

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING & JOINT DINNER WITH FOUNDATION BOARD
Wednesday, April 20, 2016
Music Room, Morrison Hall, Middletown Campus**

Present: Chair H. Ullrich, L. Preedom, R. Krahulik, D. Benson, J. Wolfe, M. Murphy, F. Watson

Absent: G. Mokotoff, T. Hunter

I. CALL TO ORDER – Chair Ullrich called the meeting to order at 5:00 PM.

II. CONSENT AGENDA

Chair Ullrich requested a motion to approve the Consent Agenda:

- A. Approval of regular minutes from March 16, 2016
- B. Approval of Petty Cash Reimbursements and Financial Statements for March 2016
- C. Approval of Appointment

Staff/Chair:

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Nancy Boylan	Assistant Director of Financial Aid Financial Aid	April 18, 2016

- D. Approval of Retirement

Staff/Chair:

<u>Name</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
Jacqueline Flanagan*	Math Department	26	May 2016

*At the same time, the Board granted the approval of the status of Professor Emeritus for her 26 years of dedicated service to the College and the students throughout her career.

A motion was made to accept consent agenda for approval.

Krahulik/Benson
Unanimous

III. PRESIDENT'S REPORT – Dr. Kristine Young

- President Young shared very good news regarding the Education and Economic Development Committee meeting held at the County on Monday, April 18 which she, VP Hamburg and Mr. McDonald attended for discussion of IT Infrastructure funding. The E & E committee approved supporting the \$1.4 Million County portion of funding to allow the College to complete major IT Infrastructure work. The topic will now be added to the agenda for Ways and Means Committee meeting and if approved, will be presented to the full legislature for approval.
- The Bridges program received a second allocation of \$95,000 and President Young expressed many thanks to Senator Larkin for his enthusiastic role in supporting the Bridges program. The Senator has also been very active in assisting the college as a liaison with SED in obtaining support for the concurrent program for students after high school. Currently there are 12 students registered for the fall session in the "Over 21" group, with 8 in Middletown and 4 in Newburgh.

- President Young recognized both VP Moegenburg and SAVP Soscia for their work on the recent Applied Learning project required by SUNY. A great deal of effort went into creating an inventory which must now also be maintained.
- Inauguration Ceremony will be held for President Young on Friday, April 29 at 3 PM. In addition, there will be a “History of Orange” presentation given at the Newburgh Campus on Thursday, April 29 at 7 PM with 4 panelists who have been connected to the College for many years: Jack MacMahon, Mindy Ross, Tom Goetz, and John Cummins.

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM – Michelle Tubbs

- Executive Committee received overall favorable responses to a recommendation the committee forwarded to administration from the PBIE Committee and follow-up inquiries & recommendations from the Faculty & Staff Development Committee.
 - In response to the PBIE Committee’s Planning & Assessment Recommendation, there has been a commitment to essentially use the PIP System as the College’s institutional planning and assessment tool and to establish deadlines for information entry into the PIP System to allow the PBIE Committee to complete its work. Additionally, a task force has been formed, which includes the PBIE Committee chair and Vice-chair. The task force will consolidate and streamline the collection of multiple similar types of information (i.e. annual reports, PIP entries, strategic plan action items etc.).
- In response to the Faculty & Staff Development Committee’s follow-up inquiries & recommendations, appropriate documents will be accessible via the portal as well as the “P” Drive, administration will communicate summary of all-college professional development allocation as soon as possible after the budget is approved in September, via the Grapevine. As soon as sub-allocation determinations are made following establishment of the overall budget, vice presidents or their designees will communicate divisional allocations via common, accepted, means of information distribution such as announcement at an all-division meeting or an all-division email.
- The Professional Recognition and Awards Committee is currently seeking and accepting nominations for the 2016 President’s Awards for Excellence in Teaching, Professional Service and Scholarship & Creative Activities. Nominations deadline is May 1, applications are due late August/early September (giving applicants the summer to work on their application portfolios), committee reviews applications in the Fall 2016 and award notification by the President is in the Spring of 2017.
- Michelle Tubbs, along with Trustee Benson, VPIA Vinnie Cazzetta and student Zipphora Rutty attended the first meeting of the Mid-Hudson Valley Regional Community College Council at Rockland Community College on March 31st. The Hudson Valley Education Consortium was a big focus of this meeting. Ms. Tubbs noted that it was her impression that enhancing this consortium is how the Regional Community College Council will work collaboratively to fulfill its purpose. That purpose is to find alignment between the local work force development needs and provide the education and training to prepare students for these local employment opportunities.
- Elections for the College’s governance leadership positions have been completed. The elected leaders listed below will begin their 3-year term in the Fall 2016 semester

Governance President:	Paul Basinski
Governance VP:	Shelly Paradies
FCCC Delegate:	Diane Bliss
FCCC Alternate Delegate:	Katherine Sinsabaugh

V. REPORT OF THE STUDENT TRUSTEE – Larry Freedom

- Student Senate members are all quite busy with end-of-year preparation for finals.
- The Faculty Staff survey was administered 2 weeks ago with no results available yet.
- Elections for new senators are being held currently online.
- No report yet on café in Newburgh (Underground Café) but a meeting will be held next week.
- Trustee Freedom expressed his thanks and appreciation to the board for their support.

VI. OLD BUSINESS: N/A

VII. NEW BUSINESS:

1. Resolution No.8: Acknowledging Student Trustee Lawrence J. Freedom's Dedicated Service and Awarding of Meritorious Stipend

A motion was made to accept Resolution No. 8: Acknowledging Student Trustee Lawrence J. Freedom's Dedicated Service and Awarding of Meritorious Stipend

Krahulik/Wolfe
Unanimous

VIII. BOARD CHAIR COMMENTS:

- Chair Ullrich welcomed Foundation Board Chair Terry Saturno and Foundation Board Member Ruben Estrada.
- Chair Ullrich and her husband, Tom, traveled with the Global Studies program to Eastern Europe during Spring break. Aside from having an enjoyable vacation, she learned a great deal about student travel and developed some ideas about possible scholarships to make such travel more widely available. Chair Ullrich hopes to work with both Dr. Young and the Foundation board to implement those ideas.
- Trustee Benson recently attended the first meeting of the Hudson Valley Regional Community College Council. Trustee Benson noted that Governance Chair Tubbs gave a good overview of the meeting, but she added that the local County IDA organizations will be asked to part of the agreements and to partner with the local community colleges.
- Chair Ullrich will be going to Syracuse on Saturday for a conference of Community College board chairs from around the state to discuss recent developments, including state funding, regional councils and presidential searches.
- The Foundation has just begun work on new by-laws that will redefine its relationship with the College and Chair Ullrich is on that task force.
- In October, ACCT will hold its annual meeting in New Orleans. President Young, AVP Hammond, and Chair Ullrich have applied to present a program on diversity, both in the College and the Foundation. AVP Hammond is working on the application. Trustees Wolfe, Benson and Murphy will also be attend the meeting. If other trustees wish to go, please let Carol Murray know.
- A reminder that the Board retreat will be held on Tuesday, June 7th at the West Hills Country Club. Breakfast will be served at 8 AM and the meeting begins at 8:30 AM.

IX. COMMITTEE REPORTS:

Audit and Finance Committee: Trustee Krahulik reported the following:

- Revenues for tuition are down but expenses have come done also, which is good news.
- Expenses and Revenue compared to last year are comparable and there was a surplus balance last year.
- Trustee Krahulik commended Administration for keeping expenses down and noted that the report this month is favorable overall.

X. COMMENTS FROM THE PUBLIC:

Kathy Malia, President of the Faculty Association, noted that the Faculty Association was disappointed with the \$100 FTE contribution from the state and they had hoped for more. She felt that even with the great deal of advocating that was done the results were not the best. Chair Ullrich added that the College's state representatives were in support of increased funding and did advocate for the college as best they could.

XI. BOARD DISCUSSION:

Trustee Watson inquired about the SUNY request for each campus to hire a Chief Diversity Officer. President Young responded to this request and gathered several presidents from local sister colleges to discuss possible sharing of a Chief Diversity offer. She has made this proposal to SUNY and the College hopes to have this person in place by August 2017.

XII. EXECUTIVE SESSION: See below

XIII. BOARD ADJOURNMENT: At 5:40 PM, motion was made to adjourn (Murphy/Watson) the board meeting and enter into Executive Session to discuss ongoing litigation.

The Committee of the Whole convened after Executive Session.

A comprehensive update on Grants was presented by Judy Osburn, Director of Grants (Addendum #1) Ms. Osburn noted that Grants for AY 2015/16 totaled \$2,565,520 which was significant. These grants were distributed in the areas of Student Engagement and Completion, Support of “at risk” students, Career Services, New Programs, Equipment and Technology, CAPE and the Lab School. Trustee Krahulik congratulated Ms. Osburn on a job well done!

Finally, a list of Spring and Summer Facilities Projects for 2016 was distributed to board members (Addendum #2)

Respectfully submitted,

Carol A. Murray
Secretary to the Board

***NEXT BOARD MEETING Wednesday, May 18, 2016
Board Room, Tower Building
Newburgh Campus
5 PM***