

MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES' MEETING Wednesday, March 16, 2022, 5 PM Gilman Center, Middletown Campus
--

Present: R. Martucci, T. Weddell, F. Watson, T. Hunter, Maria Bruni, K. Pedicini

I. CALL TO ORDER: Chair Martucci called the meeting to order at 5:00 PM

II. CONSENT AGENDA:

- Approval of regular meeting minutes of January 19, 2022 and February 16, 2022
- Approval of Financial Statements (January & February 2022)
- Approval of Appointments (February & March 2022):

<u>Staff/Chair</u>	<u>Discipline</u>	<u>Effective</u>
Dr. Latoya Stukes	Interim Assistant Chair, Nursing	January 19, 2022
Christopher Gjersvik	IT User Support Specialist I ITS	January 10, 2022
Dr. Christine Leroux	Interim Chair Mathematics	January 19, 2022
Dr. Anne Prial	Interim Administrator of Special Projects BMST	January 3, 2022
Dana Salkowski	Interim AVP for Learning And Success Student Learning	February 21, 2022
<u>MC</u> Charissa Gonzalez	Executive Assistant to the President President's Office	March 14, 2022

D. Approval of Retirement:

<u>Faculty:</u>	<u>Discipline</u>	<u>Effective</u>
Chris Parker* (Professor Emeritus)	Arts and Communication	End of Spring 2022
Melissa Browne	English	End of Spring 2022
Ron Jurain	Criminal Justice	Fall 2021
Suzanne Montgomery	Nursing	May 20, 2022
Kirsten Gabrielson	Medical Lab Tech	End of Spring 2022
John Pernice* (Professor Emeritus)	Behavioral Sciences/ Honors	End of Spring 2022
Anne Prial	Associate Vice President Business Math, Science & Engineering	March 18, 2022
		Hunter/Weddell Unanimous

III. REPORTS:

➤ **Special Presentation: Auditor’s Report of August 31, 2021 Financial Statements-The Bonadio Group:**

- Joe of the Bonadio Group reported that the auditor’s opinion can be found on pages 1-3 of the report. Joe met with the Audit and Finance Committee to review the report. The Yellow Book Report can be found on pages 48 and 49. This report is in regards to internal controls. No opinion on internal control of this report. The report states that the college has no material weaknesses and no non-compliance materials to the financial statements to report.
- This year’s schedule of expenditures was reported at 20.3 million, up from last year, mainly due to Cares Act funds.
- Joe offered a summary of the findings of the Internal control report including opinion on compliance; no material weaknesses on this report either.
- The committee discussed benefits and pensions.
- No significant difficulties or disagreements reported.

➤ **President’s Report** (Dr. Kristine Young)

- Acknowledgement of Charissa Gonzalez as the new Executive Assistant to the President., replacing Carol Murray in her retirement.
- Dr. Young commented on the men’s basketball season. The men’s team ended with a 19-2, both loses, unfortunately landing the team out of the national tournament.
- Coach Tom Rickard received co-coach of the year honors in our region.
- Two players were named to the first team in the region; Romeo Aquino (21.5 points per game) and Kevin Stein (15.2 points per game).
- Two players named to the second team; Nicholas Molina and Tim Linton.
- Congratulations to the basketball team.
- Acknowledgment of Dr. Hackman and PTK advisors; Andrea Laurencell Sheridan and Gregory Geddes for their support of PTK for many years and keeping this honors society vibrant during COVID.
- Acknowledgment of Coca Cola All USA Academic 1st Team accolades for two students who will be recognized at the PTK Awards Ceremony and Luncheon at Onondaga Community College on April 13, 2022 and at the AACC Convention in NYC on May 2nd:
 - Cayden Mangianelli has been named a Coca Cola Academic Team Gold Scholar, 1 of 50 students recognized nationally and will receive a \$1,500

- scholarship.
- Carly Glasse has been selected as a member of the 2022 All USA Academic Team and is one of the top 20 in the country. Carly will receive a \$5,000 scholarship.
- Two students, Alexis Taylor and Glynis Halliday have been selected as members of the 2022 All USA Academic 2nd team and will also be recognized at the mentioned awards ceremony.
- Update on workforce development:
 - Dr. Young reported on a recent “SUNY Stay Here Go Far Reimagine Workforce Preparation” grant of \$148,000 for a workforce training program for Pharmacy Technician to train about 30 individuals over the next year.
 - We are working with 2 different consortium grants under the US Economic Development Good Jobs Challenge grant, US Dept. of Commerce.
 - NYCC Equity consortium
 - Hudson Valley Healthcare Career Pathways Project in Westchester County
- Update on Food Tech:
 - The MC position for an Executive Director has been posted and a search committee has been formed to review applications.
- We are 2 days away from the mask mandate lift which takes effect at 5 PM on Friday, March 18th.
- Acknowledgement and honor of Carol Murray in her retirement. Thank you for 18 years of service.
- Legoland announced the need for about 1,700 employees and an opportunity for students to work there for an educational incentive of 6 credits per semester for working at least 3 days, including 1 weekend day.
- **Governance Report (Paul Basinski)**
 - Thank you to Dr. Young for approval of the mask removal mandate.
 - Thank you to those involved in the Flag Raising Ceremony.
 - The Enrollment Management Task Force met, with mention of good work on enrollment and retention issues, efforts are now coordinated. Hopeful for more student enrollment in the Fall.
 - On Monday a resolution recommendation for Tuition and Fees was passed at Assembly with the hopes that Dr. Young will bring the resolution to the attention of the Board.
- **Student Trustee (Kira Pedicini)**
 - Thank you to Dr. Young for meeting with the SGA regarding the mask removal mandate and for her speech at the “I Am A Leader” event.
 - Kira announced that the Business Club had a guest speaker from the Chamber of Commerce. The Business Club will now be involved with the Chamber of Commerce again.
 - Kira offered comments on the Veterans Club and noted that they have discussed what they want to do. There is a \$200 prize incentive for participation in SO.
- **College Association (Paul Martland)**
 - The Association Board meets first week in April.
 - The Association has signed a sale contract for the sale of property across the street with a deposit of \$9,000 from the buyer.
 - The bookstore is busy with fall and spring orders.
 - Food Service is in discussion with Pepsi to expand service of micro marts, possibly leaving one open on each campus over the summer.
 - Food truck vendors have been asked if they are interested in servicing the campus.
 - Lab school had been dealing with issues caused by COVID and have now been able to operate with out those issues. Hiring has been an issue.
 - The long-term planning group of the association has been looking at financial stability.
- **Foundation Board (Dawn Ansbro)**
 - Announced pre-approval of a \$20,000 grant from Pratt and Whitney to be spent on scholarships and STEM programs.

Board Minutes – March 16, 2022 – Page 5

- The Foundation Board will be helping the college with the Beacon Conference to be held in June this year.
- The Foundation is working with the Computer Science department on an alumni panel to speak to students on April 12th at 11 AM, virtual event.
- Reminder that we are continuing to award the \$2,500 scholarships (4 of them) to sophomores to hopefully have them enrolled at OCCC.
- Hudson Valley Gives is coming May 18th.

IV. Old Business:

- Enrollment Task Force (Tom Weddell)
 - There is great content on social media and the website.
 - Enrollment numbers are up for the most part.
 - We have tools to measure enrollment.
 - Gerianne Brusati shared the information packet that is distributed to students. The marketing team has done a great job on these materials.

V. New Business

1. Motion to Approve: Auditor's Report of August 31, 2021 Audited Financial Statements Hunter/Weddell
Unanimous
2. Motion to Approve: Policy Manual Section 3
Watson/Bruni
Unanimous
3. Resolution No. 5: Resolution to Approve 2021 New Employee Titles (Fall 2021)
Weddell/Hunter
Unanimous

VI. Chairman's Comments

- The Board retreat will be held June 7, 2022 from 8 AM – Noon.
- ACCT Conference – October 26-29, NYC
- NYCCT Conference – September 23-24, Saratoga Springs
- Would like all to participate

VII. Committee Reports

Audit and Finance Committee (Tom Weddell)

- The committee resolved all reporting on budget as of the end of February.
- Paul did send resolutions.
- Developing next year's budget as well as the budget over the next 5 years.

Policy Committee (Mike Albright)

- The committee is working on getting the policy manual completed and is still currently looking at one policy.
- Hoping to bring section 4 to the April meeting and other sections for May's meeting. All sections to be done by the end of the academic year.

VIII. Public Comments

- Michelle Tubbs announced the launch of a global search for SUNY's next Chancellor. A search firm has been put in place.
- Executive budget base aid for childcare, mental health, NUR programs and capital projects.
- Reported expansion of TAP to part time students.
- FCCC Plenary, March 31-April 2

IX. Board Discussion

- Fred Watson thanked Carol for all her years of service and support to the college

X. Executive Session – None

XI. Board Adjournment – Board meeting adjourned at 5:55 PM
Weddell/Watson
Unanimous

Respectfully submitted,

Charissa Gonzalez
Secretary to the Board

