

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, SEPTEMBER 21, 2022 5 PM  
GILMAN CENTER, LIBRARY  
MIDDLETOWN CAMPUS**

Present: R. Martucci, T. Weddell, F. Watson, M. Bruni, F. Hannes, T. Hunter, S. Burns

**I. CALL TO ORDER - Chair Martucci called the meeting to order at 5:06 PM**

*Oath of Office: Shanice Burns, Student Trustee AY 2022-2023 (administered by Chairman Martucci)*

*Presentation of Trustees Slate of Officers for 2022-2023 (presented by Trustee Hunter)*

**II. CONSENT AGENDA (Items A through E)**

**Note: Consent Agenda items held for discussion will be moved to Item F**

- A. Approval of Regular Meeting Minutes of June 7, 2022
- B. Approval of Financial Statements for June, July, August 2022
- C. Appointments Memo
- D. Retirement Memo
- E. Acceptance of Trustees Slate of Officers for AY 2022-2023

Motion by T. Hunter, seconded by F. Watson to approve. Motion carried unanimously.

**III. REPORTS**

A. Special Report- FoodTec – Jhack Sepulveda, Executive Director

❖ [Jhack Sepulveda](#), Executive Director of the SUNY Orange FoodTec Inc. program provided a very informative presentation of the ideas and goals for what will be the SUNY Orange FoodTec Training & Education Center on the Newburgh campus.

❖ Jhack shared what this program can do for the food manufacturing and food service industry by providing resources and training to advance careers. Jhack will be working on transforming the Tower building commercial kitchen for the use of the FoodTec program.

❖ Some of the programs elements include:

- Food Industry certificate training
- General workforce readiness training
- Mid/upper-level management training
- Culinary, Hotel & Lodging, Hospitality Training & Apprenticeships
- Entrepreneurship support & resources
- Food-based community development

❖ FoodTec Board members: Dr. Young, [Jhack Sepulveda](#), [Fred Watson](#), [Paul Martland](#), Sims Foster and Maureen Halahan. The FoodTec advisory board is representative of many leading companies within Orange County.

B. President - Dr. Kristine Young

❖ Dr. Young welcomed new student trustee, [Shanice Burns](#).

❖ New student and family orientation sessions went well and were well attended. Dr. Young thanked all those who were involved.

❖ Welcome week was great with notable student engagement.

❖ Dr. Young shared that Lieutenant Governor Delgado visited the Newburgh campus on September 12th and participated in our September 11th remembrance event.

- ❖ Dr. Young reported that there was a press release regarding our partnership with the Amazon Career Connection program. This program allows Amazon employees to take classes here at SUNY Orange with a year of tuition, fees and books for full-time employees. There are also opportunities for part-time employees of Amazon to obtain paid tuition.
  - ❖ SUNY Orange will be hosting the Orange County Economic Summit on Friday, September 30th.
  - ❖ TAP is now available to part-time students, current eligible students may receive that now.
  - ❖ The proposal for use of the SUNY \$1 million has been submitted. These funds are to be used to increase enrollment. We are not sure how SUNY will receive and process our proposal for the use of these funds.
- C. Governance President – Liz Carris-Swan
- ❖ Liz introduced herself as the new Shared Governance President and shared a little bit about her time here at SUNY Orange.
  - ❖ Liz hopes to bring a fresh perspective to Shared Governance.
  - ❖ Earlier this semester Liz hosted two “Lounge Sessions” with Dr. Young to allow the campus community to ask questions and engage in discussions.
  - ❖ Liz plans to schedule some “Walks & Talks” over the semester to allow for more engaging conversations.
- D. Student Trustee – Shanice Burns
- ❖ Shanice shared that she is a sophomore and in her first semester of the Nursing program.
  - ❖ She is an active member of the Nursing club and Nursing Association. She is also an Admissions Ambassador and a part of the Peer Leadership group.
  - ❖ As part of the Peer Orientation Leadership group, she was involved in organizing the “New Student Orientation” with over 200 students in attendance with their families.
  - ❖ Shanice reported that BOA started the semester with a week of welcoming activities for students.
  - ❖ BOA has received numerous applications for new clubs
  - ❖ Elections for student senate were held on 9/16. A full slate of 10 student senators are in place.
- E. College Association – Paul Martland
- ❖ Paul reported that the property across the street has finally been sold.
  - ❖ Paul shared that non-profit organizations are now eligible for the Employee Retention Credit Act.
  - ❖ Food service Micromarts and now ADA compliant.
  - ❖ The food service contract is up at the end of the year. We are looking into options at this time.
  - ❖ Follet has agreed to a 2 year extension on our contract. Bookstore possibilities for the future will be explored.
  - ❖ The Lab School continues to struggle with staffing issues.
  - ❖ We have received 2 sustainability grants. The Lab School will be receiving about \$90,000 in grant funds.
- F. Foundation Board – Dawn Ansbro
- ❖ Dawn thanked everyone who attended the joint Foundation Board dinner at Cosimos.
  - ❖ Dawn reported that \$463,000 in scholarships have been awarded and \$30,000 in Lab School scholarships have been awarded.
  - ❖ \$65,200 has recently been transferred to the college for a new simulation patient

for the Nursing program.

- ❖ Eric Price is the newest Foundation board member.
- ❖ The Scholarship Awards Ceremony will be held on 9/27.
- ❖ Dawn reported that there is a donor interested in talking to the Foundation about offering a large donation to the college.
- ❖ The night golfing event has sold out

#### IV. OLD BUSINESS

##### A. Enrollment Task Force

- ❖ Gerianne reported that we have been working with new partners and building new relationships.
- ❖ We now have a new course registration management system.
- ❖ Our “open acceptance” letter was shared with SUNY and was well received.
- ❖ Gerianne reported that SUNY is working on an auto admit for high school students on a state level with an opportunity for automatic transfer to SUNY 4 year institutions.
- ❖ [Fred Watson](#) thanked the team for their excellent work.
- ❖ Dr. Young shared some enrollment highlights:
  - We are down 2.7% from last year with 1% down in counted credit hours.
  - Transfer numbers are up
  - Returning students is up 21.8%
  - Head count is up 1.1% relative to last year
  - 20-21 year old age group is up 12.5% from last year
  - Data seems to show that students “sat out” from college for about a year or two
  - Now that they are back and here we hope to retain them

#### V. NEW BUSINESS

#### VI. CHAIRMAN’S COMMENTS – Chair Martucci

- ❖ Chair Martucci reported that Nick Illobre’s appointment was unanimously approved at the E & E meeting held on Monday, September 19.
- ❖ We also have a new gubernatorial appointment, [Karen Mejia](#), hopefully joining us in October.

#### VII. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

<u>Committee</u>	<u>Chair</u>	<u>Meeting Schedule</u>	<u>Report Schedule</u>
Academic and Student Serv	Maria Bruni	October, December, February, April	November, January, March
Audit and Finance	Tom Weddell	Monthly	Monthly
Governance and Nominatin	Tom Hunter	June	September
Policy	Flo Hannes	Monthly as called	Monthly as needed
Presidents Performance Re and Compensation	Fred Watson	May	September

#### Audit and Finance Report - Tom Weddell:

- ❖ Tom reported that the college is on budget. What needed to be modified was done so throughout the year.
- ❖ Shanice Burns will be joining.

### **Academic and Student Services - Maria Bruni:**

- ❖ Maria reported that the committee has not yet met. They will resume in October.
- ❖ Nick Illobre will be joining the committee.
- ❖ Shanice burns will be joining.

### **Policy Committee - Flo Hannes:**

- ❖ There are no policies that require work at the moment.

### **VIII. COMMENTS FROM THE PUBLIC**

- A. A sign-up sheet will be available at the meeting. Each member of the public wishing to address the Board will be granted 2 minutes to speak, at which time, the Board will ask you to have a seat to allow others to speak.

Michelle Tubbs shared the following FCCC report:

- ❖ There are two major areas of focus expected this year for the FCCC, they are:
  - Gen Ed Reform
  - Supporting campuses in implementing the new Gen Ed framework, which requires a pretty comprehensive review and revision to gen ed course offerings at each of the local campuses.
- ❖ A guidance document to assist with implementing the DEISJ Knowledge & Skills area and a sample rubric for assessing this category's SLOs has been created and shared with campus faculty & CAOs. These documents/tools are guidance in nature (not a requirement) and are meant to assist campuses in identifying courses that will fulfill this category and how to assess the SLOs.
- ❖ Prior Learning Assessment (PLA)
  - Many colleges have developed processes for awarding credits for prior learning, but SUNY CCs seem to be a little behind in this area and are at the point where we are going to experience serious loss if we do not get on board.
- ❖ The Chancellor Search Is moving along, but really no clear idea when the new Chancellor will be on board, hoping by the start of 2023. They will start the Provost search as soon as new Chancellor is in place. There are also lots of other leadership positions in SUNY that need to be filled.
- ❖ CC's pieces of the 22/23 Enacted State Budget Investments
  - CCs received \$35 M of the \$60M investment in institutional operations intended to increase enrollment, strengthen academic programs and support the evolution of the SUNY System (SUNY Orange received just under \$1M, as Kris previously mentioned).
  - CCs received \$3.4M of the \$53M investment in support for new FT faculty and benefit costs.
- ❖ FCCC President Christy Woods is co-chairing the Student Mobility Steering Committee this AY. The plan is for that group to focus some time and attention on transferability issues CC students are encountering, one of which is Accounting majors having issues with Intermediate Accounting 1 & 2 from CCs transferring to our SUNY State-Ops. The lead on advocating for attention to this particular issue and drafting a letter last AY that was forward to SUNY was our very own accounting faculty member Josephina Vondras.

❖ Upcoming FCCC Events

- Campus Governance Leaders (CGL) Conference: 9/23 @ SUNY Administration – Liz Carris-Swan will be attending
- Fall Plenary: 10/13-10/ 15 @ Adirondack CC – Liz, our Alternate Delegate Katie Sinsabugh and myself will be attending

[Sheila Stepp](#) shared a union update - new contract negotiations have been initiated. The Dare to Lead program has drafted a civility statement for the college, which has been presented to the Board by distribution at today's Board meeting.

**IX. BOARD DISCUSSION**

**X. ADJOURN TO EXECUTIVE SESSION**

**XI. BOARD ADJOURNMENT**

Next Meeting  
**Wednesday, October 19, 2022, 5 PM**  
Great Room, Kaplan Hall, Newburgh Campus