

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
Tuesday, December 10, 2019, 5 PM
Gilman Center, Library, Middletown Campus**

Present: F. Watson, M. Murphy, R. Martucci, T. Weddell, A. Patterson, F. Hannes

I. CALL TO ORDER: Chair Watson called the meeting to order at 5:05 PM

II. CONSENT AGENDA:

- A. Approval of regular minutes of November 20, 2019
- B. Approval of Financial statements November 2019
- C. Approval of Retirement:

<u>Faculty</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
Alex Jakubowski*	English	27	End of AY 2019-2020

Weddell/Murphy
Unanimous

*At the same time, the board approved the early retirement incentive and status of Professor Emeritus for his 27 years of service.

III. REPORTS:

A. SPECIAL REPORT: Strategic Planning 2020-2025: Update from Co-Chairs
(Dr. Damon Ely/Likkia Moody)

- Co-Chairs for Strategic Issues Committee 3 have been selected: Professors Michelle Iannuzzi-Sucich and Sam Dillon.
- SWOT Analysis identified a number of areas of concern which were all discussed in several venues (9 Academic departments, 8 non-academic departments) and there were 30 individual responses to online query.
- Steering Committee had first meeting and discussed budget, timeline for completion of plan and how to communicate progress. Feedback provided on the main goals of the plan will be provided through open forums, workshops and online queries.

B. PRESIDENT'S REPORT (Dr. Kristine Young)

- Due to weather, the SUNY Presidents and NYCCAP meetings planned in Albany were canceled. Instead, a conference call was held and the issue of free speech and first amendment rights were discussed, in conjunction with hate groups on college campuses. Emphasis was on each campus's readiness to honor free speech but defend the values of the College.
- Bonadio & Co., LLP will deliver the College's Audit report to the Audit and Finance Committee and the board at the February board meeting.
- A document containing Newburgh Campus data was at board places. This was recently reviewed at an Education and Economic Development committee meeting at the County. The report was well-received by the County with some comments and requested additions. A more robust special report will be provided to the board at the February meeting. President Young thanked Christine Work and Betsy Gray for pulling this information together.

C. REPORT OF THE COLLEGE GOVERNANCE SYSTEM (Paul Basinski)

- Governance has completed its work for the semester and first Assembly for spring semester will be held on January 15.
- A recommendation was made by Governance to have a common location in Omni update system for Academic Policy.
- A recommendation has been received by EC regarding designation of Columbus Day holiday to name it “Fall Holiday.” EC is currently reviewing this recommendation.
- Governance looks forward to working with VP Cazzetta and others to resolve concerns about Food Services and continue discussions regarding a Bookstore Advisory committee.
- Policy Committee finished revisions to AP7: Commencement and Graduation. EC is reviewing that document and hopes to share with general membership in the spring.

D. REPORT OF THE STUDENT TRUSTEE (Aaliya Patterson)

- No report given

E. REPORT OF COLLEGE ASSOCIATION (Vinnie Cazzetta)

- College Association held its third board meeting of the fiscal year last Wednesday. The board meeting featured a very thorough and informative presentation by Gina McCann, the Executive Director of the Lab Schools.
- The Board approved a new community member, Alec Gladd, who works as an attorney.
- The Board approved the creation of a Bookstore Advisory Council who will begin its work in the spring semester.
- In today’s Grapevine, there was a message of appreciation from the Bookstore Manager to our faculty for the pace at which they submitted their book orders for the spring semester.

F. REPORT OF THE FOUNDATION BOARD (Dawn Ansbro)

- Thanks to Trustees Murphy and Weddell for their donations to the trustee scholarship.
- Another scholarship, the Women’s University Club, will now be managed by the Foundation.
- Alumni event is this evening at Morrison Hall
- Annual fund appeal letter went out and Ms. Ansbro will update trustees in January.
- Lab School scholarships will be redistributed between both campuses based on the distribution of “C campus” grant funds coming in. Robert Morrison has agreed to this.

IV. OLD BUSINESS: N/A

V. NEW BUSINESS:

1. Motion to approve: BP 2.44: Remote Access to College Computer/Network Resources

A motion was made to approve BP 2.44: Remote Access to College Computer/Network Resources

Martucci/Hannes
Unanimous

2. Motion to approve: Changes to Article II of BP 1.2: Board of Trustees Bylaws

A motion was made to approve Changes to Article II of BP 1.2: Board of Trustees Bylaws

Weddell/Martucci
Unanimous

3. Motion to approve: Policy Committee Charter and Incorporate it into “Committee Charters and Forms”

A motion was made to approve Policy Committee Charter and incorporate it into “Committee Charters and Forms”

Hannes/Weddell
Unanimous

VI. BOARD CHAIR COMMENTS:

- The board will enter into an Executive Session for the purpose of discussing collective negotiations pursuant to article fourteen of the civil law.
- The annual holiday party for the trustees and Orange County Citizens Foundation is scheduled for Thursday, December 12, from 5-7 PM.
- At board places:
 - Facts at a Glance for 2020
 - Committee Charter forms
 - Information/Data on Newburgh Campus
 - Information on NLS to be held in Washington DC in February.
- Trustees have been discussing the formation of a task force on Enrollment and this was discussed at the Audit and Finance committee meeting this evening.
 - Task Force membership will be identified and Chair Watson asked that trustees provide feedback to him and/or Dr. Young and also indicate whether they would like to be part of the task force.
 - The Task Force hopes to engage county leaders, Foundation Board, peers at sister community colleges, and high school superintendents.
 - Trustee Hannes, Trustee Weddell and Chair Watson confirmed their participation on the task force.
 - The Task Force will investigate current enrollment and ways to increase enrollment. They welcome Shared Governance and Administration’s ideas as to what is working and what is not working. Trustee Weddell suggested that a white paper perhaps be written by Governance noting their ideas about Enrollment. Dr. Young will work with Mr. Basinski and discuss how his role can feed information to the committee and also share data back to Governance.

VII. COMMITTEE REPORTS:

Academic and Student Services Committee: N/A

Audit and Finance Committee:

Trustee Weddell reported the following:

- Due to lack of enrollment, the budget had to be modified even with the generous 3% received from the County.
- Necessary cuts in budget have been made to balance the budget for the remainder of the year.
- Increasing revenue, rather than cutting the budget, would be preferable and hopefully the Enrollment Task force will be successful.
- Planning for the AY 2020-2021 budget will begin soon.

VIII. COMMENTS FROM THE PUBLIC:

- AVP Prial noted that the College is trying to increase enrollment through summer youth programs. Advertising will begin in January and there are 4 solid programs planned for summer: Robotics, Architecture, Floriculture, and CSI Forensics. They are targeted towards Middle School and the College has the facilities for these programs.
- Professor Kathleen Thaler expressed her concern with the issue of finding clinical facilities for students in the Nursing Program. Chair Watson acknowledged her concerns, noting that the board is engaged and sensitized to the issues.

IX. BOARD DISCUSSION: N/A

X. BOARD ADJOURNMENT: At 6 PM, a motion was made (Weddell/Hannes) to adjourn the regular meeting and the board entered into an Executive Session for the purpose of discussing collective negotiations pursuant to article fourteen of the civil law. President Young later reported that the Executive Session began at 6:03 PM and ended at 6:26 PM.

Respectfully submitted,

Carol A. Murray
Secretary to the Board