

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES' MEETING  
Wednesday, January 18, 2017  
Board Room, Tower Building  
Newburgh Campus**

Present: H. Ullrich, J. Wolfe, B. Krahulik, S. Laden, D. Benson

Absent: M. Murphy, F. Watson, T. Hunter, G. Mokotoff

**I. CALL TO ORDER** – Chair Ullrich called the meeting to order at 5:10 PM  
Due to lack of quorum, consent items will be moved to the February board meeting for review and approval.

**II. CONSENT AGENDA**

Moved to February 15 meeting

**III. A. PRESIDENT'S REPORT – Dr. Kristine Young**

- President Young noted that, while students are still registering, unfortunately Enrollment is down by approximately 9% (FTE down 5.5% and Headcount down 4.3%) This could be, in part, a response to the Governor's proposal for free tuition as some students may wait for outcome prior to registering. Enrollment is also down at Hudson Valley sister colleges. Following up with students who didn't return will be important and President Young noted that the College continues to see students who have no spare time, lack of funds and need for flexible options.
- Governor's Cuomo's Excelsior program for College Tuition:
  - Students would still have to apply for Financial Aid, TAP, etc.
  - Anything unmet by the Excelsior program would need to be paid by student
  - Students must be full-time (15 credit hours) to apply
  - If program starts in fall, \$100,000 cap this year, \$110,000 next fall, and 125,000 would be the maximum
  - Students who take advantage of the program will be reimbursed at the AY 16-17 rate.
  - President Young and VP Cazzetta are planning for lobbying visits to the 6 Assembly representatives and both Senators Bonacic and Larkin. These meetings will be set up between mid-February and mid-March and trustees will be given dates should trustees wish to attend also. Student Senate and Governance will also be given dates should they wish for a representative to attend.

**B. REPORT OF THE COLLEGE GOVERNANCE SYSTEM – Paul Basinski**

- College Governance has set up a comprehensive meeting schedule for the spring semester. College Assembly met for the first time in spring term on January 11, with good turnout and discussion. Governance is prepared to assume its responsibilities for the remainder of the academic year.
- Governance committees did important work and will continue in the spring semester of 2017 Specifically:
  - PBIE was involved in the reboot of the PIP system. The committee is reviewing VP plans on PIP and looks forward to hosting budget forums shortly for the college community.
  - Academic Policy committee is reviewing policy involving graduation participation by BRIDGES students; medical withdrawal procedure; and college policy regarding readmission and change of major.
  - PRAC has reviewed Excellence award applications and communicated to the President regarding the process.
  - Faculty Staff and Development is working to disburse remaining funds from the general college and SUNY funds.
  - Student Success continues to work with our College advising area to clarify its responsibilities to students.

- More committee reports will be given when made available.
- Regarding Governor Cuomo's free tuition proposal for the Excelsior program, Governance is ready to assist the college in any way to maximize the potential for the creation of those opportunities for SUNY Orange students.
- Concern expressed about on-going enrollment declines and the need to develop a comprehensive plan to increase enrollment and retention at SUNY Orange.
- Concerns expressed about student participation on standing committees of Governance.

**C. REPORT OF THE STUDENT TRUSTEE – Shane Laden**

Trustee Laden reviewed and distributed a comprehensive proposal for “Up-to-Date, New, Repaired, Maintained Equipment and Technology for SUNY Orange” asking that trustees consider for implementation. He thanked Dr. Young, VPs Dauer and Hackman for their assistance and support in discussing his ideas. Chair Ullrich thanked Trustee Laden for his efforts and for bringing the technology concerns forward and noted that the proposal will be forwarded to the absent trustees for their review and deliberation. An avenue must be found to purchase the instructional equipment needed for student success and so that students are not deprived of equipment needs for their programs. Options will be discussed in February.

**D. College Association - Vinnie Cazzetta, VP for Institutional Advancement**

VP Cazzetta updated the board as follows:

- The College Association is looking at a contract for Food Services and the draft was sent to College Association board members for review. Trustee Watson has been instrumental in making certain recommendations which were forwarded to the vending organization for inclusion. The next step is for the College Association to retain an attorney to review before the proposal goes back to College Association board for approval.
- An RFP was sent out for book store services and both Barnes and Noble and Follett visited the College. Deadline for RFP is February 1<sup>st</sup>. College Association Board Chair requested a committee of College Association members to review the proposals. VP Cazzetta hopes to have more information by the February board meeting.

**E. Foundation Board – Derrik Wynkoop, Foundation Board Chair Elect**

- Mr. Wynkoop thanked Dr. Young and Chair Ullrich for their work on the Memo of Understanding between the College and the Foundation. The Foundation Board is thankful for use of the 4<sup>th</sup> floor of Morrison Hall.
- Following approval of the board Dr. Russell Hammond was appointed as Interim Executive Director.
- Three meetings have been scheduled to clarify daily relationship between College and Foundation, Alumni Relations, and Scholarship program.
- The Foundation's 11<sup>th</sup> Annual Leadership Award event will be held on April 5 at the Newburgh Campus and the focus of the awards is on Health Services leadership. Awards will be given as follows:
  - St. Luke's Cornwall Hospital: Leadership in Business
  - Cornerstone Family Healthcare: Leadership in Community Service
  - Kenneth J. Steier, D.O., Dean, Touro College of Osteopathic Medicine: Leadership in Education
  - Jean Halpern, R.N., SUNY Orange Nursing Dept.: Leadership in Education
  - Pamela Maragliano-Muniz '96, D.M.D.: Edward A. Diana Alumni Leadership Award
  - Eli Avila, M.D., Orange County Health Commissioner: Special Award for Leadership in Public Health
- Mr. Wynkoop thanked VP Cazzetta for his work with the Foundation for the last two decades.

**F. Special Report: Thomas Kennedy and Leslie Tillotson, O'Connor Davies L.L.P (Auditors)**

- Mr. Kennedy noted that he and Ms. Tillotson met with the Audit and Finance Committee prior to the board meeting and gave a comprehensive report.
- Unmodified opinion given with no modifications
- No significant unusual transactions
- Finance standings are consistent and clear
- No operational adjustments
- No material weaknesses or deficiencies noted

Mr. Kennedy thanked VP Dauer, Dr. Young and Ms. Wagner for their time noting that no disagreements were had and a year-long dialog is encouraged.

Chair Ullrich noted that, due to lack of a quorum, acceptance of the Auditor's report will be voted on at February board meeting. Absent trustees will be sent all materials for review prior to February meeting.

**G. Special Report: Ericka Hackman, VPAA; Pete Soscia, SAVP Newburgh; Mary Ford, Director of Educational Partnerships (CCHS)**

President Young noted that this past year has been one of reflection and research regarding the CCHS (Community College in the High School), what the program is and what it can become. She introduced VP Hackman, SAVP Soscia and Ms. Ford, who then gave a comprehensive presentation on the College's CCHS program. The presentation has been attached as Addendum No. 1 and below are a few highlights:

Community College in High School Program (CCHSP) "offers qualified juniors and seniors the opportunity to earn college credits while attending high school."

- In Fall 2016 there were 1,258 students enrolled in 36 courses and 69 instructors taught courses
- 14 high schools are in the program
- Enrollment has increased from 1,592 in 2014 to 1,872 in 2016

The P-Tech program is a 7-year, Grant-Funded, Early-College Program

- Partnership with NFA/SUNY Orange/IBM
- Associate Degree Program: A.A.A. Cybersecurity; A.A.S. Computer Networking
- 50 new students per year

Challenges:

- More P-Tech-like programs (STEM and/or Liberal Arts)
- Funding Model (SUNY system-wide alignment)
- Competition (Four-year public and private)

**IV. OLD BUSINESS:**

**College Policy Manual:**

Trustee Kraulik noted that due to holidays and vacation, there is nothing new to report for this month.

**V. NEW BUSINESS: N/A**

**VI. BOARD CHAIR COMMENTS:**

- Chair Ullrich contacted Assemblywoman Gunther regarding a recent letter that went to constituents noting that College tuition would not rise for the next 4 years. Chair Ullrich spoke with the Assemblywoman providing clarification as this is not the case.

**VII. COMMITTEE REPORTS:**

**Academic and Student Services Committee:**

Trustee Murphy will report at the February meeting.

**Audit and Finance Committee:**

- Vice Chair Krahulik noted that the most of the Audit and Finance Committee meeting was spent in review of Auditor's report.
- If expenses continue to be kept down, the projection is for a modest reduction in surplus.

**Residence Hall Task Force:**

- Trustee Wolfe noted that the next meeting of the Residence Hall Task Force will be held on January 30 and Dr. Susan Deer, Provost and Executive Vice President at Rockland Community College, will attend the meeting. RCC is in process of building dormitories and Dr. Deer's expertise will be very helpful to the SUNY Orange task force in researching housing.

**VIII. COMMENTS FROM THE PUBLIC:**

Diane Bliss, FCCC Representative noted the following from the FCCC:

- The FCCC also put forward a resolution to hold harmless on the funding
- Concern is with the Excelsior program is what impact it will have on base operational monies of community colleges. Watching carefully. Will the money used for that disappear from somewhere else in the community colleges.
- FCCC formulated and passed among FCCC a statement on college inclusion, civility and discourse which has been well-received by other community college campuses and SUNY Orange. It generated good discussion at the Assembly and afterwards regarding how to create and maintain an atmosphere where all feel welcome.
- Upcoming FCCC events that Professor Bliss will attend:
  - SUNY Voices Conference on Shared Governance April 27-28.
  - Spring Plenary, in 50<sup>th</sup> year of existence, will be at Broome Community College on March 30-April 1<sup>st</sup>

**IX. BOARD DISCUSSION: N/A**

At this time, President Young announced the SUNY Orange Kindness Initiative and trustees received chocolate and an explanation about how the College plans to highlight activities for the next month.

**X. BOARD ADJOURNMENT: The meeting was adjourned at 6:42 PM**

**XI. EXECUTIVE SESSION: N/A**

Respectfully submitted,

Carol A. Murray  
Secretary to the Board

**NEXT BOARD MEETING**

*Wednesday, February 15, 2017  
Music Room, Morrison Hall  
Middletown Campus  
5 PM*