

**ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
WEDNESDAY, June 3, 2020, 8:30 a.m.
via Zoom Technology**

Present: F. Watson, B. Vacca, T. Weddell, M. Murphy, R. Martucci, F. Hannes, T. Hunter

Absent: A. Patterson

I. CALL TO ORDER: Chair Watson called the meeting to order at 8:35 a.m.

The following is a transcript of the recorded board meeting.

II. CONSENT AGENDA

Chair Watson: Good Morning, everyone. This meeting of the Orange County Board of Trustees will now come to order. First item of business is the Consent Agenda. All of the Trustees have received the Consent Agenda item and the Chair will entertain a motion.

Trustee Martucci: So moved, this is Ralph.

Trustee Weddell: Seconded, this is Tom Weddell.

Chair Watson: It has been moved and properly seconded that the Consent Agenda be approved. All in favor?

Chorus: Aye.

Chair Watson: Opposed? Motion carries.
Next Order of Business, Reports. First report, President's Report, Dr. Kristine Young.

III. REPORTS

A. PRESIDENT'S REPORT (Dr. Kristine Young)

President Young: Good morning, Chair Watson. Good morning, Trustees and to all gathered here. A couple of special welcomes this morning. To begin, I believe I understand that County Legislator Paul Ruskiewicz is with us this morning. I am serving and I am so pleased, one of the advantages that we have discovered of our virtual public meeting environment is, in its own special way, that it is easier for people to join us, so we are pleased that Mr. Ruskiewicz is at this meeting. I think, maybe, our future Student Trustee, Mr. Jacques Stanley, may be observing today, too, so we look forward to him becoming a Trustee in September, and swearing him in and certainly being with us today, I want to give a special welcome to our brand new Vice President for Administration and Finance, Paul Martland. It is incomprehensible to me that Paul is in his seventh day of service to Orange County Community College. Maybe the best way of describing

Paul's involvement with us so far is that when I got to meet him in person on Monday and tour our campuses, we literally logged 10,000 steps together touring campus so that would be a good metaphor or allegory for how many steps we have already walked together, collectively, as a College for the time that he has joined us in our College's history, so we are so pleased to have Paul on board and to say he has hit the ground running would be a disservice to the value that he has already added. He has embraced and learned so much about us and has already contributed so greatly, so welcome, Paul, and the full Board will hear from him later as he has already prepared to be a key part of the budget presentation later in our meeting, so thank you, Paul and it sounded like we were even ready to un-mic you, as I heard your voice already so, Paul, thank you for choosing to join us.

A number of things I wanted to share this morning with you, Trustees, always good to share good news at this time in our where we are in the world right now. So let me theme around the Chancellor first. One incredible thing that the Chancellor of the State University of New York did recently is establish a new line of scholarships. They have not existed until very recently and I do not know this as a fact, but I am incredibly suspicious that these may be funded maybe at her own hand or with her own personal fundraising. They were for students who were graduating from SUNY schools with a baccalaureate degree who wanted to do graduate studies at SUNY schools or for SUNY students graduating from a SUNY community college who wanted to continue their baccalaureate studies at a SUNY school. And especially in response to the times of COVID-19 where students were suddenly finding themselves unable to continue their studies for want of resources or opportunities, so with the help of Dr. Hackman and her team in Academic Affairs to look quickly at our cadre of students who were graduating and who already had plans to go to SUNY schools looking especially at our PTK students, Honor students and through a very quick assessment process, we recommended two students to the Chancellor: Kazuhiko Osaki from Cornwall and Darius Beckford from Pine Bush, and the Board may remember Darius especially from he has often played jazz piano at our celebrations that the Board has been at and the Chancellor selected them both, so they will each be receiving a \$3,000 scholarship - a one-time, one year non-tuition grant - to be used to pursue their baccalaureate degree. So, the idea is that there are things beyond tuition so that is a very generous \$3,000 scholarship to help with fees and the cost of going to college. So, we are very pleased for both of those students as they continue their studies at SUNY schools. So that is some very good news that I wanted to share this morning.

In the medium category, I know I gave you an update over the weekend, but I quickly wanted to acknowledge that as we sit here, many of our colleagues are fanned out across the College continuing to work on

codifying and pulling together a summary of high level expression of how we would like to operate in the Fall to send up to the Chancellor's Office so everything from how my classrooms look and operate to what our testing and tracing for COVID-19 will look like, everything expressed in 10 pages. So, it is a very high-level expression of what was done in a very quick timeframe due on Saturday. So I think we talked about that previously but I wanted to acknowledge that that work is ongoing and I cannot compliment EMT plus and plus and plus because there is a lot people putting their brains into it and we hope to get good feedback in the weeks to come.

The third thing is not so pleasing to me. Very much to my surprise last night at ten o'clock the Chancellor wrote to the Presidents of the SUNY system acknowledging some news that had apparently leaked out and was in the press and I think is going to be confirmed officially today maybe even while we are in this meeting, that she has accepted the presidency, or will be accepting the presidency of Ohio State University and will start in that role on September 1 and will be leaving the Chancellorship of the State University of New York sometime this summer, a date that was not been announced. I think you all know the very high regard I have held the Chancellor in – I did not see this coming – so I will be watching today with everyone else about what SUNY announces as its next steps in leadership and what the plan is and I just wanted, as long as we are gathered here today, wanted to share that. I think it is a loss for SUNY, but we shall persevere. It is a loss that, obviously, is at a critical time for our system.

Changing gears, three more things, very quickly, if we were gathered physically today, this would be the "at your places" segment. At your places you would have found hand-outs and they were sent to you as part of your Board packets. The curriculum changes for 2019-20 – this happens annually at the June meeting when you are provided with all of the curriculum changes that were approved at Curriculum Committee, part of the Shared Governance structure at SUNY Orange. If you have any questions about anything you see in this packet, very conveniently Dr. Erika Hackman will be on deck during the New Business segment of your agenda to discuss a new program, so I would just refer you to hold questions or comments about that document until the New Business section. But I wanted to honor the work of Curriculum Committee and Shared Governance and Academic Affairs. That is not a small list of changes, it takes a lot to maintain and keep fresh and keep curriculum relevant for all of our students – so even if you just glanced at it, you can see the amount of work that our faculty and Academic Affairs do and thus the Registrar has to process and so forth. So, I wanted to make sure that you saw that and in the good news category, in Academic Affairs, one thing that kinda got lost as we were moving around in March, in the

middle of a pandemic, two of Academic Affairs leadership associate Vice Presidents changed their names, they added Doctor to their names, and I don't know if I ever told you publicly. One of them is with us for sure and I don't know if the other one is in the audience, but I wanted to acknowledge publicly that Anne Prial, long-serving mathematician, department Chair and now associate vice president over the areas that we call STEM, we should address her as Dr. Anne Prial and you will see her later today in the agenda and Dena Whipple who has been with us as an adjunct faculty member in Arts & Comm, Center for Teaching and Learning director and now associate vice president in Academic Affairs, so we should address her as Dr. Dena Whipple so just honoring their accomplishments and their scholarship in this time. I appreciate having them as part of our community so congratulations to them. And finally, finally, Board of Trustees, June 9th is actually our 70th birthday as a college. It is Founder's Day, so while we will not be able to celebrate as planned, I believe Dawn Ansbro will be giving her typical report later and part of our celebration that we had planned was in conjunction with the Foundation. Thanks to Mike Albright, we will do some social media celebration of the College's 70th Anniversary. In a note that I sent to the College yesterday, talking about some other matters, I observed, thinking about 70 years, well more than 70 years ago the tenacity of individuals, trying to explain to a county, like Orange, all of those years ago, when the word 'community college' was not common, that was really only picking up steam in that time period, really, they were called "junior colleges." Nobody knew what a "community college" was and to walk around "it's this thing, it's an institution of higher education, it's for the people and it's accessible" and having no institution of higher education on this side of the Hudson between New York City and Albany saying, "please invest in this thing ... imagine what this could be" and thinking about their tenacity and commitment and here we are 70 years later and I didn't want to let that pass unnoticed even at these difficult times. So, congratulations to us – celebrate on June 9th and that concludes my report, Chair Watson.

Chair Watson: Thank you, Dr. Young. Okay next on Reports, is our Governance President, Paul Basinski. Good morning, Paul.

B. REPORT OF THE COLLEGE GOVERNANCE SYSTEM (Paul Basinski)

Paul Basinski: Good morning, Fred, good morning, Trustees. I shall begin by saying I will turn 62 on June 9th so how did my mother conveniently arrange for me to born on Founder's Day, that was some serious foresight on Mom's part. So, my report this morning, Trustees, is rather brief. I can tell you that Shared Governance has finished most of its essential operations for this past academic year. Again, I want to thank all of our folks. Kris, a few moments ago, referenced Curriculum Committee which is chaired by

Kaitlin Curry and as I have told you folks previously, all of the work these committees and their chairs and our other members do are essential to the operations at the College. We see at COVID-19 time, we see that more than ever, however, I do continue to receive end-of-year reports from those standing committee chairs, to myself and executive committee and I do look forward to reviewing those end-of-year reports which are very critical to understand what sort of work those committees did, what kinds of problems or issues they had to deal with in doing it, and it is also a prospectus for looking ahead for the coming academic year and what challenges and issues those 14 committees of Shared Governance may be facing, so we are receiving those reports, literally, as I speak. I also continue to serve on the Emergency Management Team, with Dr. Young chairing that group, and with many other members of the College. I can tell you as we are preparing this re-start plan for the coming academic year that I have been providing advice from my perspective as governance president and certainly as faculty and a department Chair, that I feel is relevant to how the College should look and in what ways we might need to operate and continue to operate under the extraordinary circumstances of COVID-19 in the weeks and months to come. Other than that I want to wish all of the Trustees good luck in helping lead the College through this perilous time and I want you all to have a good summer, as well, wherever, and however, you spend it and unless there are any questions for me, from Mr. Watson or the Trustees, that is my end-of-year report. Thank you.

Chair Watson: Thank you, Paul. We appreciate your report and your commitment to the College, and we wish you a good summer, as well. Trustees? Any questions? If not, we will move on. Has Trustee Aaliaya Patterson joined us? Dana?

Dana Salkowsky: Mr. Watson, I am not sure if she has.

Carol Murray: I don't think so.

Chair Watson: Okay, we will move forward, and if she is not in attendance, please let me know.

Dana Salkowsky: Will do.

Chair Watson: Okay, next. College Association, Vinnie Cazzetta. Good morning, Vinnie.

C. REPORT OF COLLEGE ASSOCIATION (Vinnie Cazzetta)

Vinnie Cazzetta: Good morning, Trustees, and I have a short report for you today from the College Association and that is to say that next Wednesday will be our final meeting of this fiscal year. It will be June 10th and at that meeting we will approve our 2020-21 budget and we are looking forward to that. And that concludes my report.

Chair Watson: Thank you Vinnie. Next up, is our Foundation Board and Dawn Ansbro. And I would like to say welcome to the Foundation Board members, I am

sure there are some of you out there. I haven't seen the names, but Dawn, if you know, please introduce.

Dana Salkowsky: Thank you Chair Watson, I am looking for Dawn, I saw her before. I think I might have lost her. Carol? Have you received a message? I don't see Dawn right now. Chair Watson, I am sorry, I am just checking to see if we have lost Dawn.

Chair Watson: Okay, if she comes back, we are going to move forward to our Special Report of the meeting, and it is concerning the 2020-21 Budget. I guess I will turn it over to Dr. Young and to Paul.

D. SPECIAL REPORT – 2020-2021 BUDGET REQUEST (Dr. Kristine Young and Paul Martland)

President Young: Great, thank you Chair Watson. I will start the presentation and then with Dana's help we will bring Paul into it towards, when the numbers appear, we will bring Paul into it. And thank you, I see the slides are appearing.

Slide: [Budget Request AY 2020-21 Board of Trustees Presentation]

Trustees, as you well know, this is the budget you have been developing along with College administration and staff for many, many months. Since that is the case, I will move through these slides somewhat rapidly. If you have any questions, I hope that you would interrupt, and in that way, Paul can spend some time on the most updated or most recent slide which is the numbers slide. So, I don't know if Carol or Dana is driving ...

Dana Salkowsky: I am driving, Dr. Young.

Slide: [Objectives]

President Young: And thank you, Dana, for that, we can move right on to the next slide.

Slide: [AY20-21 Budget Challenges]

As a quick reminder, Trustees, we have the usual challenges in budget building which is, the model is broken. This one-third share bit is not going to observe the many, many years we have our typical demographic challenges with declining high school populations chief among them. We have our health insurance costs which are always increasing and, that about 86% of our expenditures are spent on people, in other words, we have our department budgets which are very tight already. In the current budget scenario, however, the special considerations, as we have discussed many times, are that we have these looming possibly large state budget cuts, as far back as late April, we thought that we would know what they were very soon, and that those warnings never materialized. We sit here today not knowing the size of the budget cuts surely, surely there will be budget cuts we just don't know what they are so the budget that you are

being presented with today is what we have been air-quoting to you as the April budget. A budget that is a pre-COVID-19 budget. It is a budget that does not include acknowledgment of large State budget cuts so that is how we are holding it and we are moving forward with the understanding that ‘when’ these state budget cuts happen we have to react. We have no choice but to react, but today given the deadlines and timelines, we have to give you something to pass. And this is the budget that we can give you to pass. That is a looming issue that we need to acknowledge and we also have one Union contract that remains unresolved so that is a consideration moving forward and then the always – the things that we want to do for our students – we simply do not have the resources to do everything that we want to do for our students. Dana, we can get to the next slide.

Slide: [AY20-21 Budget – Revenue Assumptions]

So, in terms of the revenues that we see coming in, the assumptions that went into this budget, and again, pre-COVID-19 assumptions, that we lowered our enrollment assumption yet remained somewhat aspirational. Our enrollment projection is that it would be the same as we saw in our current fiscal year so that we would not decline in terms of the actual number of students that we saw this year. So, we are projecting the same number of students. Another assumption is that which became a reality in April, when you opted to increase tuition, which you did. Another assumption is that there is a decrease in State aid, which has been borne out, as we saw on the April 2 state-enacted budget. Since that is tied to an enrollment assumption, that is a bit of a fuzzy number but that is a stronger, it is more than an assumption, but an assumption based on enrollment. An assumption built into this budget is a 2% increase in County aid, so that is an ask that we are making of the County. The next assumption is a very, very modest increase in our chargeback revenues based on a formula and our students coming from out-of-county. The next assumption is a larger, less modest, if you will, increase in student fees, as you voted in April to increase the fees with tuition. The next assumption is a decrease in self-sustaining revenue. That is non-credit courses, largely generated out of what we know as the CAPE unit and an assumption, a positive assumption thanks to the good work of the business office and administration and finance for switching our bank and finding a bank account that would generate interest on our cash. Next slide ...

Slide: [Full-Time Equivalent Budget vs. Actual]

This slide you have seen multiple times, so I will not linger. It is a slide with a chart representing in orange, as you follow the orange line – that is our budgeted FTE students, the blue line is our actual realized FTE students. So those numbers ideally, those two lines ideally, should be on top of each other. The idea is to get it right. Next slide.

Slide: [AY20-21 Budget Revenues]

So, in terms of budgeted revenues next year and if you approve this budget, and all of our assumptions held, the contribution from the State would be at 21% and the County at 31% - our County being true and loyal to that 33% Education Law ideal, well, more than ideal - the law, unfortunately owning that our students continue to pick up a large piece of the tab here, with 37% in tuition and 5% in fees, total. Next slide please.

Slide: [AY2021 Budget – Expense Assumptions]

The expenses, as mentioned, the vast majority of our budget is in people – salary and benefits. The assumptions on those sides include the salary increases that have been agreed to in the CSEA contract that was settled by the County last year and the recent agreements with the Staff & Chair Association. We are assuming a 6% healthcare increase, when that kicks in in January, it is on a calendar year not a fiscal year. We are realizing some savings by permanently striking some positions that were held vacant this year and choosing not to fill them in the upcoming academic year. There is an additional savings of \$290,000. Those positions that we plan to replace on the Academic Affairs side, as we discussed many times, when you replace a full professor with 30-40 years of service with an instructor, there is a cost savings so that is \$290,000 and then we are increasing our use of the vacancy factor which is giving us another \$120,000 savings that is how we closed about a \$1.5 million gap that you saw back in April. There is also some savings in Contract Services that you see described in the lower portion of that slide. And I believe with the next slide, if I recall correctly, nope, no one more graphic ...

Slide: [Salaries and Benefits]

The bar chart – that is one of my favorite graphics – but I was going to do it very quickly - there is just a lot of information on it, but I do like it because that thin blue line take my word for it, what it shows, just graphically you look at where the thin blue line starts on fiscal year 2012 over at the left hand side and it ends with our budgeted fiscal year 2021 – so a ten year run – and it doesn't really change too much going from left to right – it is like a \$500,000 swing. What that is showing is that during the course of ten years our salaries really only bump about \$500,000 over the course of ten years, how the College has been controlling its salaries. But the line that keeps going up and up and up is the orange line and that is healthcare. So, we have been doing everything we can to control that large 86% of our budget but we are having difficulty, great difficulty, with the health insurance part of it. So, with that, the assumptions, we now have

Paul Martland, to talk about charts that look like the next one, and Dana you got it – go to that one.

Dana Salkowsky: Mr. Martland, all yours.

Paul Martland: Okay, thank you. Well, actually, when I suggested to President Young that I could talk about this chart this morning, I hadn't really looked through the full details of her presentation and all of the assumptions are already presented so there is really not a great deal to be said in any further detail about the proposed budget other than to stress just a couple of points and the one is this reflects the budget situation as we knew it in April not as it will probably finally be, but it reflects the facts. Everything else is speculation at this point and as we get more information we will react accordingly, and adjust the budget accordingly, and we will keep the Trustees fully informed of the changes as we go along. That said, I would point out the one difference that people may have noticed is in Column D which was the projected variance for the year we are currently in and the last time you saw that number it was a negative number of \$22,000 and you will see now that we are projecting a \$497,000 positive for this year that we are in. And just so you know where that change came from, we were very happy to have higher than expected enrollment in our Summer courses which accounted for much of the increase and that the College had done a nice job reducing expenses as we went into the COVID response with fewer people on campus there were fewer expenses, so those two items account for most of that change. So that gives us a bit of a cushion in case we get any reductions in State aid for the fourth quarter of this year, which, again, we don't know at this point. So, absent any questions from the Trustees, that would be the extent of my comments this morning. Okay, thank you.

Chair Watson: Alright, there was one other slide that said Next Steps, Dr. Young, did you want to make any further comment?

Slide: [Next Steps]

President Young: As has been the case through time, should you choose to approve this budget right now, the next step is it will be hastily moved to the County. As you know, the County hires, traditionally - we have no reason to believe that they would not hire auditors, to review this budget. The auditors will then make recommendations to the County committees and the Legislature about this budget and we will visit with the committees formally, usually in late July, mid-July, with hopeful anticipation of approval of the budget in late July, early August and get it up to SUNY by their deadline in August since our fiscal year starts on September 1. And, Mr. Watson, if you would like to speak a little about what Audit & Finance recommended. One note that we might want to make to the County is a formal note about acknowledging that we are well aware that the State is assuredly making cuts to local aid that there will be impact on

our budget and that we just don't know at this time the extent of those impacts, and dialog around that and that we are ready to respond as appropriate. So, we understand the wisdom of including that disclosure.

Chair Watson: I think I would like to discuss that disclosure once we move to the New Business section of our agenda. But, before we move on, I have a question, and I would like both you and Paul, or one of the two of you to discuss the pending budget cuts and what that looks like in terms of our responsibilities over the summer months, that we will be required to do certain things with the budget, if in fact, we get a larger reduction in State aid. So, I am sure the Board will have to meet, will have to make certain changes, make certain submissions, can you talk to the Trustees about that?

Paul Martland: I can start off, Kris, and then turn it over to you for further comment? Our expectation is that we will receive, at some point, probably not before July, but possibly as late as August, news of a State cut for fiscal 21 anywhere, the numbers we have heard are anywhere from 10%-50% so there is a pretty wide range. The only number that the finance group at SUNY has been asked to model has been a 20% cut. So, we are using that as one of the likely outcomes and a 20% cut in State aid would be roughly \$2.6 million to our budget that we would have to find. And, obviously, if it was a 50% cut, which would be extremely dramatic, that would be over six million dollars that we would be looking for. So the College leadership is working on modelling various scenarios, the Board has been aware of that activity, and as we find what the number is, we will have to put that process into high gear and we will have to come up with recommendations and the Board will definitely need to be a part of that total conversation.

President Young: My understanding, Chair Watson, is that even if it is a very consequential, let's play worst case scenario, even if the State was at the 50% cut level, which would be, obviously, very consequential because that amounts to about 10% of our overall budget, we have asked multiple times in multiple ways, does that require us passing a different budget? Does that trigger some sort of process that we have to have you, the Board, go through a new budget process, and the answer that keeps coming back is "no" that, administratively, if we have a budget to work from, we just keep adjusting our operations to respond to the actual resources we have. So, from a formal point of view, my understanding is that we would not have to pass a new budget. So the Board's involvement is, you are an active and engaged Board, so certainly we will be talking and conversing and keeping you apprised of what is going on and we can have informal conversations and unofficial conversations, at a minimum, but that is my understanding of how we can move forward. And as you well know, as Paul said, we have started mapping out what does it mean, when numbers that big are tossed around, to College operations.

Chair Watson: Thank you, I would like to open it up to my fellow Trustees for questions before we move on.

President Young: If there are none, we will move forward. Has Dawn Ansbro joined us?
Carol just let me know that Dawn is unable to join us this morning, and sends her apologies.

Chair Watson: We do not have a report?

President Young: She will send us a report later.

Chair Watson: Thank you very much. What about the Student Trustee?

Dana Salkowsky: I do not believe she has joined us, Mr. Watson.

Carol Murray: I don't think she is here, Chair Watson.

Chair Watson: Thank you. That will close the Reports section of the agenda. Then we will move forward onto New Business.

IV. NEW BUSINESS

Chair Watson: First item under New Business is the Chair will entertain a motion to approve the Budget for Academic Year 2020-21. Trustees?

Trustee Weddell: I make a motion to accept the budget as presented for the 2020-21 student year.

Trustee Hannes: I second.

Chair Watson: It has been moved and seconded. Let's have questions, discussions or comments. First, I will make a comment from the Audit & Finance Committee. We discussed that when we send our budget over to the County, that we include a covering page or let's call it a "disclosure page" of some of the thoughts, some of the numbers, and some of the things that were presented in the budget, somewhat of a disclosure to let them know, that certain things could potentially happen, but at this particular point we decided to take the direction of SUNY and present our budget with what we know today, and if that changes, you heard Dr. Young, in the Report Section, what would take place at the administrative level. I would ask Trustee Martucci to discuss his thoughts, regarding the disclosure that we send.

Trustee Martucci: I would say, that as we present our budget, as is, which is as of April 1 of this past year, its pre-COVID issues, we should make a disclosure statement discussing what the potential cuts from New York State

funding, as we know them today, and then as they become a reality, the College will have to move forward to insure that we make those adjustments to our budget, to insure that it is a break even budget for the fiscal year 2020-21 to acknowledge that.

Chair Watson: Trustees, any other comments or questions? Last item that I would like to say is that that disclosure statement according to the Audit & Finance Committee should be drafted – that that disclosure statement will be sent to all of the Trustees for comments – and we ask that you look out for that and respond, if necessary. So, if there are no further questions, are there? If not, it has been moved and properly seconded to approve the budget for Academic Year 2020-21. All in favor of the motion indicate by ... Carol? Secretary Murray? I would like you to take a roll call on this one.

Carol Murray: Sure. Chair Watson?

Chair Watson: Yes.

Carol Murray: Trustee Hunter?

Trustee Hunter: Yes.

Carol Murray: Trustee Hannes?

Trustee Hannes: Yes.

Carol Murray: Trustee Martucci?

Trustee Martucci: Yes.

Carol Murray: Trustee Weddell?

Trustee Weddell: Yes.

Carol Murray: And finally, Trustee Vacca?

Trustee Vacca: Yes.

Carol Murray: Thank you, it's affirmative.

Chair Watson: Thank you very much, all to the affirmative, it's unanimous. Thank you, Trustees, moving further, New Business Item Number 2 motion to approve new program proposal: Undergraduate Degree Program: A.A.S. in Web Development. The Chair will entertain a motion.

Trustee Hunter: So moved.

Trustee Vacca: I'll second it.

Chair Watson: So moved, Trustee Hunter, second by Trustee Vacca. Is there discussion or question on the matter? There are none, Secretary Murray, could you take the roll call once again?

Carol Murray: Sure. Chair Watson?

Chair Watson: Yes.

Carol Murray: Trustee Hunter?

Trustee Hunter: Yes.

Carol Murray: Trustee Hannes?

Trustee Hannes: Yes.

Carol Murray: Trustee Martucci?

Trustee Martucci: Yes.

Carol Murray: Trustee Weddell?

Trustee Weddell: Yes.

Carol Murray: And Trustee Vacca?
Trustee Vacca: Yes.
Carol Murray: Okay six affirmative.
Chair Watson: Is there any other New Business the Trustees would like to introduce at this point? Having none, we will move forward onto Old Business.

V. OLD BUSINESS

Chair Watson: First item of business is a report from the Enrollment Task Force, Trustee Weddell.

Trustee Weddell: Good morning, everyone. We really haven't met in this last month. We've had all of these other meetings regarding the COVID and the budget and stuff, so we really have not met. But it is very encouraging to hear that the Summer enrollment was up, and I want to thank Gerianne, and her effort to really keep pushing that and make sure we get as many people enrolled. She gave us good news last week, that the numbers were very similar to last year, which wasn't expected, so that is good news. But we haven't had any meetings since our last Board meeting, which was only a couple of weeks ago, anyway.

Chair Watson: Thank you Trustee Weddell, for that report. Next item on the agenda is the Chairman's Comments.

VI. CHAIRMAN'S COMMENTS

Chair Watson: First, I would like to thank the entire college community for its support, for its belief in this College, for all of the extra that the faculty, staff and administration had to input to keep things moving through this COVID-19 situation. I know things are changing, I know we have had to do things remotely, but we have done those things. We have met the challenge and the Trustees are greatly appreciative for your additional efforts, for your flexibility, for your understanding through this time of need.

Next, I would like to thank the Trustees. We have been having weekly workshops around this COVID-19 situation, and your commitment has gone above and beyond and for that I am truly grateful and I am sure the entire institution is grateful for your additional efforts during this time period, it has been greatly appreciated.

Next, I would like to give a report on the NYCCT board meeting that was conducted this past Saturday. It was attended by 17 of our sister community colleges. There was a great deal of discussion and some items that I would like to note to you, and we have discussed some of them

earlier on in this meeting. First, the reduction in the fourth-quarter payment, the potential reduction in the fourth-quarter payment, was alarming and the fact that the payment could be delayed coming out of Albany is something that is concerning, as well. I think that we have done the right thing in presenting the budget with our disclosure statement to our sponsors. Some of our sister community colleges have decided that they were going to take another course, they decided that they were going to take another month in submitting their budget which is extending the budget cycle, but I am thankful for the action that you have taken here today. One comment that was made by Johanna Duncan Poitier during the meeting, she gave a presentation of the goings on and happenings at SUNY, one of the things that she said, and I think we should be mindful and maybe adopt the same mantra is “we should all keep the students we have”. Now, I know that our institution, through Gerianne Brusati and through the special things that we do over in Student Services, making contact with students, that we have done that. But if can focus on not losing students, reaching out to those students that we have that are taking classes, I think that effort would well serve our institution. Johanna Duncan Poitier says that graduation rates at community colleges are up. So that is a positive situation. I am sure that SUNY will send out the actual figures at some point in the near future.

Next, SUNY just adopted a new marketing program, a new system for generating leads from students in New York State, and they are calling this new marketing campaign “Stay Near, Go Far” and if you are interested in seeing the marketing campaign, the TV spots, the internet spots are available on the website of www.suny.edu/community colleges. So that is a new recruiting effort and they spent almost a million dollars on it, and I understand it is already generating leads. Now I know we haven’t heard from Gerianne Brusati but hopefully our institution has been generating new leads through this new campaign “Stay Near, Go Far.” That said, the only other update that I would like to give you from NYCCT is, that the finance committee from NYCCT made a recommendation to the full Board that because we have reduced our expenses and because of the COVID-19 situation, that for the 2021 academic year that we would apply a COVID discount to the charged fees to our member institutions. So, it was moved and properly seconded that the fees for 2021 would be reduced. That concludes my comments at this point.

Let us move further onto Committee Reports and/or Recommendations.

VII. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

Chair Watson: Sister Peggy Murphy is not with us, there is no report for Academic and Student Services. Next, Trustee Thomas Weddell, Audit and Finance.

Trustees Weddell: Well, again, we have been meeting and working on the budget and meeting and working on the current year numbers and it was pretty much explained in the report earlier given by Paul and Dr. Young, so I think there is nothing further that I can really bring up that we have to mention on that. It gave us a report for where we were through May and gave us our budget for the 2021 year, so I think I am fine with the report there.

Chair Watson: Thank you Trustee Weddell. Governance and Nominating, Thomas Hunter. Tom, you and I have had discussions about how we move forward. I don't know if you want to make any comments. Our discussion was that we are going to deliver a slate of officers to the Trustees during our September meeting, which is consistent with how it was handled last year.

Trustee Hunter: Yes, Fred, that is exactly right. We have started the process and we should be ready to do that in September.

Chair Watson: Thank you. Bill Vacca, Policy Committee?

Trustee Vacca: Fred, we haven't had a meeting. I talked with Vinnie Cazzetta yesterday and we are going to set up something probably over the summer. We had two or three policies that we are reviewing but in light of everything else that has been going on, we have not met. So, we will meet over the summer and have a list of policies that we feel could be revised.

Chair Watson: Okay, we thank you for that update. And Trustee Martucci? I do not think you have a report at this time, am I correct?

Trustee Martucci: You are correct, thank you Fred. According to our schedule, the committee will be discussing over the summer and will be able to make a report at the September meeting.

Chair Watson: Thank you for that update. Okay, next we will move to Comments from the Public and I believe we have one request in terms of making comments at this meeting. Secretary Murray? I am sorry, but I did not bring that name. Could you give some assistance and have the commenter's line open, please.

VIII. COMMENTS FROM THE PUBLIC

Carol Murray: Yes, we had one person who wanted to make public comment, Michael Fagionelli. Michael, we are not sure if you are here, but if you are, we will unmute you so you can make your comment, I do not see your name. We do see a phone number 291-7001. I will unmute that for a moment and see.

Dana Salkowsky: Yes, Chair Watson, we do not see the student's name, we are just trying to determine if he is present.

Carol Murray: Michael Fagionelli, are you on the line?

Dana Salkowsky: Doesn't appear so.

Carol Murray: I don't think so, Chair Watson, at least not now.

Chair Watson: Okay, if something changes you will let us know.

IX. BOARD DISCUSSION

Chair Watson: Next section on the agenda is for Board Discussion. At this time, do any of the Trustees have any items that they would like to introduce for discussion? If so, proceed.
Having none, next item of business is we would like to go into Executive Session, so Dr. Young, we don't need a motion to go into Executive Session until ... we do need a motion.

President Young: Yes, we do.

Chair Watson: We do need a motion.

President Young: So, the motion and a recommended minimum of the two reasons and a third at your discretion if you want to discuss the third reason. So, I would recommend reading the two or three reasons as presented in the Open Meetings Law.

X. EXECUTIVE SESSION

Chair Watson: The Board is in need of Executive Session for the following items. Discussions regarding proposed, pending or current litigation; second item: collective negotiation pursuant to Article 14 of the Civil Service Law; third item the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or

removal of a particular person or corporation. The Chair will entertain a motion to go into Executive Session.

Trustee Weddell: I make that motion to move to Executive Session.

Trustee Hannes: Second.

Chair Watson: Motion moved by Trustee Weddell and seconded by Trustee Hannes. All in favor?

Chorus: Aye.

Chair Watson: Opposed?

We ask that the Executive Session be set up and that the Trustees be moved.

President Young: Thank you, Dana. And since we have so many people present, I will now observe that the Board will be moving into Executive Session for an undetermined amount of time so they will do that and then the protocol is that they have to come out of Executive Session and back into this public Board Meeting space. If there is a public action, a vote to be taken, they would do that at this time. Not to editorialize, but that is not anticipated, however, they will come back into this space, if only to publicly adjourn, and you can observe that publicly. I cannot anticipate if that will be five minutes or two hours. So that is the protocol at this time. So I would recommend that the room that is set up for this Executive Session be authorized for the Board of Trustees, myself, County Attorney Damian Brady, and Vice Presidents Erika Hackman and Paul Martland and that would be the full contingent of people who are needed for this Executive Session.

Dana Salkowsky: Thank you, Dr. Young, just let me add Dr. Hackman and Mr. Martland. And we will be all set. Alright everyone, just as before, I will see you in a few minutes. I will open the Breakout Room and you will be going to Executive Session. Any of you may return to the main meeting room at any time, if there is an issue, but the main meeting will remain open for participants and for you to rejoin.

President Young: Thank you, Dana, appreciate it.

Dana Salkowsky: Please accept the “Invitation to Join the Breakout Room.”

EXECUTIVE SESSION BEGAN AT 9:30 AM AND CONCLUDED AT 11:05 AM

Dana Salkowsky: There you go, Chair Watson.

Chair Watson: Hello again, Dana.

Dana Salkowsky: Hello. Welcome back everyone.

XI. BOARD ADJOURNMENT

Chair Watson: Things worked out extremely well in the private room, so thank you for that.

Dana Salkowsky: You are very welcome.

Chair Watson: We have reached the end of today's Trustee Board Meeting. The Chair will entertain a motion for adjournment.

Trustee Martucci: So moved.

Trustee Weddell: Seconded.

Chair Watson: It has been moved and properly seconded to adjourn. Before we say that I would just like to wish everyone in the College community a great summer, and to wish them safety throughout the remainder of this COVID-19 situation. With that said, all in favor of adjournment?

Chorus: Aye.

Chair Watson: Opposed? Motion carries. Thank you, Trustees, please stay safe.

Chorus: Goodbye everyone.

Meeting Adjourned at 11:05 a.m.

Respectively Transcribed and Submitted, June 18, 2020
By Beverly Byrne

Reviewed by: Carol A. Murray