

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
Wednesday, October 19, 2016
Music Room, Music Room, Morrison Hall
Middletown Campus**

Present: R. Krahulik, J. Wolfe, F. Watson, T. Hunter, D. Benson, M. Murphy, S. Laden

Absent: H. Ullrich, G. Mokotoff

I. CALL TO ORDER – Vice Chair Krahulik called the meeting to order at 5:00 PM.

II. CONSENT AGENDA

Chair Ullrich requested a motion to approve the Consent Agenda:

- A. Approval of regular minutes from September 21, 2016
- B. Approval of Petty Cash Reimbursements and Financial Statements for September 2016
- C. Approval of Retirements:

FACULTY:

<u>Name</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
Rosamaria Contarino*	Clinical Laboratory	27	June 2017

*At the same time, the board granted approval of the status of Professor Emeritus and the Early Retirement incentive for her 27 years of service and dedication to the College and students throughout her career.

Edgar Guitierrez*	Global Studies	27	December 16, 2016
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*At the same time, the board approval of the status of Professor Emeritus for his 27 years of dedicated service to the College and the students throughout her career.

- D. Approval of Department Name Change:

From: Applied Technologies Department To: Computer Science and Technology Department

Hunter/Benson
Unanimous

III. A. PRESIDENT'S REPORT – Dr. Kristine Young

- President Young acknowledged the passing of Dr. Bill Richards, President Emeritus, and a moment of silence was held. Arrangements for a future memorial service at the College will be announced based on the availability of Mrs. Richards and their daughter, Jennifer.
- Trustee Wolfe was congratulated on the NYCCT 2016 Donald M. Mawhinney Jr. Trustee Leadership award which she will receive in Cooperstown on October 21, 2016.
- Rich Rowley, Past-Chair of the Foundation Board, will receive the NYCCT 2016 Benefactor Vision of Tomorrow award on October 21, 2016.
- Dorothy Szefc, Cultural Affairs Coordinator, will be honored by the OC Arts Council with a "Champion of the Arts" award in November.
- The Shelter-In-Place drill held on September 28 went almost flawlessly, with the exception of an issue with audio system in some areas. This has since be rectified and most likely another drill will be held in the spring.

B. REPORT OF THE COLLEGE GOVERNANCE SYSTEM – Paul Basinski

Report to be added prior to BOT meeting on 11/9

C. REPORT OF THE STUDENT TRUSTEE – Shane Laden

- The “I Am a Leader” student workshops will be held again this year and 26 students have registered for the workshops (the highest number thus far!)
- The Center for Student Involvement was recently recognized by the National Association for Campus Activities. The “I Am a Leader” program was awarded outstanding leadership program for the region.
- Both senates are fully functional and both Executive Boards have been filled.
- Attended Academic and Student Service Committee meeting

D. College Association - Vinnie Cazzetta, VP for Institutional Advancement

VP Cazzetta updated the board on the College Association which includes the areas of Food Services, Bookstore, Morrison Lab School, Rental Properties, and administration of Student Activities fees. He noted the following:

- The RFP for Food Services resulted in 1 proposal from Metz Culinary and a site visit was conducted. As follow-up, this will be discussed at the next Association meeting and in a meeting with Student Senate, prior to any decisions or next steps. Most likely, the new vendor would begin in the spring or summer. Every effort will be made to keep current food service employees
- The Morrison Lab School is currently at 91% capacity and 84% of these are children of the community, with 40% being children of students.
- The Newburgh Lab school is at 50% capacity with 65% being children of the community and 35% are children of students. Marketing efforts and opportunities to increase enrollment in Newburgh are being explored.

E. Foundation Board – Nick Illobre, Foundation Board Member

- The recent Scholarship Awards ceremony was very well attended and 166 scholarships were awarded.
- \$339,464 in scholarships were awarded last year and \$360,000 this year.
- The Boston Flower Exchange gift has now been received and is available for use in Floriculture program to support scholarships and the program in general. Mr. Illobre thanked Dr. Young, Foundation Board Chair Saturno and Russell Hammond for their work in spearheading the receipt of this wonderful gift to the College.

F. Special Presentation – CAPE (David Kohn, Director of Cape; Erika Hackman, VP for Academic Affairs; Pete Soscia, SAVP for Newburgh Campus

In an effort to align better the credit and non-credit pathways at the College for students, CAPE has done a great deal of work in the last several months. Dr. Soscia, VP Hackman, and Mr. Kohn gave a comprehensive and informative review of all that has been accomplished and future plans. The board was pleased with the successful work that has been done and looks forward to future updates from CAPE administration.

The presentation is attached to these minutes at Addendum #1.

IV. OLD BUSINESS: - N/A

V. NEW BUSINESS:

1. Approval of the College's Diversity and Inclusion Plan for submittal to SUNY

A motion was made to Approve Diversity and Inclusion Plan 2016-2021

Murphy/Laden
Unanimous

VI. BOARD CHAIR COMMENTS:

- Vice Chair Kraulik confirmed that the next board meeting date has been changed to Wednesday, November 9 and all were in favor.
- Trustees Benson, Wolfe and Murphy gave an overview of their recent trip to the ACCT Conference in New Orleans noting that they, along with Chair Ullrich and Dr. Young, attended several of the workshops. The conference had a full agenda of workshops so the trustees did their best to have a presence in as many as possible. The SUNY Orange Diversity presentation by Chair Ullrich, President Young and AVP Hammond went extremely well and was most attended workshop! All agreed to discuss the information learned in detail at a later date.
- Vice Chair Kraulik noted that the ACCT Trustee Quarterly magazine has many good articles for trustees and it should be distributed to all trustees.

VII. COMMITTEE REPORTS:

Audit and Finance Committee:

Trustee Kraulik reported that the Audit and Finance Committee met today and VP Dauer has instilled a lot of confidence in the committee as her reports are excellent. There was nothing negative to report and administration continues to do a good job with cutting expenses.

Residence Hall Task Force:

Trustee Wolfe noted that the Residence Hall Task force met for their first meeting and they have been challenged with looking at the possibilities and/or need for residence halls at SUNY Orange. Members of the task force will tour 2 buildings in the City of Middletown and will meet for further discussion in January. Next discussion will include planning for visits to other community colleges, currently having dormitories and questions will be created by the task force for these visits.

VIII. COMMENTS FROM THE PUBLIC:

- Professor Diane Bliss, FCCC representative, reviewed highlights of FCCC Plenary meeting.
 - Community College Councils are still a work-in-process and not up and running yet.
 - Faculty Council President and a community college student have been added to the search committee for Chancellor's position.
 - Faculty Council explored and has lobbied to make sure proper committee processes are utilized for Applied Learning and that items go through the governance process.
 - The Chancellor's "Teach NY" program was discussed, planning for education teachers of the future. Professor Bliss reviewed the SUNY Orange Lab School program with the council since this program is a valuable teacher education program.
 - Trigger Warning issue is being discussed at FCCC and is a concern for colleges in determining how faculty must pay attention to students who experience anxiety or stress when certain topics are discussed in class.

IX. BOARD DISCUSSION: N/A

X. BOARD ADJOURNMENT: At 6:55 PM, a motion was made to adjourn (Wolfe/Murphy) the board meeting and enter into Executive Session for “employment purposes”

XI. EXECUTIVE SESSION: The board entered into Executive Session at 7 PM.

Respectfully submitted,

Carol A. Murray
Secretary to the Board

NEXT BOARD MEETING

Wednesday, November 9, 2016

*Board Room, Tower Building
Newburgh Campus
5 PM*