

Policy Number	Policy Title
BP2.2	Solicitation on Campus

No off-campus individual or organization may distribute or post flyers/literature; advertise; solicit customers; recruit volunteers, employees or members; seek donations; or make sales without a sponsorship agreement between the individual or organization and the College. This sponsorship agreement must be written, reviewed and approved by the appropriate vice president. Similarly, pursuant to NYS Education Law Section 6437, the advertising, marketing or merchandising of credit cards on SUNY Orange campuses or at its events is prohibited, unless written permission is obtained from the Vice President for Administration and Finance.

Student clubs and other official College organizations (under the direction and supervision of an authorized faculty or staff member) may conduct fundraising activities (like bake sales or shirt orders) only if they receive advance permission from the Director of the Center for Student Involvement as well as the appropriate vice president, and if this activity does not interfere with College Association activities or the student learning environment.

“Posting activities” are prohibited without following the proscribed procedures and receiving prior approval of the Director of the Center for Student Involvement. “Posting activities” include without limitation: posting of promotional flyers, posters or leaflets on doors, windows, trees, light poles, vehicles, bus stops, indoor and outdoor walls, elevators; promotion of events that advertise alcohol or drugs or any event that violates the law and/or the Code of Conduct; chalking of buildings, sidewalks, or roadways; any promotional material not endorsed by a student organization, College program, department and/or unit.

This policy does not pertain to the Orange County Community College Association, which is permitted to conduct official on-campus business as the College Bookstore and Food Services.

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.

Amended: Jan. 19, 2022

Amended: Oct. 16, 2024