

Policy Number	Policy Title
BP2.27	Delays/Closing of the College

The safety of students, faculty and staff is of the utmost importance to the College. When it is necessary to close the College due to inclement weather or other emergency conditions, the College will make every effort to report the cancellation, closing or delay in a timely and accurate manner. Hazardous weather, disasters, catastrophes, and other emergencies do not automatically cause the College to close. The decision to close or delay opening of the college rests solely with the President (or designee) and Vice President for Administration and Finance.

In the event of a campus closing or delay in opening, essential employees are expected to report for work in time for their scheduled shifts, unless directed otherwise, and to provide their own transportation. The College is not responsible for transporting essential employees to and/or from campus. Essential employees are defined as employees holding positions which perform job duties that include non-deferrable services that must be performed despite an emergency closure. A non-inclusive list of non-deferrable services that must be performed despite an emergency closure would include, but not limited to, safety/security and facilities/maintenance services.

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.

Amended: Jan. 19, 2022