

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
Wednesday, November 20, 2019, 5 PM
Board Room, Tower, 5th Floor, Newburgh Campus**

Present: F. Watson, M. Murphy, R. Martucci, T. Weddell, B. Vacca, T. Hunter, A. Patterson

I. CALL TO ORDER: Chair Watson called the meeting to order at 5 PM

II. CONSENT AGENDA:

- A. Approval of regular minutes of October 16, 2019
- B. Approval of Financial statements October 2019
- C. Approval of Appointment:

<u>Staff/Chair:</u>	<u>Discipline</u>	<u>Effective</u>
Sarah Broderick	Assistant Director of Admissions	November 11, 2019

Weddell/Vacca
Unanimous

III. REPORTS:

A. SPECIAL REPORT: Strategic Planning 2020-2025: Update from Co-Chairs
(Dr. Damon Ely)

President Young noted that the first deadline for a draft of the Strategic Plan to the trustees has been moved to February, with the board's approval.

Dr. Ely gave the following update:

- The Strategic planning process is in the very early stages.
- The steering committee has met twice and committees have also been actively engaged.
- Committee #3 lost leadership support as both co-chairs stepped down. Due to this new development, new co-chairs have not yet been assigned.
- SWAT analysis has been done via hybrid approach and deadline is Friday, November 22.
- Dr. Ely and Ms. Moody appreciate the opportunity to present the goals at the February 19 board meeting.

B. PRESIDENT'S REPORT (Dr. Kristine Young)

- President Young attended the AACC conference and board meetings in Washington DC and spent a good deal of time in discussions regarding workforce development avenues. This bolstered her certainty in the direction of the College at this time.
- President Young expressed her great concern regarding the seeming low morale of the College. She believes this feeling is likely the result of the College's current fiscal position and that there are two unsettled contracts. Major drivers, not exclusive, are fiscal impact and resource availability. She shared with the board that she is taking these topics on increasingly during many college meetings.
- The largest driver of financial health is enrollment therefore the trustees have agreed to form a task force on enrollment. A charge and membership have been discussed and a draft has been provided for trustees today for review and give their reactions at the December board meeting. The recommendation is for the task force to organize in the spring semester in conjunction with strategic planning work.
- Enrollment for winter session is good with 11 courses offered online, 118 students enrolled and three sections already full. Early reports on spring enrollment show the College is 5.8% credit hours ahead, relative to last year. All areas, at this early point (Middletown, Newburgh, online) are all showing ahead of last year's numbers.
- 792 students are enrolled in co-requisite classes and through the efforts of faculty, students have realized a savings of over \$700,000 by utilizing open education resources.

C. REPORT OF THE COLLEGE GOVERNANCE SYSTEM (Paul Basinski)

- Executive Committee is working closely with the board's policy task force on BP 2.45, the proposed policy on free speech. They provided feedback through the Governance forum and through Safety and Security committee.
- The Safety and Security committee is conducting discussions regarding whether there should be armed forces on campus. This is a controversial matter however any request would come through Administration to the board. Student Senate is also assembling to discuss this matter.
- Many productive conversations have been had about food service which the College Association oversees. Executive Committee has expressed their concerns to VP Cazzetta, President Young and the board. If something different is to be done, Governance requests that they be part of the process.
- A survey has been created, approved by Executive Committee, for administering a survey to spring enrolled students regarding Blackboard, in order to get a sense from students on whether it is or isn't working well for them.

D. REPORT OF THE STUDENT TRUSTEE (Aaliya Patterson)

- Two Middletown senators, one Newburgh senator and the student trustee, attended SUNYSA.
- The Student Senate is holding an open forum regarding safety on campus and the possibility of armed security or peace officers.
- Clubs are complacent with the budget they have received.

E. REPORT OF COLLEGE ASSOCIATION (Vinnie Cazzetta)

- The College Association board met on November 6 and welcomed two student representatives.
- Also at this meeting, RBT made their audit presentation to the board one month ahead of schedule.
- Micro Market sales for the fall semester of 2019 are ahead of Micro Market sales for fall semester of 2018.
- A common practice among Follett's college partners is the creation of an advisory council. VP Cazzetta is in the process of working with Follett and the College Association board members (Gerianne Brusati and Paul Basinski) to populate the membership of this council. VP Cazzetta anticipates that the first council meeting to take place during the spring semester.
- In less than one year, the Inclusive classroom at the Newburgh Lab School has reached capacity. On a related note, Inspire is interested in partnering with the College Association in the development of a summer program at the Newburgh Lab School.
- Lab School Executive Director, Gina McCann, is scheduled to make a comprehensive report at the College Association Board meeting in December.

F. REPORT OF THE FOUNDATION BOARD (Jen D'Andrea)

- As a result of the successful leadership event, approximately \$17,000 was added for AY 2019-2020 scholarships.
- Annual appeal letters will go soon and this year donators will be able to choose what area they would like to support, i.e. emergency fund for students, classroom equipment, etc.)

- An Audit was completed and results were presented at the Foundation Board meeting on Monday. Results were a clean audit with no issues.
- The first annual Alumni holiday party “Return to the Mansion” will be held on Tuesday, December 10, 2019 and trustees are invited to attend.

G. SPECIAL REPORT: Athletics Update

(Vinnie Cazzetta and Wayne Smith)

Mr. Cazzetta introduced Wayne Smith, Athletic Director, who then provided a comprehensive update on Athletics at SUNY Orange. *The presentation is included as Addendum #1 to these minutes.*

Mr. Smith introduced the following student athletes in attendance this evening:

AnJalyna Talmadge

Volleyball, Fall 2019 1st Team All-Region and 1st Team All-Mid-Hudson Conference

Eric Boateng

Soccer, Fall 2019 2nd Team All-Mid-Hudson Conference, 2018-19 All-Region Academic Team

- Athletic Offerings at the College are as follows:
 - Men’s Baseball (D-II)
 - Men’s Basketball (D-II)
 - Men’s Cross Country (D-III)
 - Men’s Golf (D-III)
 - Men’s Soccer (D-III)
 - Women’s Basketball (D-II)
 - Women’s Cross Country (D-III)
 - Women’s Softball (D-II)
 - Women’s Volleyball (D-III)
- Mission, Vision, Goals were reviewed
- Student-Athlete Participation was reviewed
- Academics and Coaching/Athletic Administration and Staff reviewed
- Funding and expenses outlined and Mr. Smith noted that the Athletics Department receives 40% (\$211,704.20 in AY 18-19) of the student activity fee, currently \$61 for full-time students and \$5 per credit for part-time students.
- Athletic Facility improvements made recently:
 - New bleachers in gymnasium
 - Replaced/renovated indoor baseball/softball batting cage
 - Updates to Softball field
- The Gymnasium is also used for college and community events
- Four Scholarships are awarded in sport programs: Men’s Basketball, Women’s Basketball, Baseball and Softball
- There have been many achievements in the last five years (i.e. added women’s cross-country program and re-established dormant men’s program; five Mid-Hudson Conference Team Championships; four teams qualified for National or District tournaments; many qualifiers for nationals in golf and cross country; three NJCAA All Americans; two SUNY Chancellor Student-Athlete award; and over 100 athletes recognized as All-Conference or All-Region.

- Community engagement has been very good in recent years (i.e. Athletic Hall of Fame, Hosting of high school and championship events, sports camps, clinics and summer leagues)
- Challenges are upkeep/maintenance of facilities, recruiting and increased administrative requirements, especially with technology advancements.

IV. OLD BUSINESS:

Policy Committee Update – Trustee Vacca

- BP 2.44 (Remote Access to College computer/Network Resources) will be on the December board agenda for review and approval
- The committee is also working on a draft charter and changes to bylaws moving the Policy committee to an actual board committee rather than an Ad hoc committee.
- Trustee Vacca noted that the committee is presenting 4 policies, with minor changes, for approval this evening under new business.

V. NEW BUSINESS:

1. Motion to approve: BP 2.32: Service Animals
2. Motion to approve: BP 3.2: Sexual Harassment and Discrimination Prevention
3. Motion to approve: BP 3.9: Domestic Violence
4. Motion to approve: BP 3.12: Campus and Workplace Violence Prevention

A motion was made to approve BP 2.32, BP 3.2, BP 3.9, and BP 3.12

Martucci/Murphy
Unanimous

VI. BOARD CHAIR COMMENTS:

- The Board of Trustees and Orange County Citizens Foundation's Holiday party will be held on Thursday, December 12, from 5-7 PM in Morrison Hall Mansion, Middletown Campus.
- Correspondence was received from ACCT regarding their governance relations summit to be held in February in Washington DC. Carol Murray will forward the dates to trustees for review.
- Both the County and the Foundation have signed resolutions similar to those signed by the board at the last meeting in support of the new funding model.
- The board will go into Executive Session for the purpose of discussing proposed, pending or current litigation and collective bargaining.

VII. COMMITTEE REPORTS:

Academic and Student Services Committee:

- Trustee Murphy gave a comprehensive overview noting the following:
 - The Academic and Student Services committee met on November 19 and she thanks VPs Brusati and Hackman for their leadership.
 - Focus has been on retaining and serving the students of tomorrow.
 - Leadership teams meet in small groups throughout the College for the purpose of Guided Pathways work and SOEx meetings are held every Friday afternoon.
 - Currently reviews of registration are being done by both Student Services and Academic Affairs to gain understanding of needs in both areas.

- The need to shift focus in academic areas is enormous in order to meet contemporary needs of students today.
- 66 sections or more than half of incoming students require developmental assistance.
- The College is seeking approval for Title V Hispanic Grant of \$3-5M

Audit and Finance Committee:

- Trustee Weddell noted that the Audit and Finance committee has made several modifications to the initial budget. There are still some significant items to work on.
- Healthcare costs and union contracts are a significant priority.
- An external audit is in process
- Enrollment continues to be an issue in addition to how the state funds the community colleges.
- The College is appreciative of County support.
- The committee will begin shortly to work on the upcoming budget year.

VIII. COMMENTS FROM THE PUBLIC:

- Michelle Tubbs gave an FCCC update and it has been added to these minutes as Addendum #2.
- Doug Sanders, Professor of Behavioral Sciences, addressed the board and expressed his concerns about the College. He was especially concerned with issues regarding the Nursing and Diagnostic Imaging departments. He offered several ideas for improvement

IX. BOARD DISCUSSION: N/A

- X. BOARD ADJOURNMENT:** At 6:30 PM, a motion was made (Murphy/Weddell) to adjourn the regular meeting and the board entered into an Executive Session for the purpose of discussing proposed, pending or current litigation and collective bargaining. Trustee Hunter later reported that the Executive Session began at 6:40 PM and ended at 7:50 PM.

Respectfully submitted,

Carol A. Murray
Secretary to the Board