

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
HELD ON Monday, October 20, 2008, AT 7:00 PM, IN THE MUSIC ROOM, MORRISON HALL**

Present: Chair: J. Wolfe, R. Calderin, T. Capach, M. Diana, R. Krahulik, G. Mokotoff, S. O'Donnell
Absent: A. Anthonisen, B. Hodge, M. Murphy

I. CALL TO ORDER

Chairman Joan Wolfe called the meeting to order at 7:00 pm.

II. CONSENT AGENDA

A motion was made to approve Consent Agenda Items A – H. Krahulik/Calderin
Unanimous

A. Approved the Minutes from the regular meeting held on September 8, 2008, as presented.

B. Approved the petty cash report for September 2008 in the amount of \$0.00.

C. Approved Staff and Chair Appointments

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Debra Horowitz	ESL Coordinator, Grade II	10/1/08
Kimberly Markle	Technical Assistant for Scheduling, Grade I	9/15/08 – 12/31/08

D. Approved the Fall 2008 Adjunct Payroll.

E. Approved Resolution to Increase Graduation Fee.

F. Approved Resolution to Increase Fee for Re-registration and Late Payment.

G. Approved Resolution to Consolidate and Simplify Tax-Deferred Annuity and Custodial Account Programs.

H. Approved 2008 Fee Schedule for Use of Facilities.

III. PRESIDENT'S REPORT - William Richards

- The program for the Newburgh Groundbreaking on 10/21 at 11 am was circulated.
- CAPE - contract learning situations such as government, non-profit institutions, finance and banking businesses have increased by \$179,000.
- Enrollment increased by 4.4%, which is above the SUNY average of 2.9%
- Health Services Changes – Elaine McClung will take over as point person. Health initiatives and documentation for clinical services will remain in the nurse's office.
- A four-day summer work schedule was approved by CSEA by a vote of 90-24. Other activities e.g. summer camps and theater performances will continue. The College should realize a savings of at least \$70,000. The results will be brought back to the Board.
- The Emergency Management Team will conduct a Tabletop Exercise on 11/5 with the Middletown and Newburgh Police and Orange County government. Live tests will be conducted in the fall and spring semesters.
- In February, regalia fittings will be taken.

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM – Diane Bliss

1. The first College Assembly meeting on 8/25/08 incorporated introductions of new personnel and Academic Affairs updates. The agenda included the presentation of recommendations from the ad hoc Sustainability Committee for discussion, to be voted on at the September Assembly. Recognition was given to the ad hoc Sustainability Committee chair Dr. Joseph Zurovchak and his committee for their accomplishments in attaining greater sustainability on campus.
2. On 9/3/08, the Executive Committee (EC) met with the Vice Presidents and academic Associate Vice Presidents to ask for their overview of items and issues for the college. EC will take this information to standing committee chairs this 9/10/08, in an attempt to provide committees with clearer focus and a sense of the agenda items to be discussed in committees. EC hopes to make this format an annual start-up meeting to increase communication, efficiency and effectiveness of governance committee work.
3. New Executive Committee members include: Heidi Weber, representing Liberal Arts, Roz Smith, representing Professional Staff, and Michelle Tubbs, representing BMST (although Dr. Zurovchak will be sitting in during Fall '08 while Michelle Tubbs is on leave).
4. The semester is off and running. Governance is excited about this year's students and looks forward to providing them with a quality education and opportunities for success.

V. REPORT OF THE STUDENT TRUSTEE – Thomas Capach

Student Senate

- A student committee, which meets at 11 am every Tuesday, was formed to address student representation at the new branch campus;
- A survey on campus handicapped accessibility was approved by Senate and is being distributed to the student body.
- Another survey will be circulated to obtain the student view about a dinner program for the evening classes.

Student Newspaper

- Student Trustee Capach has revitalized a new 20+ member student newspaper. The newspaper has \$15,000 and some old equipment, but no home. The paper will be run by an editing committee and its advisor, English professor Tony Cruz.

Birthday Party

- A new 30-member SUNY Orange political party, including six student senators, was formed. The senators are dedicated to bringing a lasting change to SUNY Orange and increased communication between community colleges.

Voter Drives

- Numerous voter drives have been conducted on campus run by both the young democrats and republicans. A debate featuring a panel of SUNY Orange professors is in the works.

Electric Boat and Car, Bio-Fuel Car

- The engineering club has received funds to purchase red top batteries
- A solar boat was donated to the club.
- The biology club has begun plans to make a bio-diesel car.

Athletics

- Men's soccer 2-10-1
- Women's tennis 3-5 - SUNY Orange will be hosting the Region XV tournament on 10/24 – 25
- Volleyball 15-1- The team is receiving votes in national polls and expected to be in the top 10. Kerri Gannon was chosen as the Mid Hudson conference student athlete of the week. Tournaments begin next weekend.
- Men's Basketball begins on 11/15; Women's starts on 11/14.
- The gym floor is completed, and the softball field is nearly finished.
- Baseball held its second old timers' day with 16 former players returning.

NYS Student Assembly

- A Rational Tuition Resolution was approved.
- A resolution recommending a By-law change taking voting rights away from the executive committee representatives was voted down amid much controversy.

VI. OLD BUSINESS

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| 1. | A motion was made to approve the Academic and Student Services Committee Charter. | Diana/Krahulik
Unanimous |
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VII. NEW BUSINESS

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| 2. | A motion was made to approve the Board of Trustees 2008-2009 Slate of Officers as presented: | Calderin/Diana
Unanimous |
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<u>Trustee's Name</u>	<u>Position</u>
Joan H. Wolfe	Chair
Brutus Hodge	Vice Chair
Margaret Murphy	Secretary

VIII. BOARD CHAIR COMMENTS - Joan Wolfe

- Joan Wolfe asked VP Dan Bloomer to update the trustees about the OCCC Association's purpose.
- VP Bloomer reported that the Association provides services for the bookstore, food services, some parking lots and properties that are owned by the College. The members are comprised of a SUNY Orange Board member, Executive Director Dan Bloomer, faculty, students and community members. This board meets four times yearly. The auditors are scheduled to be at the next meeting. At the last meeting approval was given for the sale of Middletown property on Wawayanda Avenue. The Association is looking for a full-time director in light of the expansion to Newburgh. A report will be provided to the Board after the next meeting.
- Two ATM machines were installed and the College receives a small sum for each transaction.
- Defibrillators (AEDs) will be available in every building, including two pediatric units.
- 2008 SUNY Orange Facts at a glance were distributed to the Trustees. Chair Wolfe suggested that the Trustees keep them handy when they are attending community events.
- Chair Wolfe thanked Trustees Mokotoff, Krahulik and Murphy for attending the Orange Goes Green Gala on 10/17.

IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

Trustee Gertrude Mokotoff, chair of the Academic and Student Services Committee, provided a written report from the committee meeting last week, which includes:

- Discussion on Developmental efforts;
- Problems regarding room squeeze and parking;
- Encouraging green projects;
- Assessing the academic organizational chart before or after the new VPAA is hired; and
- Allocation of programs between Newburgh and Middletown campuses.

Trustee Mary Diana, the Educational Foundation board representative, provided the Educational Foundation minutes for the Trustees review.

X. COMMENTS FROM THE PUBLIC

- Professor Kathleen Malia, President of the Faculty Association, announced that the faculty contract negotiations are settled. A copy of the proposed contract will be sent to the faculty. According to the By-laws, a two-week waiting period should elapse before a vote is taken.
- Professor Frank Traeger, President of the Staff and Chair Association, hopes that the Staff and Chair Association contract negotiations will be settled shortly.
- Professor Traeger indicated that our Biology Department and several other community colleges participated in a NSF grant proposal with the Beacon Institute. If the funding is received, our students would be monitoring water quality, learning about sensor technology and working in other environmental areas.

XI. BOARD DISCUSSION

- Chair Wolfe thanked the Board of Trustees for a vote of confidence by selecting her to serve another term as Chair of the Board.

XII. BOARD ADJOURNMENT

At 7:30 pm, a motion was made (Calderin/O'Donnell) to adjourn the meeting.

Respectfully submitted,

Maryann Raab
Assistant to the President