

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES' MEETING  
Wednesday, October 17, 2018, 5 PM  
Gilman Center, Library, Middletown Campus**

Present: F. Watson, H. Ullrich, F. Hannes, M. Murphy, T. Weddell, Ralph Martucci, W. Soto

Absent: T. Hunter

**I. CALL TO ORDER:** Chair Watson called the meeting to order at 5:05 PM.

Chair Watson announced that, sadly, former Trustee and Faculty member, Gertrude Mokotoff, passed away today. A moment of silence was held and a tribute to Trustee Mokotoff will be held at a later date.

**OATH OF OFFICE:** Chair Watson administered the oath of office to Wilfredo Soto, Student Trustee AY 2018-2019.

**II. CONSENT AGENDA:**

- A. Approval of regular minutes from September 12, 2018
- B. Approval of Financial statements for September 2018
- C. Approval of Appointments:

<u>Staff/Chair</u>	<u>Discipline</u>	<u>Effective</u>
Dawn Lowe	Director of Student Services Central	10/1/18
Matthew Whitson	IT Support Specialist II	6/18/18
Janis Goerres	Coordinator, Academic Support	7/30/18
Naomi Daven	Associate Director of Academic Advising	9/17/18
Suzanne Baumann	Assistant Director of Enrollment Support Svcs.	4/17/17

<u>Faculty</u>		
Christina Nelson-Brozycki	Instructor	Fall 2018

Martucci/Hannes  
Unanimous

**III. REPORTS**

**A. President's Report** (Dr. Kristine Young)

- A "Shelter in Place" was conducted at 2 PM on October 4 at both campuses. It was a successful drill and new communication system, Ever Bridge, worked well. All other internal systems were tested and operated well. Drills will continue to be done every semester.
- The SUNY Orange Women's Volleyball team is excelling and SUNY Orange will host playoffs on Tuesday evening.
- SUNY Orange was published in "Community College Daily" highlighting the presentation at AACC on food service changes. The article was at board places.
- For the first time ever, SUNY Orange will offer a very limited session over the winter break from January 2 through January 18, 2019. At this time, three courses will be offered on-line for credit.
- Administration is prioritizing the placement of students in clinical at local health facilities as there is more competition for these slots and they have diminished greatly. President Young will be meeting with VP Hackman and AVP Gawronski to discuss next steps. An update will be provided at the next board meeting.

**B. REPORT OF THE COLLEGE GOVERNANCE SYSTEM** (Paul Basinski)

- Governance submitted an ad hoc committee report on commencement participation to the board for review. Mr. Basinski thanked the board for the opportunity to participate in the resolution. He also thanked the members of the ad hoc committee led by Michelle Tubbs, and noted that he and the

Executive Committee stand behind their report and the process utilized by the committee to complete the charge given them by Executive Committee.

### **C. REPORT OF THE STUDENT TRUSTEE – N/A**

#### SUNY Orange Student Senate:

##### Election information:

- The elections were held for Senate and Student Trustee September 19-21.
- Student Middletown Campus Representatives-6 seats available--4 candidates running
- Newburgh Campus Representatives-2 seats available--3 candidates running
- Student Trustee-1 seat available—2 candidates running
- All senators running were elected, since their races were uncontested.
- Special elections were held to bring in an additional 2 senators: Trevor Volpe and Gabriella.

##### Senate update:

- Officer elections were completed as followed:
  - o President Liam Farrell
  - o VP Stefanni Rivera
  - o Treasurer Will Soto
  - o Secretary Danna Velazquez
- Club budgets were collected, reviewed, and approved.
- A new committee was formed to review the budget process to attempt to remedy many issues that have been expressed by the student body.

#### BOA Middletown

##### Events:

###### 9/16 Fall Time Fun

- Attendance 225 students
- Apple cider doughnuts, apple cider, games, apples, hot cocoa

###### 9/12 Student Life Day (Middletown)

- Attendance 1000+ students
- Faculty and staff
- Inflatable bounce castles games
- Hot dogs, burgers, pasta salad, drinks, ice cream, popcorn
- Clubs came to promote and recruit

###### 9/14 The Big Summer Drive-In Movie featuring: "Incredibles 2"

- Attendance 200
- Students, faculty, and family were invited to this event
- Concessions sold for \$.50
  1. Hot dogs, popcorn, soda, candy

###### 09/29 BOA Bingo

- 20 prizes were handed out ranging in value from \$10-\$125
- Pizza was served
- 125 students attended

#### BOA Newburgh

No current president. Officer elections are 9/26/18

##### Events

9/13 Involvement Fair

- Attendance 200
- Henna art, letter art, board games
- Burgers, hot dogs, drinks
- Clubs came to promote and recruit

9/19 Nacho Day

- Served nachos on a first come first serve basis and ice pops
- Attendance 100

9/25 Bingo

- Attendance 35
- Pizza and drinks
- Prizes:
  - o Gift cards, movies, portable speakers

10/11 Fall Time Fun

- Apples cider donuts, apple cider, hot cocoa
- Games
- 50 students attended

News:

- A meeting is planned for both campus's BOA's to network, and to plan a potential collaborative event.
- BOA & Senate Retreat planned for 1/18/19-1/20/19 at Greenkill Retreat Center YMCA in Huguenot, NY

**D. REPORT OF THE COLLEGE ASSOCIATION (Vinnie Cazzetta)**

- The Board has not met since the last board meeting. The next meeting is November 7<sup>th</sup>
- VP Cazzetta distributed a written report to the College Association board this month on happenings since our last board meeting.
- A new part-time staff person started: Lois Feltington.
- Food trucks are very pleased with activity they have had. The Hot Dog Stop, who operates a food truck at the Newburgh Campus, also commended the College's staff, faculty and students for being so welcoming.
- The last piece of the bookstore renovation is the wall graphics for the Newburgh store.
- Micro Market sales are off a little from last year at this time but still the strongest in comparison to other micro markets operated by Pepsi.
- Lab School enrollment is on par with last year at this time. There has been a higher number of students this year that have had to alter their lab school hours. Gina McCann, the Executive Director of the Lab Schools, will make a presentation to the College Association Board at their December meeting.

**E. REPORT OF THE FOUNDATION BOARD (Nick Illobre)**

- The transition to new Executive Director, Dawn Ansbro, is going well.
- Thanks to those trustees who came to the Foundation's Leadership Award ceremony, which had a great turnout.
- The Scholarship Award ceremony will be held on Tuesday, October 30 in the Edward A. Diana Gymnasium, Middletown Campus.
- Second interviews are in process for the Alumni Relations position.

- Anthony Russell is the student representative to the Foundation Board for AY 2018-19.
- Athletic Hall of Fame will be held on Saturday, November 3 at 9 AM.
- Senator Larkin's retirement dinner will be held at the end of November.

Trustee Ullrich reminded all trustees that the trustees have their own scholarship and she requested that the Foundation send the information to trustees as an update with the information on donating.

#### IV. OLD BUSINESS:

##### **Policy Committee Update:**

Trustee Ullrich read a report from the Board Policy Review Task Force and *it is included as Addendum #1 to these minutes*. She recommended that the board include BP 6.1: Commencement under "New Business" for vote.

#### V. NEW BUSINESS:

1. Motion to approve amended BP 6.1: Commencement

***A motion was made to approve*** amended BP 6.1

Martucci/Hannes  
Unanimous

Chair Watson requested a roll call of all trustees. He also noted that he very much appreciated the work that the ad hoc committee put in on this particular issue. He stated that the board utilized much of their research and their findings in coming to the decision that these students should participate in Commencement. Chair Watson noted that most important to him is what the students want and he is pleased with how the discussion and decision turned out.

#### VI. BOARD CHAIR COMMENTS:

- Chair Watson reviewed his recent meetings at NYCCT in September and the concerning matter of funding for community colleges. A discussion ensued and Chair Watson noted that Carl McCall, Chairman of the SUNY Board, had made the suggestion for possibly setting a new FTE rate over and above the current floor. The presidents will meet on October 31 and will discuss funding as well. Hopefully there will be an update after that time.
- Public Hearings will be coming up on November 15 for SUNY trustees and Chair Watson encouraged SUNY Orange trustees to attend if they are able.
- The November 14 board meeting has been moved to Thursday, November 15, still at the Newburgh Campus.
- In the future, all board meetings held at the Middletown Campus will be in the Gilman Center, as the board has outgrown the Music Room in Morrison Hall.
- SUNY Orange's ACCT membership renewal has been received and the College is a member in good standing.

#### VII. COMMITTEE REPORTS:

##### **Audit and Finance Committee:**

Trustee Weddell noted that the committee reviewed the financial statements and the College is slightly behind in budget. He noted that the committee, when it meets again, will be changing the reports around somewhat and reporting differently. This was his first meeting attending as Chair and he plans to expand the reports in the future.

**VIII. COMMENTS FROM THE PUBLIC:**

- Jane Harrington, Former trustee and Alumna of the College, expressed her thanks to the board for their decision regarding BRIDGES program students walking in the Commencement ceremony.
- Diane Bliss reported on the FCCC Plenary she attended October 11-13 and gave personal comments regarding the work of the Governance ad hoc committee on non-credit participation in Commencement. *Her report is included as Addendum 2 to these minutes.*
- Chris Ashland, a former administrator at the Orange County Mental Health Association and member of the College's OTA Advisory board, expressed his appreciation to the board for approving the amended board policy which will allow BRIDGES program students to walk in the Commencement ceremony. He noted that this is a rigorous academic program and will improve the lives of these students.
- Sheila Stepp, Staff and Chair President, informed the board that the College and the Staff and Chair Union are at an impasse on contract proceedings and an arbitration will be scheduled for November.

**IX. BOARD DISCUSSION:**

Trustee Hannes and Trustee Martucci reported on the NYCCT Conference held in Saratoga in October. Both felt the conference was excellent and presentations by various College administrators confirmed that their community colleges have the same sort of issues that SUNY Orange does. Trustee Hannes noted that while some colleges struggle with coordinating goals and funding, SUNY Orange has the PIP system in place. Much information was shared regarding missions and responsibility of boards to make sure the College meets its mission.

Trustee Hannes proposed that the BRIDGES program do a presentation at the next board meeting.

Trustee Ullrich encouraged Ms. Harrington to work with the College's Foundation Board on a possible scholarship opportunity for BRIDGES students who may not be able to afford the program.

- X. BOARD ADJOURNMENT:** At 6:35 PM, a motion was made (Ullrich/Martucci) to adjourn the regular meeting and enter into an Executive Session for the purpose of discussing current investigation of a criminal offense, a pending litigation, and collective bargaining.

- X. EXECUTIVE SESSION:** Chair Watson later reported that the Executive Session ended at 6:55 PM.

Respectfully submitted,

Carol A. Murray  
Secretary to the Board

Thursday, November 15, 2018  
5 PM Board Meeting  
**Board Room, Tower Building**  
Newburgh Campus