

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, SEPTEMBER 18, 2024  
GILMAN CENTER, LIBRARY  
MIDDLETOWN CAMPUS  
5:00 pm**

*Present: Chair Martucci, Dr. Young, Maria Bruni, Flo Hannes, Karen Mejia, Tom Weddell, Peter Bambino, Charissa Gonzalez*

**I. CALL TO ORDER** – Chair Martucci called the meeting to order at 5:04 PM.

*Oath of Office: Peter Bambino, Student Trustee AY 2024-2025 (administered by Chairman Martucci)  
Congratulations to our new student trustee, Peter Bambino, II.*

*Presentation of Trustees Slate of Officers for 2024-2025 (presented by Ralph Martucci)*

**II. NEW BUSINESS**

1. Acceptance of Trustees Slate of Officers for AY 2024-2025

**Motion to accept 2024-2025 Slate of Officers, Flo Hannes, seconded by Karen Mejia. Passed unanimously. Tom Weddell is now Chair of the Orange County Community College Board of Trustees. Maria Bruni is now Vice Chair and Flo Hannes is now Secretary. Congratulations to all. Chair Weddell assumes his position as Chair and the meeting continues under his board leadership.**

2. Resolution No. 1 - AY 2024-2025: Resolution Acknowledging the Dedicated Service of Trustee Frederick A. Watson

**Motion to accept, Ralph Martucci, seconded by Karen. Passed unanimously.**

**III. CONSENT AGENDA (Items A through D)**

**Note: Consent Agenda items held for discussion will be moved to Item E**

- A. Approval of Regular Meeting Minutes of June 5, 2024
- B. Approval of Financial Statements for May, June, July, August 2024
- C. Approval of Appointments
- D. Approval of Retirements

**Motion to approve consent agenda, Maria Bruni, seconded by Flo Hannes. Passed unanimously.**

**IV. REPORTS**

- A. President - Dr. Kristine Young
  - Thanks to Chair Weddell and congratulations. Congrats to Maria Bruni as newly appointed Vice Chair and to Flo Hannes for resuming as Secretary.
  - Dr. Young thanked Fred Watson for his service and also thanked Ralph for his service as recent Chair.
  - Dr. Young announced that NYCCT has already begun advocacy efforts and is asking for \$100M. The joint effort seems to be working.
  - ACCT President/CEO - Jee Hang Lee would like to visit our campus, at 3 pm, Thurs, Oct 3rd.
  - Chancellor King plans to visit our Middletown campus on October 15th - He may want to see where the \$8M has been allocated.
  - November 1<sup>st</sup> possible ribbon cutting event for Food TEC on the Newburgh campus
  - Facilities Master Plan - JMZ has worked on our campus study Classroom /Space Analysis and Infrastructure assessments – Their team spent 2 days on campus meeting with faculty, staff and students to gather your ideas and feedback.
  - NB Campus is offering & filling more credit (146 courses being run)
  - SUNY Orange Plus is offering 14 noncredit courses.
  - Instagram marketing is getting more popular, social media engagement has double.
- B. Provost - Dr. [Erika Hackman](#)
  - Enrollment Report – Sept 16 – Freeze date:
    - SUNY Orange has again experienced an increase in overall growth as our total headcount has increased by 6.8% from 3,877 to 4,14.

- **First time students** - There is a **slight increase of 0.9%**, from 1,113 to 1,123. This suggests stable new student enrollment.
- **Full-Time Students** - Slight decrease of 0.2%, from 2,129 to 2,125. This indicates a stable full-time student population.
- **Full-Time Students** - Slight decrease of 0.2%, from 2,129 to 2,125. This indicates a stable full-time student population.
- **Key Demographics:**
  - **Age 25 and Older** - Increased by 13.4%, from 973 to 1,103. This suggests a growing number of non-traditional students which is a target population highlighted in our SEM plan.
  - **Male** - No change, remaining at 1,522. Male students are also highlighted as a target population in our SEM plan.
  - **Female** - Increased by 7.2%, from 2,355 to 2,525.
  - **Black** - Increased by 8.2%, from 613 to 663.
  - **Hispanic** - Slight increase of 0.4%, from 951 to 955
  - **White** - Increased by 1.5%, from 1,508 to 1,530.
  - **Unknown** - Significant increase of 24.7%, from 586 to 731. This could indicate a rise in students who prefer not to disclose their race/ethnicity.
- FASFA Fall activities are underway
- ACOTE Accreditation is complete and in good standing.
- RAD Tech accreditation visit went well, we await the report.
- ASAP – Had a small spring cohort. Target enrollment was 150, we are currently at 149 students enrolled in the program!
- EOP Summer program did well. Students completed the "I Am A leader! Program and were also trained in QPR (suicide prevention) and financial literacy.
- We launched our 1st micro- credential program over the summer. 16 Students have completed the program.
- Dr. Hackman announced she is working with Dawn Ansbro on a memorial fund for Jennifer Mireicki. Dawn reported there is over \$ 14,000 in that fund already.
- Congrats to prof. Michael Stramiska for achieving a Fulbright award
- Congrats -Dr. Mayda Gonzalez- Bosch- Honored as top 50 women leaders in nation
- Hispanic Heritage month is Sept 15 - Oct 15. We are an HSI (Hispanic - serving institution) Madeline Torres-Diaz hosted a Constitution Day event - 102 participants registered to vote.
- Funding from \$8M granted for healthcare/mental health:
  - \$148K allocated for health care
  - Within the Wellness Center funding will support Timely Care, Part-time mental health counselor and a new faculty member
- C. VP for Administration & Finance – Paul Martland
  - Paul reported that the budget has been approved by county & submitted to SUNY to be approved in October; completing our budget process
  - \$3.135M loss
  - Final August numbers won't be known for a while.
  - We anticipate reimbursement from the county for CSEA
  - The CCBOA initiated an Economic Impact Study for all community Colleges & State operated campuses
  - Facilities work on many projects over the summer –
    - The Morrison project is on budget & scheduled as planned and should be done by the end of Oct (or within first week of November)
    - Horton hall project will go underway soon.
    - Library HVAC upgrade is complete as well as Shepard
    - FoodTEC Kitchen upgrade almost complete
    - Security camera software, replacement project will now begin
    - HR is replacing the existing payroll and HR information Systems
    - ADP will be replaced by UKG. It takes about 9 months to fully implement the new system. We will have better reporting capabilities
  - The IT procedures audit and Risk Assessment have been completed.
  - The SUNY Digital Transformation Project underwrote the cost of significant software purchases.

- A System wide Information Security policy has been initiated by SUNY. We will have to have a policy of this nature.
  - We must implement the SUNY Single Use Plastic ban
- D. VP for Workforce, Strategy & Innovation - Dr. [Jean Leandre](#)
- Dr. Leandre announced that this Friday is the third annual Economic Development Summit at Mount St. Mary in Newburgh. Jean will be panelists.
  - FoodTEC is officially cooking!
    - Planned Ribbon cutting for November 1<sup>st</sup>, 10 AM to noon
    - Students will be serving for event –
    - We currently offer programs in Hospitality, Culinary and Tourism and hopefully adding 2 new programs
    - Dr. Leandre reported that 24 hospitality students completed the program over summer.
    - We received a USDA grant to run an Environmental Safety Program for 50 students
  - The state has needs for lifeguards. We have applied for the "NYS Swim Grant" which awards \$65K for a year to increase the number of life guards in Orange County and the Hudson Valley
  - We have been granted \$1.2M over 3 years for the Youth Employment Program.
  - We now have a testing center in Newburgh
  - The ESD grant partnership w/ Choice films has a new program that starts on Monday. We are hoping to train 60 people in one year.
  - The HSE & ESL programs are doing well.
  - Fall enrollment is doing extremely well.
  - The EMS program is initiating course sponsorship for paramedics.
    - We have begun to work on the curriculum
    - Round tables will begin soon
  - IPAR started work on the Strategic Plan
    - The team met on 9/6 walking on external sully Reports.
  - The CDL truck is now wrapped with our design
- E. Governance President – Liz Carris-Swan
- Liz reported that she is co-leading the Strategic Planning team
  - Michelle Tubbs is out on leave this semester.
  - Committee elections are underway.
  - Student senate elections are tomorrow.
  - PLA Ad HOC group walked on recommendations last semester, which are now with Executive Committee.
  - In Michelle Tubb's absence, Liz will be giving the FCCC report on her behalf:
    - SUNY: Gen Ed Reform now incorporates AI in Educational Literacy. The SUNY implementation deadline is too soon.
    - Johanna Duncan-Poitier is retiring, there will be an interim for now, until a replacement is hired.
    - FCCC has requested to be a part of the search, which Liz will co-lead.
    - The Fall Plenary is Oct 17-19 hosted by Cayuga in Waterloo, NY. Liz & Katie Sinsabaugh will attend. Dr. Young and Dr. Hackman will also be attending, participating as panelists.
    - Michelle sends her thank you to Fred Watson for his service as a Trustee and work at the FCCC level.
- F. Student Trustee - Peter Bambino
- There are some new members who have joined Student Senate.
    - Thursday voting for officer positions
    - Club budgets have been discussed on 9/25 and passed 9/26 –
    - Peter distributed the CSI event Calendar.
- G. Foundation Board – Dawn Ansbro
- Dawn reported that Helen Richards gifted \$10K to the student emergency fund
  - Jenny Mirecki fund has received lots of support for the scholarship
  - Robert Van Hilt awarded \$300,000 for the next 3 years
  - George Large Endowed his scholarship. Family funding made it whole.
  - We received \$18k from Dennis Rohan
  - Fred Schwinger gifted \$75K to come in October.
  - Walden Savings Bank awarded a \$ 4,000 grant

- The Foundation provided \$25,000 in addition to Admissions Department
- The Foundation will add \$25,000/yr. for the student emergency fund
- 75th Anniversary:
  - payroll deduction program for faculty and staff to contribute to any fund.
  - Implementing a student giving program - raffle items for students who contribute
  - 9/27 Alumni Reflections Event.
  - 10/2 Garnet Alumni event at Garnet
  - 11/9 Colts Hall of Fame Event

**V. NEW BUSINESS - Continued**

3. Resolution No. 2 - AY 2024-2025: Resolution to Request Employment Supervisory Authority of the Board of Trustees over the President of Orange County Community College

Chair Weddell explained that this was drafted in response to SUNY wanting authority on President searches for community colleges. Motion to approve, Ralph Martucci, seconded by Maria Bruni. Passed Unanimously.

**VI. CHAIRMAN’S COMMENTS** – Chair Weddell reported that Dr. Young, Dr. Hackman, Karen Mejia and himself will be attending the ACCT Conference in Seattle in October. Ralph Martucci, Tom Weddell and Dr. Young and Peter Bambino will be attending the NYCCT Conference in Saratoga Springs in early October. Chair Weddell thanked Ralph for his service as recent Chair.

**VII. COMMITTEE REPORTS AND/OR RECOMMENDATIONS**

<u>Committee</u>	<u>Chair</u>	<u>Meeting Schedule</u>	<u>Report Schedule</u>
Academic and Student Services	Karen Mejia	October, December, February, April	November, January, March, May
Audit and Finance	Ralph Martucci	Monthly	Monthly
Enrollment and Retention	Maria Bruni	Monthly	Monthly
Governance and Nominating	Tom Hunter	June	September
Policy	Flo Hannes	Monthly as called	Monthly as needed
Presidents Performance Review and Compensation	Ralph Martucci	May	September

**Audit and Finance** – Ralph Martucci, Chair  
Ralph welcomed new members. Paul reported all issues earlier.

Enrollment and Retention Committee – Maria Bruni, Chair  
Maria reported the committee will begin working on a meeting schedule.

Policy Committee, Flo Hannes, Chair  
Flo reported that four policies from SUNY have been adopted into our policies. These will be voted on in October.

**VIII. COMMENTS FROM THE PUBLIC**

- A. A sign-up sheet will be available at the meeting. Each member of the public wishing to address the Board will be granted 2 minutes to speak, at which time, the Board will ask you to have a seat to allow others to speak.

Monty Vaccura thanked those who attended the NUFFI event. NUFFI is doing great things and he would like to see that come to our campuses as well. Perhaps host a plant sale on campus.

**IX. BOARD DISCUSSION - None**

**X. ADJOURN TO EXECUTIVE SESSION** - Motion to enter Executive Session at 7:26, Ralph Martucci, seconded by Flo Hannes and passed. Session began at 7:35 pm and ended at 7:55 pm.

**XI. BOARD ADJOURNMENT** – Motion to adjourn at 7:57 pm, Maria Bruni, seconded by Tom Weddell.

Next Meeting  
Wednesday, October 18, 2024  
Great Room, Kaplan Hall  
Newburgh Campus