



SUNY Orange Policies and Procedures

Policy Number	Policy Title
BP2.20	Retention and Disposition of College Records

The Records Retention and Disposition Schedule LGS-1, issued by the New York State Archives and Records Administration, and pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for public community College records, shall be used by all College officers in disposing of public community college records listed therein.

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.

Amended: Jan. 19, 2022