

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
Wednesday, September 12, 2018, 5 PM
Board Room, Tower Building, 5th Floor, Newburgh Campus**

Present: F. Watson, H. Ullrich, F. Hannes, M. Murphy, T. Hunter, T. Weddell, Ralph Martucci

I. CALL TO ORDER: Chair Ullrich called the meeting to order at 5 PM.

OATH OF OFFICE: Outgoing Chair, Helen Ullrich, administered oaths of office to the following newly Appointed Trustees:

Thomas D. Weddell
Florence Hannes
Ralph Martucci, Jr.

PASSING OF THE GAVEL: Chair Ullrich turned the meeting over to newly appointed Chair, Fred Watson, to conduct the remainder of this meeting and those going forward. Chair Watson thanked Trustee Ullrich for her 4 years of dedicated service and advocacy in the position of chair.

At 5:05 PM, Chair Watson requested a motion to go into Executive Session to discuss current pending litigation.

Ullrich/Hunter
Unanimous

At 5:40 PM, the Executive Session was adjourned and the regular board meeting resumed.

II. CONSENT AGENDA:

Approved Appointments:

<u>Staff/Chair</u>	<u>Discipline</u>	<u>Effective</u>
Bruce Roman	Chair, Computer Science	8/22/18
Laura Motisi	Assistant Director of Payroll	7/30/18
Brooke Ellsworth	Coordinator, Academic Support	8/20/18
William Potter	Assistant Director of Financial Aid	8/6/18
Christine Henderson	Human Services Coordinator	8/22/18
Donna Frazier	Chair, OTA	8/22/18
Brandee Williams	Coordinator, Math Resource	6/25/18
 <u>Faculty</u>		
Jennifer Binnie	Assistant Professor English	8/22/18
Rebeca Rivera-Robayo	Instructor English	8/22/18
Nicole Rodstrom	Instructor Biology/Clinical Lab Science	8/22/18
James Scharfenberger	Professor Business	8/22/18
Raheem Maxwell	Instructor Behavioral Science	8/22/18
Douglas Stuart	Instructor Computer Science & Technology	8/22/18
Latoya Stukes	Instructor Nursing	8/22/18

Faculty (continued)

Lore Hannes	Instructor Behavioral Science	8/22/18
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Christian Golden	Instructor Computer Science & Technology	8/22/18
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Pamela Hylton	Instructor Nursing	8/22/18
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Ullrich/Hunter
Unanimous

III. REPORTS

A. President's Report (Dr. Kristine Young)

- Welcome to Will Soto, a candidate in the election for position of Student Trustee, who is attending the board meeting today.
- Progress has been made over the summer addressing the Civil Rights review recommendations. Special recognition to Madeline Torres-Diaz, AVP for Student Engagement and Completion, as she has led this process very well.
- Two SUNY Orange students, Kelly Boss and Emma Cabrera, attended a Regional Student Roundtable at SUNY New Paltz on September 6, 2018. The roundtable was an opportunity for students to discuss life on SUNY campuses.
- The "Innovation Grand Street" project is moving forward and is awaiting the County review at Education and Economic Development Committee.
- Accreditation visits are scheduled in October for both the Diagnostic Imaging and Physical Therapy Assistant programs.

B. REPORT OF THE COLLEGE GOVERNANCE SYSTEM (Paul Basinski)

- Last year, Governance engaged in a conversation regarding non-credit programs being included in Commencement activities. The Academic Policy committee presented their recommendations at Assembly and an Ad hoc committee was formed to further review. Governance anticipates the report from the Ad hoc committee this week. Executive Committee will review the report and Mr. Basinski will then forward the report to Dr. Young and the board. Trustee Ullrich requested that Mr. Basinski forward the report early as possible so the board can review prior to October board meeting.
- As a result of a Safety and Security Committee recommendation, Administration conducted a test of water safety on both campuses. The College received a clean report noting the water is safe to drink. A subsequent request from Administration is the possibility of transferring from bottled water to city water at both campuses. Sustainability committee is reviewing and will make a recommendation.
- Mr. Basinski is attending the Chancellor's Inauguration on September 14 and will be a flag bearer, representing Orange County Community College.

C. REPORT OF THE STUDENT TRUSTEE – N/A

D. REPORT OF THE COLLEGE ASSOCIATION (Vinnie Cazzetta)

- On September 1, 2018, the College Association took complete management of the Morrison and Newburgh Campus Lab Schools.
- The College Association's fiscal year ended on June 30, 2018. For that fiscal year, the Association had an operating profit of \$145,800. In the previous two fiscal years the Association operated at a net loss of \$406,100 and \$195,400 respectively.
- Grand Opening Celebration of the Middletown Store will take place on Tuesday, September 18th from 2 to 4 PM. All are welcome.
- This year we have a food truck servicing each campus five days a week.
- VP Cazzetta is pleased to join Trustees Fred Watson and Sister Peggy Murphy along with President Young in a presentation on the financial turnaround of the College Association at the Annual Conference of the ACCT.

E. REPORT OF THE FOUNDATION BOARD (Dawn Ansbro) *The report of the College Foundation is attached as Addendum 1.* Highlights are below:

- Ms. Paula Osenni introduced Dawn Ansbro as the Foundation's newly hired Executive Director.
- Ms. Ansbro noted the following:
 - Scholarship Report: Much work was done last year to increase the number of scholarships from 289 to 788 applications this year. \$400,000 has been received in donations to the scholarship fund this year.
 - Director of Alumni Relations, Mary Roth, has left the position to pursue other interests and a search is underway for this position.
 - The annual Leadership Awards Ceremony will be held on September 27, 2018 and all are invited. The following people will be recognized with awards:
 - Leadership in Business: Fusco Engineering and Land Surveying, P.C.
 - Leadership in Community: Lauren Rowley
 - Leadership in Education: Cynthia MacMahon
Dr. Timothy MacMahon
 - Edward A. Diana Alumni Leadership Award: William Worden

F. SPECIAL REPORT: Enrollment and Excelsior Update (Gerianne Brusati)

VP Brusati gave a comprehensive presentation and highlights are noted below. *The presentation is attached as Addendum #2.*

- Newburgh Campus enrollment has increased by 22% due to focused marketing, academic scheduling and the addition of an admissions staff member at the Newburgh Campus 4 days per week.
- Distance Learning has increased this past semester.
- There has been a steady growth in the Hispanic student population.
- 51% of the student body are now students of color.
- Data from students taking the Noel Levitz "New Student" profile was reviewed. This survey is used to obtain information for appropriate outreach to students, advising, and determining tutorial center resources needed. Some concerns are:
 - 60% of students place into developmental courses, which aligns with the national average of community colleges.
 - 30-40% of these students require more than 1 developmental course.
- High School graduation rate has declined by 5% in the past 8 years.
- Competition for students from sister colleges and 4-year universities is fierce.

- High School Yield rate is 62% and increasing which is a credit to the Admissions staff working closely with the high school guidance offices and attending out-of-county admissions events.
- The Excelsior program currently has 193 applicants expected this AY. The certification process is labor intensive but beneficial to students. \$318,253 was received this past year from Excelsior program for students enrolled.

Trustee Hannes requested a comparison of sister schools' developmental data with SUNY Orange. VP Hackman and VP Brusati will research and provide this information.

IV. OLD BUSINESS:

Policy Committee Update:

Trustee Ullrich reported that with previous committee chair, Bob Krahulik, no longer on the board, three other members of the committee met over the summer and reviewed several policies. These policies are recommended for approval under "New Business" and are the last of the policies that required updating at the request of the State Comptroller.

V. NEW BUSINESS:

1. Resolution No.1: Resolution Naming the Oval at Newburgh for Senator William Larkin

A motion was made to approve Resolution No. 1 Martucci/Murphy
Unanimous

2. Resolution No. 2: Resolution Naming the Center Basketball Court for Paul Rickard

A motion was made to approve Resolution No. 2 Ullrich/Hunter
Unanimous

3. Motion to approve: BP 4.15 Credit Card Usage

A motion was made to approve BP 4.15 Murphy/Ullrich
Unanimous

4. Motion to approve: BP 4.16 Student Billing and Payment

A motion was made to approve BP 4.16 Martucci/Hunter
Unanimous

5. Motion to approve BP 4.17 Online Banking

A motion was made to approve BP 4.17 Murphy/Ullrich
Unanimous

6. Motion to approve BP 2.42 Wireless Security

A motion was made to approve BP 2.42 Martucci/Ullrich
Unanimous

7. Motion to approve BP 2.43 Mobile Computing and Storage Devices

A motion was made to approve BP 2.43 Hannes/Murphy
Unanimous

8. Motion to approve financial statements for June, July, August 2018, as presented and reviewed by VP Dauer.

A motion was made to approve financial statements

Murphy/Hannes
Unanimous

VI. BOARD CHAIR COMMENTS:

- Board Committees have been assigned and a memo was distributed at board places. Trustees agreed to positions they have been appointed to on committees.
- Reference Guides for AY 2018-2019 were distributed at board places with information for trustees to refer to.
- Thanks to Karen Moser, Executive Director of the New York Community College Trustees (NYCCT) who sent the College a check in support of the Port Jervis site.

VII. COMMITTEE REPORTS: Board committees have not met yet this year so no reports were given.

VIII. COMMENTS FROM THE PUBLIC:

- Professor Diane Bliss noted that she will attend the FCCC Plenary in October. This group was formed to bring campus governance leaders together. Dr. Young will be attending this event also and Chancellor Johnson will be hosting a “conversation” with presidents, campus governance leaders, and FCCC delegates. Professor Bliss will report back in October on the event.

IX. BOARD DISCUSSION:

Trustee Hannes and Trustee Weddell reported on the recent ACCT Leadership Institute they attended in Washington, DC. August 6 – August 8, 2018. Both noted that as new trustees, the institute was a great experience allowing them to meet other trustees and spend time with Dr. Young in discussion. Trustee Weddell noted that much of what they learned about community colleges is already being done at SUNY Orange.

X. BOARD ADJOURNMENT: At 7:25 PM, a motion was made (Martucci/Murphy) to adjourn the regular meeting and enter into another Executive Session for the purpose of discussing contract negotiations and a disciplinary issue.

XI. EXECUTIVE SESSION: Trustee Hunter later reported that the board was in Executive Session until 8:05 PM. After a short break, the board entered again into Executive Session from 8:16 PM until 9:07 PM.

Respectfully submitted,

Carol A. Murray
Secretary to the Board

Wednesday, October 17, 2018
5 PM Board Meeting
Gilman Center, Library
Middletown Campus