

<p>MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING HELD WEDNESDAY, SEPTEMBER 9, 2009, AT 8:00 AM, Music Room, Morrison Hall</p>
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Present: Chair J. Wolfe, Secretary M. Murphy, A. Anthonisen, R. Krahulik, S. O'Donnell, C. Stoker, H. Ullrich
Absent: R. Calderin, B. Hodge, G. Mokotoff,

I. **CALL TO ORDER** - Chairman Joan Wolfe called the meeting to order at 8:00 am.

II. **CONSENT AGENDA**

➤ Chairman Joan Wolfe welcomed back all the Trustees after the summer break and administered the Oath of Office to new Trustee Helen G. Ullrich and Student Trustee Corrina Stoker.

A motion was made to approve Consent Agenda Items A – G. Krahulik/O'Donnell Unanimous

A. Approved the Regular Meeting Minutes dated June 11, 2009

B. Approved Petty Cash Reports in the amount of \$0.00, \$11.54, \$0.00 for June, July and August 2009, respectively.

C. Approved Staff and Chair Appointments

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Mary Ford	Interim Director of Educational Partnerships, Grade III	9/1/09
Crystal Schachter	Director of Advising & Counseling	7/6/09 – 8/31 AY 2009-10
Elizabeth Tarvin	Interim Chair, Department of Education	8/26/09

D. Approved Faculty Appointments

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Laura Angerame	Instructor, Department of Business full-time, tenure-track, Year 1	AY 2009-10
Maureen Bach	Instructor, Department of Movement Science, full-time, temporary, Year 1	AY 2009-10
Deborah Canzano	Instructor, Librarian for Newburgh full-time, tenure-track, Year 1 (ten month position)	AY 2009-10
Ilene Castaldo	Instructor, Department of Nursing, full-time, tenure-track, Year 1	AY 2009-10
Neal De Luca	Instructor, Department of English, full-time, temporary, Year 1	AY 2009-10
Thomas Dyer	Instructor, Department of Science, Engineering and Architecture full-time, tenure-track, Year 1	AY 2009-10

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Approved Faculty Appointments (cont'd)

Barbara Fisher	Instructor, Department of Mathematics full-time, tenure-track, Year 1	AY 2009-10
Jina Lee	Instructor, Department of English full-time, tenure-track, Year 1	AY 2009-10
Pat Marton	Instructor, Department of Nursing, Full-time, temporary	AY 2009-10
Jennifer Mirecki	Instructor, Department of Education full-time, tenure-track, Year 1	AY 2009-10
Joel Morocho	Instructor, Department of Mathematics full-time, tenure-track, Year 1	AY 2009-10
Carl Ponesse	Instructor, Department of Psychology/ Sociology, full-time, temporary, Year 1	AY 2009-10
Amy Rickard	Instructor, Department of Mathematics full-time, temporary, Year 2	AY 2009-10
Anna Rosen	Instructor, Department of English, full-time, temporary, Year 1	AY 2009-10
Katherine Sinsabaugh	Instructor, Department of Education, Full-time, temporary, Year 1	AY 2009-10
Amanda Stiebel	Instructor, Department of English, full-time, tenure-track, Year 1	AY 2009-10
Linda Werner	Instructor, Department of Nursing, full-time, tenure-track, Year 1	AY 2009-10
Timothy Zeszutek	Instructor, Department of Criminal Justice, full-time, tenure-track, Year 1	AY 2009-10

E. Approved Faculty Tenure

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Linda Fedrizzi	Arts and Communication Department	9/1/09

F. Approved Management Confidential Appointments

<u>Name</u>	<u>Title</u>	<u>Effective</u>
J. Daniel Bloomer	Special Assistant to the President	9/1/09-8/31/10
Jo Ann Hamburg	Comptroller	9/1/09
Rosana Reyes-Rosello	Associate Vice President for the Newburgh Campus	9/1/09
Mindy Ross	Vice President, Newburgh Campus	9/1/09
Roslyn Smith	Vice President for Administration and Finance	9/1/09

G. Approved Management Confidential Title Change

<u>Name</u>	<u>Former Title</u>	<u>New Title</u>	<u>Effective</u>
Wendy Holmes	Human Resources Officer	Associate Vice President Human Resources	9/1/09

III. PRESIDENT'S REPORT - William Richards

- President Richards introduced the new Trustees to the Vice Presidents and the Presidents of the College Associations.
- Enrollment is up 3.5% - 4% compared to 2008.
- The Orange County Legislators approved the College budget on 8/24. The county's support continues to be generous. The State's support continues to wane and remains at the same funding level received three years ago.
- With increased enrollment, the College hired 17 new full-time faculty members, which included five new faculty positions in Newburgh.
- The College hopes to participate in a new project, Early College High School, through a grant offered by the Gates Foundation, at-risk students could earn 20 college credits as well as a high school diploma. The pilot program will serve 100 junior and senior high school students. Middletown, Newburgh and Port Jervis school districts are on board with the project. In a few months, the College will be notified if we are one of eleven colleges chosen as a pilot site.
- In March 2010, the greenhouse renovation begins and will be completed during the summer. Biology and Botany students will now have a home.
- A permanent stage will be installed on the Alumni Green. The stage will be used for commencement, concerts and plays. Installation of a stage is more cost effective than renting yearly.
- Chancellor Nancy L. Zimpher visited the College on 8/6. She held a town hall meeting with students, faculty and community members. The College was her 46th stop on the Chancellor's tour of the 64 SUNY campuses.
- CAPE was approached by the Pike County Workforce Development Agency to have the College offer workforce training courses in their area. After researching the alternatives with the Pennsylvania College system, the agency could not come up with a workable solution. A contract with CAPE has been signed. This partnership creates a win-win situation for the College and Pike County employees.
- On 6/4, the College will host the 2010 Beacon Conference. The conference is for student scholars at two-year schools from the Mid-Atlantic States. Students submit research papers in various subject areas. Prizes are awarded to students who present the outstanding paper in each category.

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM – Diane Bliss

Diane Bliss, President of the College Governance System, addressed the following topics:

- On 8/26, the first College Assembly was held and introductions of new faculty were made.
- Executive Committee (EC) will meet today, 9/9, with the vice presidents to gather the VPs input for the governance committees' agendas. The EC meetings with the VPs will become a standard procedure at the beginning of each academic year
- EC plans to meet with the standing committee chairs. Committee manuals and agenda items, including those suggested by the VPs, will be distributed, and an orientation for committee chairs will be completed.

V. REPORT OF THE STUDENT TRUSTEE – Corrina Stoker

Student Trustee Corrina Stoker reported on the issues below:

Student Senate:

- Campus-wide elections for four new senators for AY 2009-2010 will be held on 9/16, 17 and 18. Student Senate officer nominations will be taken on 9/17, and a formal election takes place on 9/24.

Campus Life:

- Student Life Day on the Alumni Green is set for 9/16 from 11am-3pm. College clubs and organizations will recruit new members from within the student body and the students will be given an opportunity to become involved with extracurricular activities on campus.
- The Great College drive-in movie **“Up”** is scheduled for 9/18 at 8 pm on the Alumni Green. The students are encouraged to bring their family and friends.
- Student Activities Department and Board of Activities organized an upcoming student trip to NYC Broadway shows **“Rock of the Ages”** and **“Mama Mia”** on 9/26. Transportation and theater tickets are included in the trip price. Students may bring a guest.

Lobbying NYS Government

- Many colleges in the state system attend SUNY Day in Albany to speak with their government representatives about school budget cuts. To help our school's lobbying efforts, Trustee Stoker has designed a post card that will be given to students to help them to tell their personal stories about their experiences here at SUNY Orange. The postcards will be distributed to students at the Student Life Day and collected by Senate. Senate has also purchased a few prizes to be raffled at the end of the year to students participating in our lobbying effort.

Club Manual

- The Club resource manual will be given out to students on 9/21, and the clubs' budget proposals are due back on September 28th. All clubs here on campus will have to submit the paperwork from this newly revised manual. Copies of the manual were given to the Trustees.

VI. OLD BUSINESS - None

VII. NEW BUSINESS - None

VIII. BOARD CHAIR COMMENTS - Joan Wolfe

- Chair Wolfe welcomed the new trustees.
- Congratulations were extended to Maryann Raab on her selection for the ACCT award for the Northeast Region – Professional Board Staff, which will be presented at the ACCT conference in San Francisco.
- The Board Retreat's self-evaluation results revealed the trustees' priorities that include:
 - Interaction with students and faculty as part of their orientation process.
 - Direct interaction could come in the form of trustees serving on student and faculty committees.
 - The Trustees would like to be aware of campus events. By attending events the Trustees would meet students and faculty on the campus facilities.
- Trustee Robert Krahulik requested that pictures and a short biography be placed next to the faculty names on the website.

BOARD CHAIR COMMENTS - Joan Wolfe (cont'd)

- Trustees Roberto Calderin, Robert Krahulik and Helen Ullrich plan to attend the NYCCT conference in Albany on 9/11-12.
- Trustee Roberto Calderin attended the ACCT National Legislative Conference in Washington, DC last June. The **ACCT Quarterly magazine**, which was circulated, included a group photo of conference attendees as well as an article by ACCT Board Chair, Trustee Arthur C. Anthonisen.

Chair Wolfe announced the Trustees' committee assignments for AY 2009-2010 as follows:

Trustees

Committee of the Whole

Entire Board of Trustees

Academic Programs and Services Committee

Gertrude Mokotoff, Chair
Margaret Murphy
Roberto Calderin
Corrina Stoker, Student Trustee

Audit and Finance Committee

Robert E. Krahulik, Chair
Stephen P. O'Donnell
Helen G. Ullrich
Arthur C. Anthonisen

Governance and Nominating Committee

Margaret Murphy, Chair
Arthur C. Anthonisen
Stephen P. O'Donnell

President's Performance Review and Compensation Committee

Arthur C. Anthonisen, Chair
Stephen P. O'Donnell
Robert E. Krahulik

College Association Representative – Joan H. Wolfe

Educational Foundation Representative – Gertrude F. Mokotoff

IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

Audit and Finance	Trustee Hodge	None
Academic and Student Services Committee	Trustee Mokotoff	None

Governance and Nominating - Chair Margaret Murphy

Trustee Murphy reported that her committee will present the nominations for Board officers at the 10/14 meeting.

President's Performance Review and Compensation – Chair Robert Krahulik

Trustee Krahulik reported that the committee teleconferenced during the summer. Trustee Krahulik will present the committee's recommendations at the 10/14 meeting.

Administration

Richard Heppner
Interim VP for Academic Affairs
Paul Broadie, VP for Student Services

Roz Smith
VP for Administration and Finance
Vinnie Cazzetta
VP for Institutional Advancement

William Richards, President

X. COMMENTS FROM THE PUBLIC

- Professor Malia, President of the Faculty Association, noted:
 - that the Faculty Association and the PRT Advisory Committee are still working on fine tuning the Promotion, Retention and Tenure process. Trustee Murphy inquired about the make up of the PRT Advisory Committee.
 - The College leadership group recommended a community day for all personnel. The purpose of the day is to share job responsibilities and to offer development opportunities. This proposal would add a day to the calendar. Suffolk County Community College has adopted this model. Professor Malia will contact them to find out how they handled the extra day.
 - Trustees who would like to become involved with a particular project should contact Professor Malia directly.

- Professor Frank Traeger, President of the Staff/Chair Association, informed the Trustees that:
 - The Staff/Chair Association is still working on the contract wording.
 - Once the contract wording is finalized, VP Heppner and the Staff/Chair Association will continue discussions about the shared workload study.

XI. BOARD DISCUSSION

- Committee of the Whole topics were reviewed. The first session should address reading and understanding the College budget and financial reports.
- Trustee Murphy commented on the professionalism of SUNY Chancellor Zimpher. She is an administrator who comes from the front lines as an educator. Chairman Wolfe has the same characteristic as a retired educator and alumna of SUNY Orange.
- Trustee Murphy found the Board Retreat enlightening and hopes that the Trustees can become more involved as College representatives in the community.
- Chair Wolfe suggested that the trustees bring in their Board Manuals to be updated.
- Discussion ensued about adding another Student Trustee to represent Newburgh.
- Trustee Anthonisen mentioned that Chancellor Zimpher will attend the NYCCT conference. He will report on ACCT projects, such as President Obama's initiative for community colleges, including funding and aggressive programs, placement for graduates, and recognizing the difference between four-year colleges and community colleges.
- Trustees' orientation will begin this month. Maryann Raab will provide a schedule.
- Discussion continued about appointing a student trustee in Newburgh. This may require a By-laws change. The College will check with SUNY. Student Trustee Stoker informed the Board that the Student Senate is recruiting Newburgh student representatives.

XII. BOARD ADJOURNMENT

At 8:45 am a motion was made (Anthonisen/Ullrich) to adjourn the meeting.

Respectfully submitted,

Maryann Raab
Assistant to the President

THE NEXT BOARD OF TRUSTEES MEETING WILL BE HELD AT 8:00AM ON WEDNESDAY, 10/14/09, MUSIC ROOM, MORRISON HALL

