

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
Wednesday, February 27, 2019, 5 PM
Gilman Center, Library, Middletown Campus**

Present: F. Watson, T. Hunter, M. Murphy, R. Martucci, W. Soto, B. Vacca

- I. CALL TO ORDER:** Chair Watson called the meeting to order at 5 PM however due to lack of quorum, the Consent Agenda was held until Trustee Hunter arrived. President Young gave her report and Chair Watson officially called the meeting to order at 5:10 PM to conduct business.

Chair Watson administered the Oath of Office to newly appointed trustee, William Vacca

II. CONSENT AGENDA:

- A. Approval of regular minutes from January 23, 2019
- B. Approval of Financial statements for January 2019
- C. Approval of Appointments:

<u>Faculty</u>	<u>Discipline</u>	<u>Effective</u>
Kathleen Beigh	Instructor, Nursing	1/22/19
Teressa Bianchi	Instructor, Nursing	1/22/19

<u>Staff/Chair</u>	<u>Discipline</u>	<u>Effective</u>
Sara Wilbur	Coordinator, BRIDGES	2/17/19
Sharisse Smith-Owens	Success Coach, Educational Opportunities	1/14/19

- D. Approval of Retirement:

<u>Faculty</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
Geoffrey Platt*	English Department	28	5/24/19

*At the same time, the board granted approval of the status of Professor Emeritus for his 28 years of service and dedication to the College and students throughout his career.

Martucci/Soto
Unanimous

III. REPORTS

A. President's Report (Dr. Kristine Young)

- President Young announced that JRCERT Accreditors recently visit the Radiologic Technology program and awarded the program the maximum accreditation period of 8 years. This is very good news and congratulations to the department.
- Advocacy visits are in process, with 5 visits currently completed to local representatives and senators. President Young thanked everyone who participated at these visits. VP Cazzetta has created advocacy letters for county legislators and local leaders to use to advocate for community colleges.
- SUNY Board Vice Chair, Merryl Tisch has been visiting all 64 SUNY campuses and will be at SUNY Orange tomorrow. She is traveling here with Johanna Duncan-Poitier and Jennifer Mero and will meet with 20 SUNY Orange students and then separately with President Young and Vice Presidents.
- Chief Diversity Officer, Lorraine Lopez-Janove, coordinated a panel of speakers on the topic of "HATE" which was held yesterday. The panel was brilliant with 5 advocacy groups represented was facilitated by Professor Michael Strmiska. CIDE Chair, Joanne Gordon-Burton, was also very instrumental in organizing the event.

- The Chancellor is coordinating an initiative to combat student food insecurity on college campuses. The SUNY Orange Food Bank is up and running with students taking advantage of it. Unfortunately, the Newburgh solution fell through however VP Cazzetta is working on an alternative.

B. REPORT OF THE COLLEGE GOVERNANCE SYSTEM (Paul Basinski)

Mr. Basinski arrived late, due to an Executive Committee meeting, therefore the below report was given after the 2019-2020 Budget Preview.

- Governance approves all changes to the official academic policies and they have approved changes to grading, attendance, and withdrawal policy. The changes are official and have been sent to the Vice President for Academic Affairs for Academic Policy Manual AY 2019-2020.
- Governance members have been attending the recent meetings with local representatives to advocate for a funding floor at community colleges.
- The Safety Committee of Governance is reviewing final recommendation on water safety and may have the recommendation to Administration soon.
- The Scholarship Committee of Governance continues to work with the Foundation and the meetings have been productive. Mr. Basinski offered his thanks to Ms. Ansbro for assisting with the timetable for awarding scholarships.

C. REPORT OF THE STUDENT TRUSTEE: (Will Soto)

SUNY Orange Student Senate:

- After the suggestions made at the last board meeting, the senate decided to take a step back and reconsider the purpose and design behind this much needed space. In the past weeks the Senate collaborated with the Architect Club for designs and the Culture Club for inclusive themes that would promote inclusion. The group, now spearheaded by a team of different backgrounds, decided to survey the students and see their expectations for this space are. The findings from this survey will then be formed into program requirements that the Architect club will transform into design models.
- Two new additions to the senate have been added to replace the vacancies: Jeffrey Manapat of Newburgh, Trey Smith of Middletown campus, and Aaliya Patterson of Middletown campus.

News

- Three students in the coming week from the Board of Activities will be attending the National Association of College Activities (NACA) to begin research into building next academic years events. This conference is an opportunity for the students to grow their knowledge of event planning and networking while bringing back much needed information that directly involves the student life on campus.
- Trustee Soto's attendance at the latest higher education advocacy meeting with local representative Assemblyman Jonathan Jacobson, was a success. Assemblyman Jacobson was very receptive to thoughts and strategies put forth. The current bill which Assemblyman Jacobson is working on would create an opportunity for students to gain rights to the Excelsior Scholarship for vocational training.
- A third student, this academic year, reached out to Trustee Soto regarding tuition and fees. Heather Burakowski, the president of the C.O.T.A. club (a health profession orientated club), was concerned about how the additional fees that the health profession students are charged with are allocated. Trustee Soto contacted VP Brusati, and she suggested he speak to Dr. Michael Gawronski, Associate VP for the Health Professions. Upon Trustee Soto's request, Heather will report back to him with the information she finds, hopefully satisfying her concerns.

D. REPORT OF THE COLLEGE ASSOCIATION (Vinnie Cazzetta)

- The Inclusive classroom at the Newburgh Lab School opened this Monday (Feb 25th). A marketing piece promoting the Newburgh Lab School was distributed to all businesses in the Newburgh zip code.
- Proposals from auditing firms who received an RFP for College Association auditing services are due this Friday (March 1). Interest for all four firms who received an RFP has been good.
- The College bookstore is in a Follett region of 26 community college bookstores. SUNY Orange ranks #2 (out of 26) in terms of rental book sales. Mr. Cazzetta has been very pleased with the new manager of the College Bookstore, Meaghan Engel, who has been on board for about 5 months now.

E. REPORT OF THE FOUNDATION BOARD (Dawn Ansbro)

Ms. Ansbro noted the following highlights and the full report is *included as Addendum 1 to these minutes*.

- The Bowl-a-thon held on Sunday, March 3 was a great success and tickets were sold out.
- Several new scholarships have been added including the Irma Schwinger Scholarship, the Hudson Valley Federal Credit Union Scholarship, the Statya A. Klingelhoffer Scholarship and the Apprentice Players Theater Arts Scholarship.
- In AY 20-21, the Claudine M. LeDuc Scholarship will be added. This is an endowed scholarship with \$25,000 to start followed by another \$25,000 the following year.
- The Scholarship scheduling portal has been open since January 16 and to date, 168 scholarship applications have been submitted.

F. SPECIAL REPORTS:

AY 2019/2020 Budget Preview (Kris Young)

President Young gave a comprehensive Budget preview for AY 2019-2020, noting the following:

- Major budget drivers are Enrollment, Tuition Rate, County Aid, State Aid, Salaries and Benefits. Enrollment is the largest influence on budget, however Salary and Benefits are 85% of the total budget.
- Budget vs. Actual Full Time Equivalent was reviewed and for AY 18/19: Budgeted 4560 and Actual 4507.
- Budget History highlights were reviewed from AY 10/11 through AY 18/19 with regard to County and State Aid. The College did not request an increase in aid from the County for AY 16/17 and 17/18. State Aid has not been consistent with what it should be for the past several years.
- With budget challenges, it was necessary to eliminate 7 positions this year, which will not be replaced.
- Challenges include: State Funding model, enrollment/demographics, tuition rate constraints, unsustainable health insurance costs, “bare bone” department budgets, unknown union contract terms, and maximized use of limited financial resources.
- Budget scenario summaries were reviewed.
- A recommendation was made to the board for increase in tuition and will be voted on under “New Business”. There is no increase to student fees under this recommendation.

IV. OLD BUSINESS:

Policy Committee Update:

Chair Watson noted that currently there is no Chair for this committee however BP 3.19: Consensual Relationships was previously reviewed by the committee and submitted for approval this evening under “New Business.”

V. NEW BUSINESS:

1. Resolution 4: Resolution to Set Annual Full-time Tuition of \$5184 for Academic Year 2019-2020 and a part-time per credit student tuition rate of \$216.

A motion was made to approve Resolution 4

Martucci/Soto
Unanimous

2. Resolution 5: Resolution to Set Student Fees (Academic Year 2019-2020)

A motion was made to approve Resolution 5

Hunter/Murphy
Unanimous

3. Motion to approve BP 3.19: Consensual Relationships

A motion was made to approve BP 3.19

Soto/Hunter
Unanimous

VI. BOARD CHAIR COMMENTS:

- Chair Watson announced that he received a letter from a former trustee, Helen Ullrich, resigning from her position on the board. Ms. Ullrich served the College with distinction and will be recognized for her many years of service to the board. Details will be announced when available.
- At board places:
 - SOARS program for March 9, 2019
 - Copy of Advocacy form letter provided to Legislators. If trustees would like to use a similar letter to advocate to local representatives, see Vinnie Cazzetta.
 - An Executive Session will be held at the close of board meeting.

VII. COMMITTEE REPORTS:

Academic and Student Services:

- As part of the last meeting, VP Brusati, VP Hackman and Trustee Murphy visited the Emergency Food Pantry with AVP Torres-Diaz. The Governor mandated that all SUNY campuses must have a food pantry by end of 2019 and SUNY Orange pantry is well on its way. The Middletown pantry is located in the Shepard building and the Newburgh Campus will also have a food pantry however details are still being worked out. Students and other academic groups are very involved with food drives and ECCEL students are maintaining the closet. Cornell Cooperative Extension recently visited and was pleased with the pantry which they will continue to support. Orange Regional Medical Center contributed items from their last food drive to help start the SUNY Orange pantry.
- Student Services area looks wonderful and many thanks to the Foundation for the furniture contribution.

Audit and Finance Committee:

No report given

VIII. COMMENTS FROM THE PUBLIC:

FCCC Delegate report to BOT – Prof. Diane Bliss, Delegate

FCCC is maintaining an eye on a number of SUNY initiatives and directions and their possible impacts on community colleges, as well as efforts to ensure inclusion of shared governance in decision-making within these areas.

- SUNY Online
- SUNY General Education Review
- Excelsior Scholarships
- Regionalization and what may appear to be moves towards consolidation in services or perhaps even in campuses
- State budget advocacy efforts and the proposed new funding model

Delegates and Alternate Delegates have been provided materials to assist with advocacy efforts, including an explanation of the proposed funding model and a call for restored child care funding, a one page fact sheet on SUNY community colleges, a form letter to state senators and assembly persons asking for support of the funding model and child care restoration, and a list of the members of the Assembly and Senate Higher Education Committees. Professor Bliss noted that, as always, she is ready to assist with advocacy efforts and she has also forwarded these materials on to Governance President Paul Basinski.

The FCCC Spring Plenary will be held at the end of March in Dryden/Ithaca, hosted by TC3.

Professor Bliss expressed her appreciation to Trustee Watson and Trustee Murphy for their participation in the rubric exercise prior to the board meeting.

IX. BOARD DISCUSSION: N/A

X. BOARD ADJOURNMENT: At 6:15 PM, a motion was made (Martucci/Soto) to adjourn the regular meeting and enter into an Executive Session for the purpose of discussing litigation, collective bargaining and proposed leases. Trustee Hunter later noted that the Executive session began at 6:22 PM and ended at 6:51 PM.

XI. EXECUTIVE SESSION: Trustee Hunter later reported that the Executive Session began at 6:22 PM and ended at 6:50 PM.

Respectfully submitted,

Carol A. Murray
Secretary to the Board