



## SUNY Orange Policies and Procedures

Policy Number	Policy Title
<b>BP2.16</b>	<b>Copyright Material</b>

The Board of Trustees, through the establishment of this policy, intends to follow the Copyright Law of the United States currently in force under Title 17 of the United States Code. The College shall also comply with SUNY regulations regarding copyright material. The Board of Trustees further requires all College employees to adhere to the same copyright law.

Any reproduction of copyrighted material, by College employees, for use in the course of their duties will be done in compliance with the Copyright Law. All reproduction of copyrighted material will either meet the criteria of fair use guidelines, or have a license agreement or the written permission of the copyright holder to make copies. Faculty and staff who have questions about Copyright compliance should contact [college contact].

Failure to follow this policy could result in disciplinary action, up to and including termination.

The Board of Trustees directs the President to develop such procedures as to effectively implement this policy.

Amended: Jan. 19, 2022