



SUNY Orange Policy Manual

Policy Number	Policy Title
BP4.16	Student Billing and Payment

Orange County Community College's Office of Student Accounts is dedicated to assisting students with their account needs by coordinating and maintaining all aspects of their financial account, including the billing of tuition and fees. Other responsibilities include processing payments, assisting with financial aid, issuing refunds and coordinating with the tuition payment plan third party provider.

Tuition payment deadlines for each semester will be posted to the Student Accounts section of the College website, and conveyed directly to students through email, phone calls, and/or other means of communication. Payment arrangements must be in place by the posted deadlines or students will be dropped from their upcoming courses.

Available payment options may include:

- Complete Financial Aid requirements
- Enrollment in a Payment Plan
- Payment in full (cash, check, money order, VISA, Mastercard, or Discover)
- Approved third party sponsor agreement

The Board of Trustees directs the President to develop such procedures as to fairly implement this policy.

Adopted: Sept. 12, 2018