

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES' MEETING  
Wednesday, October 16, 2019, 5 PM  
Gilman Center, Library, Middletown Campus**

Present: F. Watson, M. Murphy, R. Martucci, T. Weddell, B. Vacca, T. Hunter, A. Patterson

**I. CALL TO ORDER:** Chair Watson called the meeting to order at 5 PM

**II. CONSENT AGENDA:**

- A. Approval of regular minutes of September 17, 2019
- B. Approval of Financial statements September 2019
- C. Approval of Retirement:

<u>Staff/Chair:</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
Alice Coburn	Nursing	10	January 22, 2020
			Martucci/Vacca Unanimous

**III. REPORTS:**

**A. SPECIAL REPORT: Strategic Planning 2020-2025: Update from Co-Chairs**  
(Likkia Moody & Damon Ely)

President Young introduced Ms. Likkia Moody, Director of the Newburgh Campus and Dr. Damon Ely, Associate Professor Biology who will co-chair the Strategic Planning process at the College this academic year. Ms. Moody and Dr. Ely gave the following update:

- Foundational work has begun and resources will be posted to a google drive, created specifically for use by committees in planning.
- Committees will be reviewing information and data from various sources in higher education, community colleges, admissions and general education areas.
- Updates will be provided regularly and co-chairs are on verge of becoming very active online providing information for the college community.
- Co-Chairs for each of the steering committees have been identified and the committee's membership for each steering committee is being finalized.
- Regular meetings between Dr. Young, Ms. Moody and Dr. Ely have begun and the first steering committee, including ex-officio members, was held recently.
- Meetings will be held throughout the year on a regular basis for committees and the steering committee will meet as whole also.
- Committees will review preliminary data that denotes what the marketplace indicates as a need for community college.
- The overall charge to committees will be given shortly and explicit guiding questions provided.
- Chair Watson noted that Trustee Martucci will represent trustees as an Ex-Officio member of the steering committee. If he is unable to attend at any time, Trustee Hunter will attend.

**B. PRESIDENT'S REPORT** (Dr. Kristine Young)

- The Foundation Board recognized several community leaders at their Leadership Awards event on October 15 and the theme was Alumni excellence:
  - Leadership in Business: Bill Vacca
  - Leadership in Community Service: Johnnieanne Hansen
  - Leadership in Education: Meg Atwood
  - Edward A. Diana Alumni Award: Sean Ward

- SOEx meetings continue and the group is very visionary. Dr. Young shared a document showing the multiple categories of work to be done and the monthly plan for each: Data, Advising, Program Maps, Onboarding students, scheduling, first-year experience and getting ready to apply for Title V grant. In October, Advising will push forward on communities and how to represent them on program maps.
- Workforce Innovation SUNY Orange (WISO) is pushing forward and an RFP is being prepared to get expert assessment on what is in the Tower kitchen, what it can become, what can the community of Newburgh support, how can it be used by Newburgh campus, and what does it mean for our curriculum, both credit and non-credit. College Administration continues to talk with the entities that expressed financial support for this idea when it was on Grand Street.
- Instructions were given to trustees last month on how to access your SUNY Orange email account. Trustees are encouraged to visit the instructions and activate their accounts. Carol Murray will add these addresses to the board communication list serve and will continue to send correspondence to both personal email addresses and SUNY Orange email address until the November meeting. The hope is to transfer over to use only SUNY Orange email accounts after the November meeting.

**C. REPORT OF THE COLLEGE GOVERNANCE SYSTEM (Paul Basinski)**

- Professor Michelle Tubbs will participate on the Strategic Planning Steering Committee.
- The Sustainability Committee created and approved a recommendation regarding Solar Power. The Executive Committee approved their recommendation and forwarded to Administration. Administration accepted and has embraced the reduction of the College's carbon footprint.
- The College Community is engaged in discussion regarding Columbus Day and whether the name remains appropriate for this October holiday. Feedback and recommendations will be provided to Dr. Young, if appropriate, in the next couple of weeks.
- Mr. Basinski, as Governance President, is still concerned about the food service situation and perceived inadequacy of the Micro-Markets as being the primary way to provide food to students on both campuses. Some members of the College community, a broad group, do not feel this is the right fit for this College.
- Executive Committee continues to look at the efficacy of allowing full-time grant-funded members to become a part of Shared Governance. This group includes BRIDGES, Liberty Partnerships, TRIO, and the Minority-Male Coordinator. A pilot program has been suggested for implementation that would allow full-time, grant-funded employees, who do not currently sit on committees, and do not attend assembly as voting members, to be able to participate for a period of time. If the pilot is successful, Executive Committee would consider giving these folks an opportunity to serve in Shared Governance in the future.

**D. REPORT OF THE STUDENT TRUSTEE (Aaliya Patterson)**

**BOA:**

- All the BOA events are going off without a hitch thus far this semester.
- BOA is currently working on approving five new clubs, three of which are on the Newburgh campus
- BOA is also, collaborating with the new club "living colors" to host a Halloween dance Nov. 1<sup>st</sup>. and the group is planning on selling tickets in advance starting next week.
- On October 17, another installment of BOA's movie madness will be taking place.
- This month, the group will host two showings, 10AM and 12:30 PM, of "Toy Story 4."
- The second week of November, BOA is sending four members (two from MT and two from NB) to the NACA conference which will be taking place in Connecticut.

**Student Senate:**

- For the first time in three semesters Student senate has all there representative seats full, with seven Middletown senators and three Newburgh senators.
- Student Senate has filled all the committees that had a student representation seat.
- For those committees with meeting times that conflict with Student Senate responsibility, the student representation seats will be fill with a BOA member.
- In the upcoming weeks, Student Senate will host an open forum to obtain student opinions on the armed security issue. They have asked a representative from the Safety and Security committee to volunteer some time to answer student's questions on this topic.
- The 3<sup>rd</sup> week of November, Student Senate will be sending three senators to the SUNY Student Assembly conference in Saratoga.

**Campus wide:**

- Blood drive and Suicide prevention training will be held at both Newburgh and Middletown Campuses.
- October 4 was Colt Night and 30 clubs attended, approximately 78 students.
- On October 10, Professor Sarbak hosted a Safe Homes presentation on "Domestic Violence 101" and a Safe homes representative spoke to students about dating violence, how to get support for someone who is experiencing relationship abuse, characteristics of a healthy relationship, exploring boundaries, consent, communication and healthy conflict resolution. The event had a really good turnout. The Criminal Justice department and club encouraged all the students to attend.

**October 10:**

- The "I am A Leader" workshop series began. This is the six year and it's starting off strong. This program is a yearlong commitment and students partake in workshop, presentations and commitment to community service.

**October is Domestic Violence Awareness Month:**

- The Empty Chair Project began October 15 on both the Middletown and Newburgh campuses. This project helps raise awareness and prevention of domestic violence, sexual assault, stalking and other forms of interpersonal violence.

**October 17:**

- The Wellness Center is hosting a free Narcan training from 12 pm to 1 pm in the Gilman Center. Opioid overdoses in Orange County totaled 118 in 2018 and continue to be the leading cause of accidental deaths in Americans under age 50.

**Oct 22, 7 PM:**

- Cultural Affairs will be hosting a lecture and discussion titled "Health Disparities of the LGBTQ Community." Dr. Stephanie Zeszutek is helping with this event. She is a renowned doctor and a true expert in her field and has a large scope of knowledge and experience to understand the medical needs of the LGBTQ community.

**E. REPORT OF COLLEGE ASSOCIATION (Vinnie Cazzetta)**

- RBT has finished the College Association's audit for the 2018-19 fiscal year and will present at the College Association's November Board of Directors meeting.
- Tomorrow, VP Cazzetta will attend the Student Senate meeting to provide them an update and to listen to any questions they may have.
- The Lab School received a CCAMPIS Grant (Child Care Assess Means Parents in School) program. The amount is \$73,000 a year for four years. The majority of funding will be used

to underwrite Lab School child care fees for children of SUNY Orange students. With this grant there are now five different funding sources in place at the Lab School to underwrite child care fees for children of SUNY Orange students.

**F. REPORT OF THE FOUNDATION BOARD** (Dawn Ansbro & Nick Illobre)

- Mr. Illobre thanked the trustees who attended the recent Leadership event, noting that it was a very well-attended event and parents gave very positive feedback. The Foundation appreciates the collaboration this past year between the Foundation and the Governance Scholarship Committee.
- Ms. Ansbro thanked all for the high attendance at the Leadership event noting that a record number of awards were given.
- A Foundation Audit is being conducted and should be completed within the next week or so.
- Scholarships went out on September 26 and a total of \$402,000 was given for this Academic Year.
- The Annual Fund is the next project the Foundation will begin shortly and trustees will receive letters in November requesting their support.
- Ms. Ansbro thanked Dr. Young for attending the CASE conference with her in October, noting that it was a wonderful educational experience for them both. There are many ideas that the Foundation looks forward to implementing.
- There is a trustee scholarship that the Foundation manages and the Foundation would like trustees to endow a scholarship. Letters will be forthcoming from Ms. Ansbro and Chair Watson.

**G. SPECIAL REPORT: Health Professions Programs with Emphasis on Nursing:**  
(Erika Hackman and Mike Gawronski)

Dr. Hackman and Dr. Gawronski gave a comprehensive presentation on the Health Division programs and highlights are below:

- Admission into the College's Health Professions programs is competitive and students must meet the minimum criteria to ensure that they are academically prepared to begin the program.
- Application and Admissions process was reviewed, noting that students must provide a deposit and pass both a background and drug test prior to final notification and admittance to program. Students are then ranked and selected based on the number of seats available and an alternate list is held for seats that become available.
- Admissions requirements are both general and then specific to the program.
- The Nursing program student headcount is 54.7% of the Health Division profile, followed by OTA, Rad Tech, and Dental Hygiene.
- The ratio between seats available and number of applications shows that the number of applications greatly exceeds the number of seats that are available in many of the programs.
- Fall program staffing was reviewed and the challenges of staffing for the number of students served. There is a shortage of nursing faculty nationwide and qualified candidates must have a current license and Master's degree. In addition, the College has budget constraints for staffing.
- The College is challenged with finding clinical affiliates for students to perform the clinical portion of their coursework. Current sites are primarily in Orange County and many are moving towards requiring nursing students to have a Bachelor's degree. Some are not hiring 2 year RNs and they are decreasing clinical spots by 50%.

- The “BSN in 10” law requires future nurses who graduate from a New York State Associate Degree program to obtain a Baccalaureate of Science Degree in Nursing (BSN) within ten years of becoming a nurse. The College must get students on track for Bachelor degrees, to prepare them for compliance to this law.
- Another challenge is that the equipment in Health Divisions is aging and expensive to replace. Students should be using state-of-the-art equipment that mimics what they use in clinical situations. SIM lab equipment is in need of replacement as are IV pumps, medication dispensers, hospital beds, and other instruments used in course work.
- Currently there are many transfer opportunities for students and the College has Articulation agreements.
- The Career outlook for Healthcare positions is increasing overall and Nursing jobs are in high demand.
- SUNY Orange is proud to have superior Nursing graduates, above the national and state averages, with current pass rates of 96% in Newburgh and 100% in Middletown.
- Opportunities for the future were suggested:
  - BSN (self, partner, dual enrollment)
  - Simulated Clinical Experiences
  - Continuing Education with CAPE
- Dr. Gawronski invited trustees to attend a Simulation lab demonstration.

Chair Watson thanked Dr. Hackman and Dr. Gawronski for their presentation and noted that the County had asked about our Nursing program in particular and whether we are at capacity. The College is at capacity, given the current staffing and ability to secure clinical sites.

#### IV. OLD BUSINESS:

##### Policy Committee Update – Trustee Vacca

- The Policy Committee met and there are four updated policies that will be presented to the board in addition to two new policies.
- Trustee Vacca noted that the committee has a good deal of work ahead therefore he requests that the board consider their committee as a regular board committee and no longer a task force. Dr. Young will research the board bylaws and respond to Chair Watson.

#### V. NEW BUSINESS:

- Dr. Young noted that a resolution was provided to all community colleges, generated by NYCCAP (New York Community College Association of Presidents.) Presidents have been asked to bring the resolution to their boards and county representatives and request that they support with their own resolutions on this matter. The resolution supports base aid support for a funding floor at community colleges. The goal is to forward these to the Governor before his January budget session. The SUNY Orange Foundation and the County have been asked to provide resolutions to the President’s Office and the board will vote today under new business.

1. Motion to approve: Resolution No. 1: NYCCAP “Base Aid Support Resolution 2020”

***A motion was made to approve*** Resolution No. 1: NYCCAP “Base Aid Support Resolution 2020”

Martucci/Hunter  
Unanimous

2. Motion to approve: BP 3.3: Non-Discrimination/Non-Harassment

**A motion was made** to approve BP 3.3: Non-Discrimination/Non Harassment

Vacca/Weddell  
Unanimous

**VI. BOARD CHAIR COMMENTS:**

- Chair Watson noted that the following documents were at board places:
  - Instructions on obtaining a SUNY Orange ID Card (optional)
  - Presentation: Health Professions Programs with an Emphasis on Nursing
  - SUNY Orange Experience brochure
  - Invitation to Dental Hygiene's Open House on October 24
- At the recent NYCCT Conference in September, SUNY Orange's Trustee Hannes, Dr. Young, VP Hackman, Patty Bassey, and Tara Miller presented on the College's BRIDGES program. The presentation was extremely well received and other SUNY 2-year campuses expressed interest in the program.
- An Executive Session will be held this evening to discuss several items: pending or current litigation, current status of collective bargaining and proposed acquisition, sale or lease of a property.

**VII. COMMITTEE REPORTS:**

**Academic and Student Services Committee:** N/A

**Audit and Finance Committee:**

- Trustee Weddell noted that the Audit and Finance committee has worked hard to "sharpen the pencil" and close a balanced budget for AY 2019-2020. The College will continue to move forward, doing its best. There are not enough reserves to carry a deficit.

**VIII. COMMENTS FROM THE PUBLIC:**

- Professor Michael Strmiska read a statement he prepared regarding "Enrollment and Food Services" and it has been added to these minutes as Addendum #1.
- Michelle Tubbs gave an FCCC update and it has been added to these minutes as Addendum #2.

**IX. BOARD DISCUSSION:**

- Chair Watson discussed forming an Enrollment Task Force with Trustee Hunter, Trustee Weddell and Trustee Martucci. The task force may include vice presidents, staff, Faculty, and Foundation members and discussion would center on how to increase enrollment at the College.

**X. BOARD ADJOURNMENT:** At 6:40 PM, a motion was made (Hunter/Murphy) to adjourn the regular meeting and the board entered into an Executive Session for the purpose of discussing pending or current litigation, current status of collective bargaining and proposed acquisition, sale or lease of a property. Trustee Hunter later reported that the Executive Session began at 6:50 PM and ended at 7:30 PM.

Respectfully submitted,

Carol A. Murray  
Secretary to the Board