

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
WEDNESDAY, DECEMBER 14, 2022
GREAT ROOM, KAPLAN HALL, NEWBURGH CAMPUS
5pm**

***Trustee Florence Hannes will be attending the meeting from the following location: 848 Collier Court, Marco Island, Florida 34145.**

***Trustee Maria Bruni will be attending the meeting from the following location: 10 Rowan Street, Middletown, NY 10940**

I. Call to Order - Chair Martucci called the meeting to order at 5:04 PM

II. CONSENT AGENDA (Items A through E)

Note: Consent Agenda items held for discussion will be moved to Item F

- A. Approval of Regular Meeting Minutes of November 16, 2022
- B. Approval of Financial Statements for November 2022
- C. Retirement Memo
- D. Tenure Recommendations

**Motion to approve the consent agenda by N. Illobre, seconded by T. Hunter.
Motion carried unanimously.**

III. REPORTS

- A. Special Report - Presentation of Key Performance Indicators (Paul Martland)
 - ❖ [Paul Martland](#) shared a presentation on the KPI project he and his team have been working on. The KPI group is one of 4 White Paper groups charged with making recommendations on 4 topics. Members of the group include: Kaitlin Curry, Leland Hach, Paul Martland, Stacey Moegenburg, Dr. Sheila Stepp, Dr. Willie Williams, and Christine Work.
 - ❖ The group has been charged with:
 - Identifying KPI's which are tied to the college's strategic plan.
 - Recommending methods of, and responsibility for data collection
 - Recommend appropriate data reporting frequency and venues
 - ❖ Paul reported that reasons for identifying KPI's include:
 - Measuring progress toward the achievement of the College's Values & Goals
 - Measuring progress toward fulfillment of the College's Strategic Plan
 - Assess the overall health of the organization
 - ❖ The group has identified the following eight categories requiring KPI's:
 - Enrollment
 - Financial health of the organization
 - Student success
 - Student sense of belonging
 - DEI/Demographic alignment

- Non-credit/Workforce development
- Affordability

- Resource Allocation
- The presentation further described how data will be collected to measure the success of each KPI
- ❖ Frequency and method of reporting on KPI's:
 - The group will prepare to report on Top Level KPIs to the Board monthly.
 - Will report the same information to the College Community via the Grapevine the Thursday after the BOT meeting
 - Will also review the information at College Assembly, Cabinet, and Division meetings
- B. President - Dr. Kristine Young - Participated remotely.
- ❖ Dr. Young thanked Paul for delivering the report on KPI's and shared that we should look forward to reporting from the 3 other White Paper charge groups on:
 - Non-credit to credit programming
 - Credit for prior learning ideas
 - Ideas for the Newburgh campus
- ❖ Dr. Young celebrated the students during finals week. We do graduate students in December, including Newburgh nursing students.
- ❖ Dr. Young thanked everyone and the Board for all their hard work during 2022 and all those who attended state and national conferences.
- ❖ Dr. Young announced that we had hoped to have the cross country team present at this month's board meeting, however, with it being finals week many students are unable to attend tonight's meeting. We hope to have the team join us for a future Board meeting in the spring.
- ❖ Dr. Young announced that our men's division II basketball team is ranked #6 in the nation! They defeated the #1 team last week (Sullivan County Community College)
- C. Governance President – Liz Carris-Swan
 - ❖ Liz reported that EC has approved a recommendation from our Sustainability Committee to have a permanent "Trash to Treasure" store on the Middletown campus, in the bottom floor of Rowley. The recommendation has been forwarded to the Administration. If approved, the committee will add the oversight of the store to their charge.
 - ❖ Liz shared that Shared Governance is proud of our Curriculum Committee, announcing that more than 150 courses have been circulated to reaffirm or designate as a GE course given the new SUNY GE guidelines. About a dozen of those courses have been proposed for the new DEISJ GE requirement. The committee has had to add two meetings to their schedule to accommodate this review of courses.
 - ❖ The Curriculum Committee has program changes for AA and AS degrees to happen in the spring semester.
- D. Student Trustee – Shanice Burns - No report.
- E. College Association – Paul Martland - No report.
- F. Foundation Board – Dawn Ansbro - No report.

IV. OLD BUSINESS - NONE

V. NEW BUSINESS

- A. Motion to approve [Board Policy 4.13](#) Energy-Efficient Purchasing Standards
- B. Motion to approve [Board Policy 4.16](#) Student Billing and Payment

Motion to approve BP 4.13 Energy-Efficient Purchasing Standards by N. Illobre, seconded by F. Watson. Motion carried unanimously.

Motion to approve BP 4.16 Student Billing and Payment by M. Bruni, second by T. Hunter. Motion carried unanimously.

VI. CHAIRMAN’S COMMENTS – Chair Martucci

- ❖ Chair Martucci announced that the ACCT NLS is scheduled for February 5-8 in Washington DC. Please let Charissa know if you plan on attending.

VII. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

| <u>Committee</u> | <u>Chair</u> | <u>Meeting Schedule</u> | <u>Report Schedule</u> |
|--|--------------|------------------------------------|--------------------------|
| Academic and Student Services | Maria Bruni | October, December, February, April | November, January, March |
| Audit and Finance | Tom Weddell | Monthly | Monthly |
| Governance and Nominations | Tom Hunter | June | September |
| Policy | Flo Hannes | Monthly as called | Monthly as needed |
| Presidents Performance Review and Compensation | Fred Watson | May | September |

Academic and Student Services Committee - Maria Bruni:

- ❖ The committee will be ready to report in January.

Audit and Finance Committee - Tom Weddell (not present)

- ❖ Chair Martucci announced that the committee met on 12/14 and discussed the investment and treasury that has been put in place.
- ❖ Paul stated that we continue to be on budget.

Policy Committee - Flo Hannes

- ❖ The committee did not meet on 12/14.
- ❖ F. Hannes reported that we have 113 policies and 97 procedures. Mike Albright continues to review and edit the policies and procedures. The committee will have a report in January.

VIII. COMMENTS FROM THE PUBLIC

A. A sign-up sheet will be available at the meeting. Each member of the public wishing to address the Board will be granted 2 minutes to speak, at which time, the Board will ask you to have a seat to allow others to speak.

- ❖ [Michelle Tubbs](#) report on the FCCC:
 - SUNY Board of Trustees held a meeting on 12/13 with the expectation to approve the revised policy on prior learning assessment. Confirmation on approval of that policy has not been received. Once approved, that policy will be shared at the campus level in the spring.
 - We are expecting a revised memorandum to Presidents to come out in the

beginning of the spring semester with some revised guidance regarding the implementation of the Gen Ed Framework

- We did receive a response from the Chancellor with respect to three resolutions that the FCCC sent to her from the fall plenary, that SUNY Orange endorsed regarding support of the DEISJ Gen Ed category, mental health support for employees and students and the definition of upper division courses. Her responses to all three were favorable.
- On December 5th the SUNY Board unanimously approved the appointment of our 15th Chancellor, John B King Jr., who was previously our former US Secretary of Education as well as the NYS Commissioner on Education. There have been some mixed reactions from faculty and staff on his appointment.

IX. BOARD DISCUSSION - None

X. ADJOURN TO EXECUTIVE SESSION - None

XI. BOARD ADJOURNMENT

Motion to adjourn at 7:08 PM by N. Illobre, seconded by F. Watson.

Next Meeting
Wednesday, January 18, 2023, 5 PM
Gilman Center, Library
Middletown Campus