

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
Wednesday, August 14, 2019, 8 AM
Music Room, Morrison Hall, Middletown Campus**

Present: F. Watson, T. Hunter, R. Martucci, B. Vacca, T. Weddell, F. Hannes

I. CALL TO ORDER: Chair Watson called the meeting to order at 8 AM

II. REPORTS

A. President's Report (Dr. Kristine Young)

- The beautiful signage on campus is a credit to VP Cazzetta and marketing team along with VP Dauer and facilities team. Facilities has approximately 19 projects in process this summer.
- The board had approved a budget for AY 2019/20 at its May meeting and had hoped the county contribution would be 4%. As the budget went through process of County approval, the amount of contribution approved was 3%. The County of Orange is one of the most generous sponsors of colleges in New York overall. Due to the change of 3%, it is necessary for the board to review the amended budget resolution for approval today. President Young reviewed the budget and requested the board approve under "New Business" section.
- There are three strategic issues which has been identified for 2020 – 2025 strategic planning. President Young praised the vice presidents and Cabinet members for having rich discussions prior to recommending the top issues to the board. It is now the responsibility of the board to review the Strategic Plan recommendation and timeline for overall approval at the September 17 board meeting. Trustees should provide Chair Watson with any feedback regarding the recommendations.

III. OLD BUSINESS: N/A

IV. NEW BUSINESS:

1. Resolution No. 10: Approve Amended Budget for Academic Year 2019-2020

A motion was made to approve Resolution 10: Approve Amended Budget for Academic Year 2019-2020

Weddell/Vacca
Unanimous

- Trustee Martucci noted that it is imperative that trustees and administration prioritize conversations regarding budget and expenditures.
- VP Hackman noted that Academic Affairs is pushing online enrollment over social media, cancelling lowly enrolled sections/courses and making several additional efforts. Academic Affairs is working with VP Brusati and Student Services to review continuing student list and faculty/staff are making phone calls to students.
- VP Brusati noted that Admissions has reached out to the local high schools and they are making personal phone calls to every admitted student. The Advising area is ramped up for incoming and returning students. High School graduate rates are down 4% in comparison to last year which impacts 4 year schools, therefore competition with community colleges may be greater as they are look more aggressively at students. This is a state-wide issue.
- VP Dauer noted that Business Accounts area is working to decrease budget debts by extending payment deadline for a week or two, to allow students longer grace period to get their finances in line.
- VP Cazzetta noted that digital marketing efforts are ongoing along with traditional marketing to students.
- President Young will update trustees in the weeks to come and after first day back with more solid enrollment numbers.

A discussion ensued regarding enrollment trends, retention, and budget. Trustee Vacca noted that the benefit package, controlled by the County has seen a 54% increase in costs in the past 8 years. Trustee Hannes noted that looking at new paradigms to keep SUNY Orange sustainable is important. She asked Administration to look at what changes need to be made and how to incorporate vision of the upcoming new 2020-2025 Strategic plan.

Chair Watson indicated that legislators and the county executive have requested more communication with College administration and trustees. Trustees will consider how to report monthly or quarterly with updates on how costs are being controlled.

Trustee Wedell noted that future contributions from the County will most likely be capped at 2% or the county will pay the price of increase.

V. BOARD CHAIR COMMENTS:

- Trustees have received the Trustee Self-Evaluation survey and Chair Watson asked that they complete by end of August so that results can be gathered and summarized for September board meeting.
- The NYCCT Conference will be held in September and Trustee Hannes will be presenting the on the SUNY Orange BRIDGES program, along with Patti Bassey, Tarah Miller and VP Hackman. The presentation will take place on Saturday, September 21 at 10:15 AM. Several trustees and President Young will be in attendance. Trustee Hannes also noted that the BRIDGES program will be spotlighted in a video done by the New York State Developmental Disability office with a grant they received. The 4-minute video will be part of the presentation at NYCCT.
- Any comments on Strategic planning should be forwarded to Chair Watson as soon as possible and he will convey to President Young.

Legislator Paul Ruskiewicz was in attendance and thanked College administration and trustees for working together with the County on budget issues. He will do his best in future to give the College feedback from the County prior to the board voting on a budget. He noted that every municipality is currently facing issues with the high costs of healthcare and benefits. He will ask the County auditors to provide their report to the College ahead of time next year.

Chair Watson expressed appreciation that Legislator Ruskiewicz was in attendance. He noted that in discussions with trustees and county leaders, it was stressed that the College must get to the 2% County contribution level. Administration will need to look at offerings on an individual basis. Chair Watson asked that Administration provide an analysis of those programs that are thriving and those that are costing the College more.

VI. COMMENTS FROM THE PUBLIC: N/A

VII. BOARD DISCUSSION: N/A

VIII. BOARD ADJOURNMENT: At 8:45 AM, a motion was made (Hunter/Weddell) to adjourn the meeting.

IX. EXECUTIVE SESSION: N/A

Respectfully submitted,

Carol A. Murray
Secretary to the Board