

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
MEETING HELD ON WEDNESDAY, APRIL 14, 2010, AT 8:30 AM IN MUSIC ROOM,
MORRISON HALL**

Present: Chair J. Wolfe, A. Anthonisen, R. Calderin, R. Krahulik, G. Mokotoff, H. Ullrich
Absent: B. Hodge, M. Murphy, S. O'Donnell, C. Stoker

I. CALL TO ORDER - Chairman Joan Wolfe called the meeting to order at 8:30 am.

II. CONSENT AGENDA

A motion was made to approve Consent Agenda items A – C. Mokotoff/Krahulik Unanimous

A. Approved the regular Meeting Minutes dated 3/15/10.

B. Approved Petty Cash report for March 2010 in the amount of \$38.15.

C. Approved Staff and Chair Appointment

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Kathleen Zurilla	Interim Assistant Chair, Nursing Department, redefined load 10 contact Hours	Spring 2010 Semester

III. PRESIDENT'S REPORT- William Richards

- At the 3/15/10 Board meeting, Trustee Krahulik inquired about a 2% increase in revenue versus a higher reported headcount. President Richards responded that the difference arises due the initial report of the fall 2010 semester student enrollment, which included all full-time and part-time students, prior to the freeze date. After the freeze date, the tuition increase is determined; however, prior to the freeze date, students may drop out for tuition nonpayment or they may have dropped and/or added courses. The initial headcount may indicate a 7 or 8% increase, while the actual enrollment could decrease by the freeze date.
- Two new Newburgh, full-time security employees were hired in preparation for the opening of Kaplan Hall. Part-time security was also increased in Middletown.
- Upcoming College events for the remainder of the semester are listed on the last page of the press release report.
- The winners of the Student Chancellor's Awards for Student Excellence and PTK Awards will be invited to attend the 5/12 Board meeting. Certificates and medals will be presented.
- Brochures announcing the Consortium programs were distributed. Students from four community colleges participate in the programs from their home college via the interactive training rooms.
- Pamphlets were distributed announcing a partnership between Dowling College and SUNY Orange for a summer aviation camp scheduled on 7/12 – 7/16/10. Three days of aviation instruction will be held in Middletown. On 7/15 students will be transferred by bus to Dowling College for an additional two days of aviation training. Overnight accommodations will be provided and flight simulator exercises will be conducted on the last day. Maximum enrollment for the camp is 25 students.
- The 6/9/10 Board meeting will be followed by the Board Retreat at the Orange County Citizens Foundation. Vice President Broadie, Russell Hammond and Rosana Reyes-Rosello will present on the topic, "What's Happening in Community Colleges in New York."

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM - Diane Bliss

1. **College Governance Election Results** - Assistant Professor Bob Misiak was elected as the next College Governance President. The current Governance Vice President, Elaine Torda, was re-elected to another term, as was Max Schaefer as our Faculty Council of Community Colleges delegate. The newly elected governance officers assume their duties at the start of the next academic year.

2. **Standing Committee Elections** have also taken place for standing committee representatives whose terms are expiring this academic year. Executive Committee should now be able to help facilitate committee meeting days/time by reviewing potential individual conflicts with set committee days/time. This will be our second year in this attempt to maximize attendance by committee voting members and to establish a scheduled meeting time before the start of the next semester.

3. The Social Committee organized the Appreciation Awards scheduled today in the Fireplace Lounge at the Shepard Center. Twenty-five year and other milestone years' service awards are presented at this event, as well as Appreciation Awards.

4. Most committees are wrapping up their work for this academic year. Committee annual reports are due to Executive Committee by 5/1.

5. Governance President Bliss attended the March 2010 FCCC Spring Plenary in Buffalo to discuss state-wide issues and to network with governance leaders from sister institutions. She made contact with several governance leaders, including those from multi-campus community colleges. Information was gathered that will be useful to the ad hoc Committee on Governance as it reviews the College's governance system this coming year.

6. In addition, Governance President Bliss and FCCC delegate Max Schaefer were able to talk with Provost David Lavallee about recent SUNY-wide "conversations" and the need for timely communications with community college campuses.

7. Chancellor Zimpher also attended and gave a presentation on strategic planning and the future directions of SUNY.

V. REPORT OF THE STUDENT TRUSTEE – Corrina Stoker

➤ **Annual Semi-formal Club Advisor Appreciation Dinner** will be held on 4/23/10 at the Eagle's Nest. This event allows the Student Senate and Board of activities to thank the Clubs and their advisors for the hard work they put into events at our school throughout the year.

➤ Student Senate will award two faculty members the excellence in teaching awards at the May faculty assembly.

➤ Student Senate and new Student Trustee elections will be held 4/19 – 4/21.

➤ Student Senate is currently revising their constitution and By-laws, as well as, drafting the Newburgh Governance policy which will be presented to cabinet within the next month.

➤ Overall, the student body is getting ready for their upcoming finals and looking forward to the commencement ceremony.

VI. OLD BUSINESS - None

VII. NEW BUSINESS - None

VIII. BOARD CHAIR COMMENTS - Joan Wolfe

- Appreciation Awards this afternoon at 3 pm, Fireplace Lounge, Shepard Center.
- Employee Recognition Breakfast on 4/21 at 8 am, Cafeteria, Shepard Center
- June Board Retreat, 6/9 from 8:30 am – 12 pm at Orange County Citizens Foundation.

IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

**Academic and Student
Services Committee**

Trustee Mokotoff

Academic and Student Services Committee is planning a committee meeting this month and will report at the 5/12 meeting.

Audit and Finance

Trustee Krahulik

Audit Committee and Finance Committee will meet with the auditors either in person or by teleconference prior to the 5/12 board meeting

**Governance and Nominating
President's Performance
Review & Compensation**

**Trustee Murphy
Trustee Anthonisen**

**None
None**

X. COMMENTS FROM THE PUBLIC - None

XI. BOARD DISCUSSION - None

XII. EXECUTIVE SESSION

At 8:20 am, a motion was made (Anthonisen/Calderin) to enter into Executive Session to discuss safety and security issues according to Section 105 of Article 7 of the Public Officer Law, and no action was taken. At 8:40 am the Trustees closed the Executive Session by acclamation.

XIII. BOARD ADJOURNMENT

At 8:45 am a motion was made (Mokotoff/Ullrich) to adjourn the meeting.

Respectfully submitted,

Maryann Raab
Executive Assistant to the President

***NEXT BOARD MEETING – 8:30 am May 12, 2010
Music Room, Morrison Hall***