

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
Wednesday, November 15, 2017
Music Room, Morrison Hall, Middletown Campus**

Present: H. Ullrich, D. Benson, C. Maleike, F. Watson, B. Krahulik, J. Wolfe, G. Mokotoff,
M. Murphy, T. Hunter

Absent:

I. CALL TO ORDER – Chair Ullrich called the meeting to order at 5:05 PM

II. CONSENT AGENDA

Chair Ullrich requested a motion to approve the Consent Agenda:

- A. Approval of regular minutes from October 18, 2017
- B. Approval of Financial statements for October 2017

A motion was made to accept consent agenda

Wolfe/Mokotoff
Unanimous

III. A. PRESIDENT'S REPORT – Dr. Kristine Young

- Dr. Young and Vice Presidents Cazzetta, Hackman and Dauer traveled to Schenectady County Community College last week to visit the College and meet with college representatives and their partners. The focus was on transferring the ideas of revitalization of SCCC to the Newburgh Campus. The VP for Workforce Education gave the group a tour and many ideas were shared, inspiring SUNY Orange leaders.
- Paul Basinski will not be available to give a Governance report due to Jury duty obligations.
- Guided Pathways will be used as a framework to increase enrollment, retention and student success. There are 4 task forces, comprising of approximately 50 members of all areas of the College and each will focus on a particular area. These task forces are co-chaired by members of Cabinet and will report back to Administration and the board in May.
- SUNY announced a "Guided Pathways" institute, requesting applications to participate with a cap of 10 colleges. Engaging in this institute will provide resources along with a \$25,000 stipend to each college for use in professional development, training and further resources. After receiving feedback from the College Community, Administration decided to submit the application and a determination should be received by December 1. The Institute will commence in March and continue for about 15 months. Representatives from the College will attend the Institute.
- Two of the College's PIF (Performance Improvement Funding) applications in the area of Student Services were approved and will be funded in total of \$150,000: Internship Development Specialist and Service Learning Volunteer Opportunities. Other applications are still pending.
- At the December board meeting, the first draft of the response to State Comptroller will be discussed. The document will be sent to trustees prior to the meeting for review.
- At first glance, spring enrollment is up by 7.7% in credit hours and 4.5% in Headcount. VP Cazzetta noted that marketing efforts are being made in every area, i.e. print, radio, social media. VP Brusati noted that 200 families are registered for the upcoming open house. Trustee Krahulik suggested that possibly an investigation into programs such as craft brewing and Marijuana manufacturing be considered. Pharmacology in Orange County will be a growth area and possibly students will have interest.

B. REPORT OF THE COLLEGE GOVERNANCE SYSTEM – No report this month

C. REPORT OF THE STUDENT TRUSTEE – Cindy Maleike

BoA & Events Both Campuses

Past Events:

- A Transfer fair was hosted by the College on Nov 7 and there was good participation from students.
- The Criminal Justice and Diagnostic Imaging departments hosted the director for investigations for the Orange County Medical Examiner's office, Ms. Noreen Nagy. The lecture title was "Vehicular Heatstroke Fatalities in Children."
- A discussion about diversity on campus was hosted by our Chief Diversity Officer, Lorraine Lopez-Janove on November 9 at the Newburgh Campus.
- A documentary about the aftermath of the nuclear bomb, "Radio Bikini", was screened on Nov 13 with a commentary and Q & A by Mr. Gene Weistein, Biology Professor at Monticello High School.
- Grammy award winning musician, Rudy Currence, performed on Nov 14 at the Shepard Center
- Open Talent was hosted by native Newburgh artist, Jovan O'Neil, yesterday at Newburgh campus.
- Drop-in help at the tutorial center is now available for students. Times & subjects are announced via Facebook page and Twitter.

Future Events:

- A Friendsgiving dinner will be held on Nov 16 at 6 PM, at Shepard Center, hosted by the "Sexuality and Gender Alliance" and "Phi Theta Kappa". The suggested donation is \$5 and all proceeds will be donated to the Human Rights Campaign.
- "Grateful" bingo will be hosted by BOA on November 16th, 11am-2pm in the Shepard Center
- BOA is still raising funds to donate for the Hurricane Maria Relief Efforts by selling bracelets at \$1 each. This fundraiser will go through Monday November 20th.

BOA News

- SUNY Orange was presented with the "Outstanding Leadership Program" award by NACA for COLT Night second year in a row.

Student Senate

- Budget appeals have been processed and approved for both campuses.

Middletown

- Medical Lab Tech Department's club budget appeal was denied because funds requested were for dept. furniture/equipment.

Shepard Center - Basement

- Meeting Room is fully functional. It will be advertised to be used by clubs only. PC is coming from IT to be setup to the TV. A contest will be advertised to name the room.

D. COLLEGE ASSOCIATION – Vinnie Cazzetta

- College Association Board met on November 1 and financials were reviewed resulting in a positive outlook
- Micro-Markets are doing well
- Food trucks are now on both campuses and well-received
- Bookstores are also doing well

E. FOUNDATION BOARD – Rich Rowley

- At the Executive Board meeting held recently, the committee expressed appreciation to the SUNY Orange Board of Trustees and College Administration for attending the recent

- Scholarship Awards ceremony. The event was organized phenomenally and the students were very excited about their scholarships.
- On Monday, December 11, there will be a joint meeting sponsored by the Foundation Board and trustees are invited to attend. The event will be held at the Harness Racing Museum in Goshen. The Foundation Board will be presenting a draft of the next Strategic Plan.
 - At the annual meeting on November 20, a new slate of officers was elected. Derrick Wynkoop is the newly appointed Foundation Board Chair.
 - The Foundation Board has undertaken a complete reorganization this past year and staffing is now in place. There are plans for expansion next year.
 - A press release went out regarding the Criminal Justice Sim Lab.
 - Academic Works is the new scholarship program which will be in place by Spring 2018. Thanks to Financial Aid and all departments that assisted with this new system.
 - Mr. Rowley encouraged trustees to reach out to the Foundation to make a donation to the annual fund and stressing that 100% participation would be great.

Trustee Wolfe thanked the Foundation Board for their hard work and for the \$325,000 in scholarships generated last year. Trustee Watson noted that the thank you letters from students were very impressive.

F. SPECIAL REPORTS:

Quantway and Integrated Reading and Writing

Erika Hackman, VP for Academic Affairs
Stacey Moegenburg, AVP for Liberal Arts
Pat Sculley, English Department Chair
Josh Lavorgna, Math Department Chair

A comprehensive presentation was provided highlighting the many innovations in development education that the Academic Affairs area has instituted.

- Courses to accelerate student completion in the area of Math and English have been developed due to a large percentage of students needing developmental courses
- Accelerating and integrating reading and writing work
- Courses offered through CAPE
- ALP Model for accelerated learning is a successful and popular model however there is a need to expand. There are also some challenges in technology and new pedagogy.
- In the area of Mathematics, with the model of 4 developmental sections offered in spring students must complete all before transferable course is taken.
- Quantway is the new model for Math - 1 semester, 4 credits and transferable
- Gates Foundation Grant is \$65,000 for professional development, supplies, travel and Carnegie Foundation is behind the Quantway curriculum model.
- Professional development for teaching all of these courses is key
- Some challenges are scheduling, tutors, training advisors and training faculty

IV. NEW BUSINESS: N/A

V. OLD BUSINESS:

- Trustee Krahulik noted that the Policy and Procedure committee met prior to the board meeting and a timeline has been developed. The goal is to have board policies ready for board to review in February, followed by procedures manual during the spring semester.
- Trustee Wolfe noted that a group of Housing Task Force members recently visited Hudson Valley Community College's campus. They met with college leadership and representatives from College Suites who gave them a tour of the facility. College Suites model at HVCC is a

different concept than others, whereby the College does not have responsibility for student housing and College Suites maintains the complex. The committee is gathering information and looking at all alternatives.

VI. BOARD CHAIR COMMENTS:

- Chair Ullrich reminded trustees to submit Ethics Form to O'Connor Davis.
- At places
 - SUNY Plenary Report
 - FCCC Matters Bulletin
 - Update Foundation Board Contact List

VII. COMMITTEE REPORTS:

Academic and Student Services Committee:

Audit and Finance Committee:

Trustee Krahulik noted that the committee did not meet today but Administration continues to be diligent with keeping expenses down. Noteworthy is the fund balance report, which now includes a \$1 Million allowance for early retirement that is under consideration. The College continues to struggle with overall decline in enrollment, with a decrease of 3.1% currently.

VIII. COMMENTS FROM THE PUBLIC:

Professor Diane Bliss noted that a bulleted list noting speakers and topics from recent plenary was distributed at board places. Professor Bliss attended the Plenary from 11/2 – 11/4 and the reports given were listed on handout. The FCCC has agreed to the new funding model for community colleges and has written a resolution in support. The Business Officer's report discussed High School enrollment trends in coming years, noting they will decrease significantly and recruiting to adults may become the first line of marketing focus in future years.

IX. BOARD DISCUSSION:

X. BOARD ADJOURNMENT: The meeting was adjourned (Krahulik/Watson) at 6:50 PM.

XI. EXECUTIVE SESSION: An executive session was held, for the purpose of discussing legal matters. Chair Ullrich later reported that the Executive session ended at 7:15 PM. At close of Executive Session, the trustees went back into regular session.

A motion was made to allocate \$1 Million from the fund balance for a voluntary retirement incentive as described in Executive Session.

Krahulik/Hunter
Unanimous

Respectfully submitted,

Carol A. Murray
Secretary to the Board

*Wednesday, December 4, 2017
5 PM Board Meeting
Music Room, Morrison Hall
Middletown Campus*