

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
Tuesday, March 13, 2018
Music Room, Morrison Hall, Middletown Campus**

Present: F. Watson, B. Krahulik, J. Wolfe, M. Murphy, T. Hunter, C. Maleike
Absent: H. Ullrich, G. Mokotoff

I. CALL TO ORDER – Vice Chair Watson called the meeting to order at 5:05 PM

II. CONSENT AGENDA

Vice Chair Watson requested a motion to approve the Consent Agenda:

- A. Approval of regular minutes from February 21, 2018
- B. Approval of Financial statements for February 2018
- C. Approval of Appointments:

<u>Staff/Chair</u>	<u>Title</u>	<u>Effective</u>
Kristen Koziak	Interim Assistant to Director of Admissions Admissions	January 2, 2018
Angela Elia	Assistant Director of IT Information Technology	January 1, 2018

A motion was made to accept consent agenda

Wolfe/Krahulik
Unanimous

III. REPORTS

A. President's Report (Dr. Kristine Young)

- At the Assembly held yesterday, 4 colleagues were celebrated and recognized for their Excellence in Service as follows:

Excellence in Faculty Service:	Diane Bliss
Excellence in Teaching:	Frederick Melone
Excellence in Teaching:	Andrea Laurencell-Sheridan
Excellence in Civil Service:	Anne Ruscher

- President Young and VP Hackman attended the PTK All New York Team Academic Awards Ceremony on March 6 honoring the following SUNY Orange students who were recognized for their outstanding academic achievements:

Amanpreet K. Bassi
Brittney A. Harris
Julie Prager
Samantha Welsh

- President Young and VP Dauer received updates from their associations regarding advocacy in Albany and the proposed, modified community college funding request. Unfortunately, it has not been embraced and is not represented in the Assembly bill. However, \$100/per FTE was inserted in the bill by the Assembly, which is good news. Advocacy meetings with local representatives have been ongoing and mostly all have been visited at this time.

- The College has been asked for use of our parking lots for the “March for our Lives” Middletown event on March 24 which is being coordinated by Pastor Ryu of St. Paul’s Roman Catholic Church and Mayor DeStefano. The College will be on spring break however the use of Parking Lot #1 at Orange Hall has been approved.
- Seven college representatives will be attending the first session of the SUNY Guided Pathways Institute at Monroe Community College from March 14 – March 16. Nine peer colleges will also be attending.
- An annual board of directors meeting of NYCCT is upcoming on April 28, 9 AM – 3 PM if trustees are interested in attending.
- The College will be on Spring break March 26 through March 30.

B. REPORT OF THE COLLEGE GOVERNANCE SYSTEM (Paul Basinski)

- College Assembly meeting was held yesterday and the Academic Policy Committee held a discussion on Graduation participation procedures. Under consideration is whether the Bridges and P-Tech programs should be permitted to participate in Commencement. Serious and thoughtful discussion was held and a vote is anticipated at the April Assembly meeting.
- The Executive Committee has been busy preparing responses to the Educational Initiative Committee’s report on micro-credentials. EC has approved the report and will bring results to Assembly and Administration in April.
- Thanks to Dr. Young and Administration for the strong support shown with respect to the lobbying for the last month with state and local representatives.
- Security Director, Ed Kiely and Wellness Director, Mark Parisi attended Assembly yesterday in the wake of the Parkland incident to discuss and reassure the college community of our emergency procedures. An active drill was held today.
- Thank you to Diane Bliss for the service she performs at the College and with the FCCC and congratulations on her award.
- During spring break, a group of 22 will go to China and thank you to the College Foundation for their support for students to be able to attend.

C. REPORT OF THE STUDENT TRUSTEE (Cindy Maleike)

BoA & Events Both Campuses

Past Events:

- Middletown: BOA Bingo: The event was held on March 1 and was successful despite the low attendance.
- Newburgh: Presidential gaming challenge was held on March 1 with Billiards and Ping-pong.
- Middletown: “Accenting the Personal in Charcoal Drawing” was held on March 6 - Portraiture workshop with artist Ward Lamb.
- Shelter in Place emergency drill was held on March 13.

Notes:

- The interactive hook-up event had a low attendance but it went well. The presenters made a very comfortable environment for people to speak freely about a serious topic (sex, consent, etc)
- The presidential challenge was a success. Students liked interacting with Dr. Young and had a great time.
(Reported by Zabrina Mercado)

Future Events:

- Middletown: A Theatre Workshop Challenge: Acting the Lyric. With director/choreographer Donald Garverick will be held on March 14.
- Newburgh: Chill zone with oxygen bar and therapy dogs with Aromatherapy and dogs to help students de-stress from midterms. This will be held on March 14

- The great egg hunt will be held in Middletown on March 27 and at Newburgh on March 29. Clues are posted at the Shepard Center and the Student Involvement office. Students will get prizes if they find the hidden eggs.
- Middletown: Orange County Home Show will be held March 16 – March 18.

Ongoing:

- Middletown: An Art Exhibition from Drawing II class will be held in Harriman Hall Feb 12- March 15.
- Middletown: “The Curious Conundrum of Cursive Writing, exploring handwriting and its connection to science, art, and history” will be held February 12 – March 15.

BOA News

- The BOA is currently brainstorming the idea of a scholarship for the Florida victims and the idea is still in discussion. It is something that the board is very proud to be a part of.
- In other news, they are also working to find different ways to get the student body involved by different interactive events held by each committee.
(Reported by Samantha Rosario)

Student Senate - Both Campuses

- No reports from the presidents for this month.

D. REPORT OF THE COLLEGE ASSOCIATION (Vinnie Cazzetta)

- Bookstore renovations have begun and will be completed by the end of March.
- VP Cazzetta conducts monthly meetings with Pepsi where there is discussion of the menu, shrinkage and sales as it relates to the Micro markets.
- The College Association is closing in on an updated MOU between the College and the College Association that defines the relationship between the two organizations.
- Given that this is a month when the College Association board does not meet, VP Cazzetta will be providing them a written update.

E. REPORT OF THE FOUNDATION BOARD (Derrick Wynkoop)

- Thanks to Administration for including the Foundation Board in the recent advocacy visits.
- The Home Show is scheduled for March 16 – 18 and this event has been a great fundraiser each year, realizing \$25,000 unrestricted funds.
- Alumni Fund mailing will go out in May.
- The Scholarship committee has been very busy working on the new program, Academic Works, which will centralize information on the portal.
- The search for Executive Director of the Foundation will open on April 15 and the Foundation encourages the college community to spread the word about the position.
- According to Dr. Hammond’s fundraising report, the SUNY Orange Foundation is #4 among community colleges in fundraising.

IV. OLD BUSINESS:

Policy Committee Update (Trustee Krahulik)

- An abbreviated meeting of the Policy and Procedure committee was held today and Section 1 was reviewed, with a few revision proposals made.
- Last month BP 2.39: College Usage of Preferred First Name was reviewed and it is listed under new business for approval by the board today.

V. NEW BUSINESS:

1. Approval of B.B. 2.39: College Usage of Preferred First Name

A motion was made to approve BP 2.39: College Usage of Preferred First Name

Krahulik/Hunter
Unanimous

VI. COMMITTEE REPORTS:

Audit and Finance Committee:

- The Audit and Finance Committee met today.
- 11 employees have accepted the voluntary retirement incentive therefore the program was quite successful and should yield a substantial future savings.
- Revenue is down slightly less than 2% however Administration is doing a good job keeping expenses down.

Academic and Student Services Committee:

- Trustee Murphy noted that Academic Affairs and Student Services should be honored for the work that they do together and collaboration which is extraordinary.
- SUNY Orange is one of 8 community colleges selected to participate in the Guided Pathways Institute and awarded \$25,000 in grant money for resources and attendance at several institutes. It is important that the College change how it conducts business in light of the new community college students of today. Guided Pathways is a way to guide students closely from entrance to the College until they leave. Congratulations to Academic Affairs and Student Services for their work in securing this prestigious grant.

VII. COMMENTS FROM THE PUBLIC:

- Professor Diane Bliss noted that she attended the SUNY Voices Conference and Plenary meeting.
- Childcare funding issue was resolved and the motion passed at College Assembly yesterday with a positive endorsement.

VIII. BOARD DISCUSSION: N/A

IX. BOARD ADJOURNMENT: The meeting was adjourned (Wolfe/Watson) at 5:50 PM.

Dinner was provided, along with an update on “Floriculture at SUNY Orange” given by VP Erika Hackman and Cape Director, David Kohn.

The presentation is attached as Addendum 1.

Respectfully submitted,

Carol A. Murray
Secretary to the Board

*Wednesday, April 18, 2018
5 PM Board Meeting
Music Room, Morrison Hall
Middletown Campus*