

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
WEDNESDAY, NOVEMBER 15, 2023 5 PM
GILMAN CENTER, LIBRARY
MIDDLETOWN CAMPUS**

Present: Chair Martucci, Dr. Kristine Young, Maria Bruni, Charissa Gonzalez, Tom Weddell, Tom Hunter, Flo Hannes, Nick Illobre, Djean Nikitov, Fred Watson

I. CALL TO ORDER - Chair Martucci called the meeting to order at 5:04 PM.

II. CONSENT AGENDA (Items A through D)

Note: Consent Agenda items held for discussion will be moved to Item F

- A. Approval of Regular Meeting Minutes of October 18, 2023
- B. Appointments Memo
- C. Retirement Memo

Motion to accept by N. Illobre, seconded by T. Hunter. Passed unanimously.

III. REPORTS

- A. Student Trustee - [Djean Nikitov De Poi](#)
 - Djean reported that he attended the NACA (National Association for Campus Activities) conference with fellow BOA members and learned a lot about programming of student activities that can be brought to our campus.
 - BOA met earlier this month to coordinate campus activities for the year.
 - Djean announced that the Student Senate will be going to Albany this weekend for a SUNY Student Senate Assembly.
 - The following BOA events were well attended: BOA Spectacular event, Halloween event, trips to six flags and Broadway shows, Gobble til you Wobble and Kids Chemistry Night, hosted by the Chemistry Club.
 - The Apprentice Players are now showing "Marisol" in the theater
 - BOA/Student Senate member, Ashley Lopez was a speaker at the Foundation Scholarships Awards Ceremony.
- B. Special Presentation: ASAP: Accelerated Study in Associate Programs - Madeline Diaz-Torres, AVP for Student Engagement & Completion
 - Madeline reported that at the Cabinet Retreat in July; we discussed joining the ASAP program replication and has worked very hard to get the program started.
 - This is truly a replication program with specific guidelines and a tight timeline
 - The title of the program has recently been slightly changed to: Advancing Success in Associated Programs. It was: Accelerated Study in Associate Programs.
 - The program was established by CUNY in 2007. Some other states have replicated this program.
 - The program assists eligible students with gap needs by providing resources such as textbook support, metrocards for CUNY school participants. We can offer our students grocery store cards, gas cards along with some other ideas as well as wrap around services - everything a student needs to succeed.
 - Orange Connect will be a huge part of this program.
 - The program begins Spring of 2024
 - Students must be eligible for Pell
 - This program captures the middle income level students
 - We must recruit 50 students for spring, 150 students for fall 2024 and 150 students for spring 2025 for a \$1M award over three years.
 - Project leads, CUNY and SUNY members meet on Tuesdays with a core team for guidance and support.
 - There are two full time positions to fill: 1 Director and 1 Advisor.
- C. President - Dr. Kristine Young
 - Liz Carris-Swan and Christine Work gave a brief update on the Mission, Vision, Values and Goals progress:
 - The Co-Chairs meet weekly.
 - The feedback form is still live and has received a total of 105 responses so far (including some student feedback).

- 6 feedback sessions have been offered on both campuses
 - Dr. Young reported that last week FoodTec approved the use of 2 SAM grants for construction of the kitchen and dining space in Newburgh.
 - The FoodTec program is now under Dr. Leandre's area
 - Flor Araujo Payano, Director of the Center for Student Success has been asked to be a part of the SUNY Hispanic Leadership Group. Dr. Angela Rios is a graduate of that program.
 - Dr. Young announced that the fall sports season is over
 - Women's volleyball team won the 1st round of regional semi finals
 - 4 Cross Country runners attended the national meet in Alabama
 - Dr. Young thanked the Board for their support during our recent cyber event and also thanked Leland Hach and his team for all of their hard work throughout the event.
- D. Provost - Dr. [Erika Hackman](#)
- Dr. Hackman reported that she attended the CAO conference earlier this month
 - There is a new SUNY Provost in place as of 11/6/23. The CAO group will meet with him on 11/27.
 - There is a search being conducted for a SUNY Vice Provost.
 - The Nursing, Dental Hygiene and Rad Tech program students have received 100% on pass rates for completion of licensure exams and 100% employee satisfaction for our graduates out in the field.
 - Dr. Hackman announced that we are on target for starting enrollment on 11/6.
 - There was a fall transfer fair on 11/6, over 100 students participated
 - SUNY has asked all campuses for a long-term action plan report due on 11/29/23.
- E. VP for Administration & Finance – Paul Martland
- Morrison update: The project is on schedule. The tiles that we were awaiting have been approved.
 - Paul reported that the mis-classification of Security staff at the county has been resolved and went into effect this past week.
 - There is a 2 phase capital project in place for upgrading security cameras. The cost is \$660,000 to upgrade the camera equipment.
 - The Shared Governance Safety and Security Committee has been working to make sure out existing emergency phones are functioning and are looking at alternatives to update that system
 - There was a “See Something, Say Something” training on campus today.
 - The Association Board meeting reported a clean audit with no findings.
 - The Lab School has hired a FT teacher. Paul reported that the Lab School grant was not awarded this year.
 - The bookstore meet with Follett this week for a presentation. The Newburgh bookstore manager has left the college. We are in the process of hiring a new manager for the bookstore in Newburgh.
 - Paul reported that we have received positive feedback and numbers for the new food service vendor here on the Middletown campus but not so much so in Newburgh. The cafe hours in Middletown have been expanded and the Newburgh hours have been shortened.
- F. VP for Workforce, Strategy & Innovation - Dr. [Jean Leandre](#)
- Dr. Leandre announced that \$650,000 in grant funds have been approved for the Newburgh kitchen/dining renovations.
 - There are many establishments looking to partner with SUNY Orange.
 - There a new programs being launched for 2024. We will begin marketing and recruiting for new programs.
 - A grant of \$150,000 was award last week for health profession programs.
- G. Governance President – Liz Carris-Swan
- Liz reported that Shared Governance is involved in the decision making process regarding textbooks. Many faculty have adopted OER (Open Educational Resources) textbooks for their courses to keep student textbook cost down.
- H. Foundation Board – Dawn Ansbro
- Dawn reported that Ellen Richards has gifted \$10,000 to the college
 - Joe Como will support an endowed scholarship
 - The annual mailing will be going out this week, this year's goal is \$60,000.
 - The Alumni Holiday Celebration will be held on December 6 in the Fireside Lounge in Shepard.

IV. OLD BUSINESS

A. Enrollment Task Force - Tom Weddell & Wayne Harewood

- Tom reported that the presentation given at the NYCCT conference on our Enrollment Task Force was well received. SUNY Orange received an honorable mention or innovation. Gerianne Brusati attended the conference as well.
- Wayne reported that the Chatbot is working and will be incorporated into Banner so that financial aid questions can be answered.

VI. CHAIRMAN'S COMMENTS

- Chair Martucci reminded the Trustees to review and update the Board Committee Charters for presentation to the Board and then vote for approval.

VII. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

<u>Committee</u>	<u>Chair</u>	<u>Meeting Schedule</u>	<u>Report Schedule</u>
Academic and Student Services	Maria Bruni	October, December, February, April	November, January, March, May
Audit and Finance	Tom Weddell	Monthly	Monthly
Governance and Nominating	Tom Hunter	June	September
Policy	Flo Hannes	Monthly as called	Monthly as needed
Presidents Performance Review and Compensation	Fred Watson	May	September

Academic & Student Services Committee - Maria Bruni

- The committee met in October and has reviewed their charter.
- Program changes will be reviewed by this committee then forwarded to the Board. The committee will be meeting on off months when program changes need to be made.

Audit & Finance Committee - Tom Weddell/Paul Martland

- The committee did not get through the October statements due to the cyber event
- We are still on budget.

Policy Committee - Flo Hannes

- The committee did not meet.
- There are pending changes for a Remote Working Policy.

VIII. COMMENTS FROM THE PUBLIC - None

- A.** A sign-up sheet will be available at the meeting. Each member of the public wishing to address the Board will be granted 2 minutes to speak, at which time, the Board will ask you to have a seat to allow others to speak.

IX. BOARD DISCUSSION

X. ADJOURN TO EXECUTIVE SESSION

Motion to enter Executive Session at 7:07 PM by T. Hunter, seconded by T. Weddell.

Motion to return to public meeting at 7:36 by F. Hannes, seconded by Djean Nikitov De Poi.

V. NEW BUSINESS

- A. Resolution to Approve AY 2022-2023 New Employee Titles**

Motion to approve resolution to approve AY 2022-2023 New Employee Titles by N. Illobre, seconded by M. Bruni. Passed unanimously.

- B. Resolution to Approve the Memorandum of Agreement Between the Legislature of the County of Orange, Orange County Community College and The Staff and Chair Association**

Motion to approve resolution to approve the Memorandum of Agreement Between the Legislature of the County of Orange, Orange County Community College and The Staff and Chair Association by F. Watson,

seconded by **Djean Nikitov De Poi**. Passed unanimously.

XI. BOARD ADJOURNMENT

Motion to adjourn at 8:05 PM by F. Watson, seconded by N. Illobre. Passed unanimously.

Next Meeting
Wednesday, December 13, 2023, 5 PM
Gilman Center, Library, Middletown Campus

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