

<p>MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING HELD ON WEDNESDAY, NOVEMBER 10, 2010, AT 8:45 AM, MUSIC ROOM, MORRISON HALL</p>
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Present: Chair A. Anthonisen, Vice Chair G. Mokotoff, Secretary M. Murphy, V. Boucher-Parisella,  
R. Kraulik, S. O'Donnell, H. Ullrich, J. Wolfe  
Absent: R. Calderin

**I. CALL TO ORDER** – Chairman Anthonisen called the meeting to order at 8:45 am.

**II. CONSENT AGENDA**

A motion was made to approve Consent Agenda Items A – E Kraulik/Wolfe  
Unanimous

- A. Approved the Regular Meeting Minutes dated October 13, 2010.
- B. Approved Petty Cash Report for October 2010 in the amount of \$58.40
- C. Approved Staff and Chair Appointments

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Cynthia Richichi	Assistant Comptroller, Grade III	11/1/10

D. Approved Faculty Appointment

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Brenda Capuano	Instructor, Year 1, Department of Global Studies	10/18/10

E. Approved Faculty Retirement

<u>Name</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
Joel R. Solonche	Assistant Professor, Department of English	21	7/1/11

The Board of Trustees granted the status of Professor Emeritus to Assistant Professor Solonche for his 21 years of dedicated service to the College and the students.

**III. PRESIDENT'S REPORT- William Richards**

- VP Mindy Ross announced that on 11/15, the College takes possession of Kaplan Hall and within six weeks the punch list will be completed. The Trustees will be invited to tour the building in December. All employees, except for the Student Services area, will move to Kaplan Hall in December. Student Services will move in January after registration.
- The College and the County continue to investigate the purchase of land adjacent to Kaplan Hall.
- Windbreakers with the College logo will be purchased for the Trustees.
- A brief explanation was provided about a revision to Board Policy (BP) 5.9 Professor Emeritus Status. Presently faculty members who retire with 15 years of service automatically receive this status. A process will be established for retirees to attain Professor Emeritus Status.
- Kudos to Bob Glohs, Director of Food Services, and his staff for their recognition from the Orange and Sullivan Counties Workforce Alliance for hiring developmentally delayed employees.

- The Biology Department took an amazing trip to the Bodies Exhibit at the Liberty Science Center where the students witnessed a live kidney transplant.
- A brief explanation was provided concerning a recent article published in the *Wallkill Valley Times* stating that the College was opening a branch campus in Montgomery, which was inaccurate. President Richards was invited to the OC Legislature to clarify. The College is supportive of a proposed Center for Renewable Technology Education and Training, which will be built by Jim Taylor. The College and other partners (Pace University, Columbia University, and Mount St. Mary) would collaborate on education and training at the center. Trustee Mokotoff requested that a trip be arranged for the Board to visit the site.
- **The Best of the Mansion CD** was distributed to the Trustees. Professor Coccia will discuss the **Mansion Series** at the Committee of the Whole Meeting.
- Last week at the Council for Resource Development Conference held in Washington, DC, Richard Rowley was recognized for his generosity and leadership. President Richards, other staff, and an alumna, Kim Boylan and her husband attended the awards dinner. Ms. Boylan, an attorney in Washington, DC, was featured in the summer 2009 edition of the College's *Carillon* magazine.
- The College is proud of the Nursing Department for achieving a 98.3% passing rate for daytime students and a 100% passing rate for evening students from the National League of Nurses. The department has created a mentoring manual/program. The Nursing Department will make a presentation for the February 2011 Committee of the Whole Meeting.
- Reminders:
  - The College's Holiday Open House is set for the weekends of 12/11 – 12/12 and 12/18 and 12/19.
  - Holiday Cards with photos of last years' decorations will be on sale and the proceeds from the sales will be donated to the SUNY Orange Foundation.
  - The SUNY Orange/OC Citizens Foundation Reception is set for 12/16 5 – 7 pm

#### IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM – President Robert Misiak

1. At the Assembly meeting on October 25 - items below were discussed:  
Communication: "P" Drive postings include: Assembly meeting agendas and minutes as well as committee meeting minutes.  
Purpose of Governance issues discussed: What happens once an issue comes to the Executive Committee? Parliamentary procedure and making motions was reviewed.
2. **Ad Hoc Committee on Governance** - The video conference meeting between Newburgh and Middletown on 10/19 had great results. Video conferencing between these sites will now become part of every meeting.  
  
 On 11/2, Governance Past President Bliss, President Richards and Governance President Misiak met to discuss a historical perspective of governance, divisions and the work of the ad hoc committee on Governance.
3. **Governance Portion of Division Meetings**:  
 On 10/18, each Division representative reported on their committees' activities. Governance representatives reported healthy, enthusiastic discussions about the activities of Governance Committees.
4. **Social Committee** has set the date of the Holiday Party for Friday, 12/3/10.

**V. REPORT OF STUDENT TRUSTEE – Vicki Boucher-Parisella**

**Student Senate:**

- **SUNY Conference** – On 10/29-10/31, five senators attended the conference in Binghamton, NY. Workshops were held for non-voting delegates. Two voting delegates participated in voting on five student issues.
- **Gay-Straight Alliance (GSA) and Criminal Justice Club** held a silent march on 11/2. Students and faculty joined in the march. The Newburgh GSA will hold a march on 11/20.
- **Cheerleading Club** – On 11/20 and 11/21 a professional choreographer, Thomas “Tommy” Radon, will be at SUNY Orange to prepare the Cheerleaders for the JamFest Nationals in Atlantic City in March 2011.

**VI. OLD BUSINESS - None**

**VII. NEW BUSINESS**

1. Trustee Ullrich suggested that the word “on” before the word “monthly” be deleted from revised Board Policy 1.1, Paragraph 6: Meetings.

A motion was made to approve the revised Board Policy 1.1 Board of Trustees By-Laws, Paragraph 6: Meetings as suggested above.

Wolfe/Murphy  
Unanimous

**VIII. BOARD CHAIR COMMENTS – Arthur Anthonisen**

- Chair Anthonisen discussed the creation of an ad hoc Trustees Professional Development Committee. Trustee Murphy accepted the chairman position for this committee.
- Chair Anthonisen asked Trustees Krahulik to look into alternative ways to handle the President’s Performance and Evaluation Review.
- The ACCT Conference in Toronto was a huge success. AVP Hammond reported that the collaborative presentation given by Board Chair Anthonisen, VP Broadie, and AVPs Hammond and Reyes-Rosello addressing Strategic Priorities from the College’s Board Retreat was well attended. Feedback was positive and samples of their PowerPoint were requested.
- Also, at the ACCT conference Director of Educational Partnerships Mary Ford, AVP Reyes-Rosello and Dr. Mary Ann Wilson from BOCES held a roundtable discussion concerning underprepared students and the College’s partnership with the Minisink Valley High School. Likewise, this session had an ample audience.

**IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS**

**Audit and Finance Committee** - Trustee Krahulik reported that the committee will meet after today’s Board meeting and provide a report in December.

**Academic and Student Services Committee** - Trustee Mokotoff noted that the committee met last month and the main topic was underprepared students. A detailed presentation on this topic will be made at today’s Committee of the Whole Meeting. The College is tracking incoming students and encouraging Orange County public schools to work with underprepared student population.

**Governance and Nominating - Chair Margaret Murphy** – None  
**President’s Performance Review and Evaluation Committee** – Chair Trustee Krahulik - None

**X. COMMENTS FROM THE PUBLIC**

- Since Veterans' Day is tomorrow, Trustee Murphy thanked Trustee O'Donnell and his son for their service to the country.

**XI. BOARD DISCUSSION**

- Staff and Chair Association President Frank Traeger acknowledged the loss of Trustee Roberta Ginton, who made tremendous contributions to the community and the College.
- The Biology Department's student club are pleased once again to participate in the College's Adopt-A-Family program.
- AVP for Resource Development Russell Hammond is pleased to have Trustees Krahulik and O'Donnell as members of the SUNY Orange Foundation Board.
- AVP Hammond attended the CRD and AACC conferences in Washington, DC. At both conferences, lobbying the local and federal elected officials for increased community college funding was the main topic of discussion.
- VP Heppner announced that AVPs Warrener and Brusati were invited to participate in the Lumina Foundation's Win-Win program collaboration. SUNY administration reached out to the College to join in this pilot program that would seek out students who dropped out but were close to graduating. The program would encourage this population to return to College to complete their degrees.

➤ **XII. BOARD ADJOURNMENT**

At 9:30 am a motion was made (Wolfe/O'Donnell) to adjourn the meeting.

Respectfully submitted,

Maryann Raab  
Assistant to the President

***THE NEXT BOARD OF TRUSTEES MEETING WILL BE HELD AT 8:30AM ON WEDNESDAY,  
12/8/10, MUSIC ROOM, MORRISON HALL***