



SUNY Orange Policies and Procedures

Policy Number	Policy Title
BP2.39	Password Security

Orange County Community College is committed to protecting its information technology resources from unauthorized access or damage by establishing standards for the creation of strong passwords, the protection of those passwords, and the frequency of change. The requirement to safeguard information resources must be balanced with the need to support the pursuit of legitimate academic objectives.

The College relies upon the use of College-provided digital credentials to establish authentication for access to the College's online information technology resources and materials. These digital credentials are an important aspect of computer security. They are employed to ensure only authorized people can access those resources and data.

Passwords are the front line of protection for user accounts. Any compromise of authentication credentials used by the College community impacts the confidentiality and integrity of College technology, and potentially personal, private, and sensitive information. All users who have access to College resources are responsible for choosing strong passwords and protecting their login information from unauthorized people.

Individuals may be disciplined for intentional or negligent failure to comply with the password security expectations outlined herein, particularly when such failure results in the misuse of, unauthorized access to, or unauthorized disclosure or distribution of personal, private, or sensitive information.

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.

Amended: Jan. 19, 2022