
 - Provides \$1.7M for SUNY CCs (FA 21-June 23) from the Lumina Foundation
 - \$900K for Strategic Enrollment Management (SEM)
 - \$800K for Racial Equity for Adult Credentials in Higher Ed (REACH)
 - The goal is to increase enrollment for SUNY CCs specifically targeting adults (25-64)
 - Each CC is provided with funding to support them with their individual SEM initiative
 - It is about getting them in the door and keeping them (Recruitment & Retention)
 - At SUNY Orange, Gerianne Brusati and Maynard Schmidt are leading our SEM initiative efforts and the college community will be learning more about SUNY Orange's SEM work at our Assembly meeting next Monday
 - Chancellor search is underway. The search firm met with different constituency groups to help formulate the job description and identify what they are looking for in a Chancellor. They are still hoping to have a new Chancellor in place by the end of the summer.
 - There were also discussions regarding implementing the new SUNY Gen Ed Framework and LMS transition. SUNY Orange's institutional leaders seem to be well informed and on track with our local efforts to make these changes.
 - There were three resolutions approved at the plenary one each pertaining to advocating for the Hunger Free Campus Act, reporting how mental health services monies were

allocated and revising the outdated SUNY Guidelines on Presidential Searches. Additionally, the FCCC endorsed and will be forwarding to the Student Mobility Steering Committee a letter regarding the transferability issues with Intermediate Accounting 1 & 2 from community colleges to our SUNY State-Ops. The lead on advocating for attention to this issue and drafting this letter was our very own accounting faculty member Josephina Vondras. She worked with a few accounting faculty from other SUNY and CUNY community college and SUNY Assistant Provost Deb Moeckel. This letter will serve as a model for other disciplines to communicate transferability issues they are also having with some of their courses.

X. BOARD DISCUSSION

- Fred Watson reported on NYCCT's Spring meeting:
 - Johanna Duncan-Portier was the guest and spoke about the poor budgeting for the state's community colleges.
 - Also discussed, was the lack of representation of community colleges on the selection process for our new Chancellor search. The group felt there should be community college trustee representation on this search. There is no college President representation on this search team either. The Executive Leadership Team decided that this should be discussed with the Board of Directors, represented by all of the Chairs of community college around the state to discuss how we are going to handle being over looked in this search process. A letter was sent on behalf of the Executive Leadership Team to Meryl Tisch, Chair of SUNY Board. In response to this letter, we got an immediate appointment of a CUNY college President to the search.
 - The NYCCT fall meeting will be held at the end of September.
 - Please continue to make recommendations for awards through NYCCT, ACCT, etc.
 - Graduation rates for community colleges are up and the need for remedial courses is down.

XI. EXECUTIVE SESSION – Motion to enter Executive Session for Collective negotiations pursuant to article 14 of the civil service law at 6:48 PM.
Weddell/Watson

XII. BOARD ADJOURNMENT – Board meeting adjourned at 6:50 PM.
Watson/Weddell
Unanimous

Respectfully submitted,

Charissa Gonzalez
Secretary to the Board

Next Meeting
Wednesday, May 11, 2022, 5 PM
Gilman Center, Library, Middletown Campus