



SUNY Orange Policy Manual

Policy Number	Policy Title
BP2.43	Remote Access to College Computer/Network Resources

The Orange County Community College data network and personal computers exist to enrich the learning environment and to enhance the effectiveness and efficiency of College operations. The College recognizes that its students, faculty and staff may need to access college data when they are not physically at one of the College's locations. Use of these resources is a privilege, not a right. Requirements have been established regarding remote access to computing resources delivered and/or hosted by SUNY Orange, and the College reserves the right to restrict the use of any College resources from off-campus locations.

This policy applies to all SUNY Orange faculty, staff, students, contractors, guest account holders, and any other agents who remotely connect to SUNY Orange computing resources not available on the public Internet. This policy also applies to all devices used by authorized individuals for remote access, whether personally-owned, College issued or otherwise obtained. These devices include but are not limited to workstations, laptops, tablets, smartphones, servers, consoles, controllers, and any other computing device which is capable of communicating on the IP-based network provided and maintained by SUNY Orange.

All individuals who use computer or network resources belonging to SUNY Orange remotely must act in a responsible manner, in compliance with federal, state and local laws and College policies, and with respect for the rights of others using a shared resource in an ethical, moral, and legal manner.

College policies regarding Sexual Harassment and Discrimination Prevention (**BP3.2**), Non-Discrimination/Non-Harassment (**BP3.3**), and Internet, Email and Personal Computer Use (**BP2.8**), in their entirety, apply to the use of college computers and networks.

The College is responsible for investigating any suspected abuse of this policy. Such investigation may include remote monitoring of all activities and inspection of a user's computer work areas. If an abuse becomes apparent, the College may invoke stricter supervision, limit or revoke the user's privileges, or take other appropriate action as needed.

Violations of this policy resulting in misuse of, or unauthorized access of, College technology resources may subject individuals to legal and/or disciplinary action, up to and including the termination of employment or contract with the College, or, in the case of students, suspension or expulsion from the College.

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.

Adopted: Dec. 10, 2019