

MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
HELD MONDAY, DECEMBER 8, 2008, AT 7:00 PM, IN THE MUSIC ROOM, MORRISON HALL

Present: Vice Chair B. Hodge, Secretary M. Murphy, A. Anthonisen, T. Capach, R. Krahulik, G. Mokotoff
S. O'Donnell
Absent: J. Wolfe, R. Calderin

EXECUTIVE SESSION

At 5:45 pm, Chair Brutus Hodge convened an Executive Session to discuss contracts according to Section 105 of Article 7 of the Public Officer Law. No action was taken. At 6 pm the Trustees closed Executive Session by acclamation.

I. **CALL TO ORDER** – Vice Chair Brutus Hodge called the meeting to order at 7:00 pm

II. **CONSENT AGENDA**

A motion was made to approve Consent Agenda Items A – C. Mokotoff/Krahulik
Unanimous

- A. Approved the Minutes from the regular meeting held on November 10, 2008 as presented.
- B. Approved the petty cash report for November 2008 in the amount of \$0.00.

C. Approved Faculty Appointments

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Amy Rickard	Instructor, Department of Mathematics, Full-time, temporary, Year 1	Spring 2009 Semester
Raphael N. Zingaro	Instructor, Department of Mathematics, Full-time, temporary, Year 4	Spring 2009 Semester

III. **PRESIDENT'S REPORT - William Richards**

- The Newburgh construction project is going well. As problems arise, we react quickly to resolve them.
- A Library Consortium was established with SUNY Orange, the Newburgh Enlarged City School District, which oversees the city library, and Mount Saint Mary College. The consortium will better serve the library patrons in the eastern part of the county. By collaborating with each other, the consortium can offer better access, share software and write grants.
- The Staff and Chair Association contract is being voted on by the membership. A vote will be taken this evening to approve the terms of the contract. If the members ratify the proposed terms, the College will bring the contract to the Orange County Legislature on 12/19 for approval.
- President Richards provided an updated report to the Trustees about the College's present relationship with the unemployment offices and the labor department. The College is an active member and has seven employees in Middletown and Newburgh at Orange Works to retrain people and to help find them employment.
- The annual Board of Trustees and Orange County Citizens Foundation reception for the legislators and community leaders is scheduled from 5 – 7 pm on Thursday, 12/11.
- The Morrison Hall Holiday Open House took place last weekend and will be available again this weekend. President Richards acknowledged the fine work the Middletown Garden Lovers Club performs to transform the mansion into an enchanted holiday spectacular each year.

- On 12/5, the College staff gathered for a holiday party in the Shepard Center. More than 160 employees and guests attended.
- A sample of the Orange County ethics form was obtained in response to Trustee Krahulik's question about a conflict of interest statement. The Orange County Ethics Department will provide each Trustee with a new form. Once the document is executed, notarized and filed with the Orange County Clerk, this form should satisfy the conflict of interest query.

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM – Diane Bliss

1. At the last College Assembly, the College Community approved the use of ID badges for employees and students. **Everyone is required to obtain an ID badge, and it is strongly suggested that all employees wear the ID badges.**
2. The Cultural Affairs Committee will move to an Advisory Board status. This status will allow community members to become members and the group will now be able to apply for more grant funding.
3. In lieu of College Assembly, on 1/9 all employees are requested to attend the Emergency Management training, which will be held in Orange Hall Theater at 9 am. Notification will be mailed to every employee.
4. VPAA Richard Heppner, the AVPs and Christine Work held a retreat to work on the upcoming Periodic Review Report, which is due in June 2009.
5. Professor Bliss acknowledged the great job that the Social Committee did to revitalize the holiday staff party, which was cancelled last year.

V. REPORT OF THE STUDENT TRUSTEE – Thomas Capach

Student Senate

- Two new senators were appointed to fill the seats vacated by former members, Michael Smith and Peter Throm. The new senators' terms will commence in the spring 2009 semester.
- At the end of this semester, the Senate president and treasurer resigned. Jennifer Bickle, the sitting vice president, will become the Senate president. The vacated seats will be filled next semester.

Athletics

Men's Basketball ended at 4-4. Blake Williams was named Mid-Hudson Conference Athlete of the Week
Women's Basketball closed the season at 4-4.

VI. OLD BUSINESS

1. A motion was made to approve the SUNY Orange Strategic Plan 2009-2014 as presented. Krahulik/Anthonisen
Unanimous
2. A motion was made to approve the Resolution to Upgrade the Middletown Campus Facilities as presented. Anthonisen/O'Donnell
Unanimous

Trustee Krahulik asked if this funding could be used toward the operating budget. President Richards informed Trustee Krahulik that this funding is earmarked exclusively for capital improvements.

3. A revised list of the Board Committee meeting and reporting schedule was distributed to the Trustees.

VII. NEW BUSINESS

4. A motion was made to approve the Staff and Chair Contract as presented. Mokotoff/Krahulik
Unanimous
5. The following Board policy changes were distributed for review:

Board Expenditures
Board Committee Open Meetings
Board Facilities Use

Board Tuition Waiver
Board of Trustees Self-Evaluation
Presidential Evaluation

6. The following revised Board Committee Charters were distributed for review:
Academic Programs and Student Services
Audit and Finance Committee
Governance and Nominating Committee
President's Performance Review and Compensation Committee.

Votes will be taken at the 1/12/09 Board meeting on the new Board policies and revised Board committee charters.

VIII. BOARD CHAIR COMMENTS Joan Wolfe - None

IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

Academic Programs and Student Services Committee - None
Audit and Finance Committee - None
Governance and Nominating Committee – None
President's Performance Review and Compensation Committee - None

X. COMMENTS FROM THE PUBLIC

- President of the Faculty Association Kathleen Malia informed the Trustees that this will be a difficult year lobbying the NYS Legislature. She is willing to participate in any capacity with the state and local legislators.
- Frank Traeger, president of the Staff and Chair Association, reported that after one year of bargaining, the Staff and Chair Association will have a contract by Wednesday when the results of the vote will be available. Professor Traeger thanked the Trustees for their support.

XI. BOARD DISCUSSION

- Vice Chair Hodge congratulated Trustee Gertrude Mokotoff on her 90th birthday.

XII. BOARD ADJOURNMENT

At 7:30 pm a motion was made (Anthonisen/Murphy) to adjourn the meeting.

Respectfully submitted,

Maryann Raab
Assistant to the President