

**ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 2, 2021, 10:30 AM
Via Zoom Technology**

Present: F. Watson, R. Martucci, F. Hannes, W. Vacca, T. Hunter, T. Weddell, M. Bruni, C. Warren

I. **CALL TO ORDER:** Chair Watson called the meeting to order at 10:30 AM.

Chair Watson: This meeting of the Orange County Community College Board of Trustees will now come to order. Secretary Murray, would you please call the roll.

Secretary Murray: Sure

Secretary Murray: Chair Watson?

Chair Watson: Present

Secretary Murray: Trustee Martucci?

Trustee Martucci: Present

Secretary Murray: Trustee Hannes?

Trustee Hannes: Present

Secretary Murray: Trustee Vacca?

Trustee Vacca: Present

Secretary Murray: Trustee Weddell?

Trustee Weddell: Present

Secretary Murray: Trustee Bruni?

Trustee Bruni: Present

Secretary Murray: Trustee Warren?

Trustee Warren: Present

II. **CONSENT AGENDA:**

Chair Watson: The Chair will entertain a motion for approval of the consent agenda.

Trustee Martucci: So moved.

Trustee Weddell: Second

Chair Watson: And, seconded. All in favor?

All: Aye.

Chair Watson: Opposed? Motion carries.

Chair Watson: Next, we are moving on to Old Business. First item under old business is a report from the Enrollment Task Force. Trustee Weddell?

III. OLD BUSINESS:

1. Report of the Enrollment Task Force (Tom Weddell/Gerianne Brusati)

Trustee Weddell: Well, I'm gonna defer to Gerianne. Is Gerianne on here with us? Yeah. Okay, so she just gave us a full report. I think she's got some great news for us, so.

VP Brusati: Mr. Weddell, did you want me to just recap?

Trustee Weddell: Yeah, if you would, that's all, quickly.

VP Brusati: Sure. So, the Enrollment Task Force wrapped up its work for the year and had some good suggestions about how we might move forward to increase our enrollment between now and Fall 2022. We put a few different initiatives on the table. Enrollment goals that include regaining our Hispanic...a percentage of our Hispanic students, those that we lost during this COVID pandemic. That we look to expand the number of students we have in that 25–39-year-old range. So, not relying so much on just our high school entry students. That we focus on increasing the number of male students we have as part of our student body. That was three. That we work a little bit more aggressively, or a lot more aggressively, on retaining the students we currently hold so that we don't lose a percentage of them every year, but that helps to boost our enrollment. And then that we look at students in terms of, I'm trying to think of the fifth one, embarrassing to say. Hang on one second. Oh, and that we work more closely with our high school partners so that we attract a larger capture rate of our Orange County high school graduates who come to us every year.

So, doing all of those things and working with some new infusion of resources in terms of additional marketing dollars and a new admissions recruiter position in our admissions office and the implementation of our CRM. Our goal would be to.....the number that was put out this morning was to look to increase that enrollment by about 415 students over the next three semesters. So, I think that's pretty much the summary. Thank you.

Trustee Weddell: Thank you.

Chair Watson: Okay, we thank you for that report on the Enrollment Task Force. I would just like to add that it's an exciting time for SUNY Orange. We have a lot of new ideas coming out of the Enrollment Task Force. Some of which will start its implementation over the summer months. And we're hopeful that we will see increased student numbers. And I believe, we've set a goal for ourselves to increase students, by, Trustee Weddell, 415 is our sweet spot on that?

Trustee Weddell: That's it.

Chair Watson: Outstanding sir. Alright, once again we thank you for that report and we thank Gerianne as well.

Chair Watson: Next item on the agenda is new business. We have three items to discuss and enter into the record and I am going to raise a fourth item when we get to that point.

IV. NEW BUSINESS:

1. Motion to Approve BP 2.13: College Branding, Use of Official Seal and Logos

Chair Watson: First item under new business is a motion to approve Board Policy 2.13: College Branding, Use of Official Seal and Logos. All trustees have received this proposed policy in their board packet. What is your pleasure?

Trustee Martucci: I'll make a motion to approve Board Policy 2.13.

Trustee Hunter: Second.

Chair Watson: It's been moved and properly seconded, the adoption of Board Policy 2.13. Questions on the matter? It's been done. All in favor?

All: Aye.

Chair Watson: All opposed? Abstentions? Motion carries.

2. Motion to Approve: New Program Proposal: Undergraduate Degree Program A.S. Healthcare Administration.

Chair Watson: Next item. Motion to approve New Program Proposal: Undergraduate Degree Program A.S. Healthcare Administration. The Chair will entertain a motion.

Trustee Vacca: So moved.

Chair Watson: It's been moved.

Trustee Hannes: Seconded

Chair Watson: And seconded. The approval of our new program. Next, for discussion, I believe I am going to ask Dr. Young or Dr. Hackman just to introduce this matter just for the public record, a little pulling this together...happening for our Community College. Dr. Young would you just comment on this new program or either refer it to Dr. Hackman.

Dr. Young: Alright. Thank you, Chair Watson. I'll ask Carol to unmute Dr. Hackman, there we are...and just acknowledge it's always a positive, exciting day for the life of the institution to introduce a new academic program, so thank you for your consideration. And Dr. Hackman will certainly place it in our strategic efforts in Academic Affairs and also in the grand scheme of what's going on at the College so thank you Erika for the presentation.

Dr. Hackman: Sure, thank you Chair Watson, trustees, for the opportunity to speak briefly about the program. I'd also just want to acknowledge that part of your board packet this month also included the annual full listing of curricular changes that have been approved internally over the academic year. If there are any questions about that at any time, of course, I'm happy to provide any clarification or follow-up information.

I want to recognize, with regard to the new program proposal, who has joined us today.... leadership and development of this program: Associate Vice President, Dr. Mike Gawronski for the Health Professions division. We also have with us Chair Lucinda Fleming from the Business Department and Assistant Chair, Terree Angerame, also from the Business Department. So, the three of them have absolutely been integral in putting this program together. So, leadership from both our Health Professions division and our Business Department. In addition, the Health Professions Chairs that contributed as well to pieces of this curricular opportunity.

So, I'll just briefly give a little bit of a high-level overview, sort of what this program is and certainly would invite questions and opportunity for, again, the leadership from Health Professions and Business to chime in.

But the Healthcare Administration Associate of Science degree is largely designed as a transfer program. So, for those students who do plan to obtain a bachelorette degree at a transfer institution which would position them for growing opportunities for employment in the Healthcare field. So, these students, as you could imagine, Healthcare Administration is really a combination of curricular focus between the healthcare industry sciences but also the management of business and human resource managements in that sector. So, these students will graduate with good, strong, you know strong, solid foundation in both healthcare industry but also solid ground in making proper business decisions. And, as you can imagine, the employment opportunities in healthcare are endless right now. There is such a strong call for us as an institution. But this almost inter-disciplinary degree program really helps us to meet the need that we're hearing from our local healthcare management facilities.

So, again, the foundation as both a healthcare practitioner as well as the management in health delivery systems is the combination that is highly valued and sought right now in the field. And, we do have commitment from a couple of transfer institutions. Part of the curricular process in SUNY for proposing a new degree program does require you to solicit the support of 4-year transfer programs. And so, we have at least two institutions that have pledged that support but certainly there is a growing interest in the field. Part of the process as well for proposing a new degree program, requires the Chief Academic Officers to circulate a program proposal to the whole system, so all 64 campuses. And, as Mike and Lucinda and Terree know, this particular program is popping up in a few places now. There are very good solid seamless 4-year programs that these Associate degree programs articulate into so we're very solid on that transfer opportunity. But just in the last month, I've seen two separate community colleges propose a program very similar. We won't compete with them, so I assure you that won't be a problem. They're located geographically quite distant from us but it just demonstrates, you know, as we talk about internally, that this is a real need for students in this field.

The other thing I guess I'll just say in terms of resources; we do not anticipate the creation of new positions. In fact, again, this is a collaboration and interdisciplinary opportunity to bring together existing courses and packaging them in a way that's really responsive to the workforce needs in healthcare right

now. So, again, we do not anticipate...of course if there is demand and we need to add faculty, of course we would do that. But we're not talking about new facilities, we're not talking about new hires at the onset. Really, we're talking about leveraging our existing internal resources and providing timely and relevant opportunities for students' degrees.

So, with that I certainly would be happy to answer any questions or allow the others to chime in as well.

Chair Watson: Dr. Hackman, how will this new degree program affect our current clinical slot situation?

Dr. Hackman: Yeah, maybe if I could ask Carol to unmute Dr. Gawronski for that question in particular. But, let me just explain that every academic program needs to live in an academic department home. This program, its foundation, is really going to be in the business curricular area so it lives in the Business Department. So, Dr. Gawronski or Chair Fleming, please if there is anything else you'd like to add.

Dr. Gawronski: Yeah, no, Erika, thank you Chair Watson, trustees, thank you very much. This program does not have clinical requirements like our other selected admissions health professions programs. So, it would ultimately have no affect on our existing programs. Where it would have an affect a positive affect for that matter, would be perhaps in our career and internship offices, that would perhaps provide students opportunities in that area, if they wanted to perhaps add or you know, find them opportunities, post-graduation for interning while they continue their bachelor's degrees.

Chair Watson: Excellent, thank you. Trustees, are there other questions or discussions on the matter? Hearing none we thank Dr. Hackman and Dr. Gawronski.

What is your pleasure trustees? All in favor of the motion, indicate by saying aye.

All: Aye.

Chair Watson: Opposed? Abstentions? Hearing none, the motion carries. Congratulations to SUNY Orange. Exciting opportunities, exciting addition to our current curriculums. Thank you to everyone who participated.

3. Resolution Acknowledging the Dedicated Service of Student Trustee Christopher Warren.

Chair Watson: Next on the agenda. Resolution Number 5: Resolution Acknowledging the Board Service of Student Trustee Christopher Robert Warren.

Orange County Community College, Board of Trustees, Resolution Acknowledging the Board Service of Student Trustee, Christopher Warren.

Whereas the Orange County Community College Board of Trustees recognizes the dedication and thoughtful contributions that Christopher Robert Warren has provided to the board as Student Trustee, during the 2021 spring semester.

And, Whereas Chris brought a strong student voice to the board, advocating on behalf of all students and seeking to improve the SUNY Orange experience for

all members of the community College. Excuse me, all members of the College community, now

Therefore, be it resolved that the Board of Trustee hereby recognizes Student Trustee Christopher Robert Warren for his service to the Board, as well as his dutiful dedication to the College and his fellow students.

Chair Watson: I'd like a motion to approve the resolution.

Trustee Hunter: So moved.

Trustee Weddell: Second

Chair Watson: And seconded. All in favor, indicate by saying aye.

All: Aye.

Chair Watson: Opposed? Hearing none, congratulations Trustee Warren. We have enjoyed having you sir and we appreciate your service and your trusteeship.

Trustee Warren: Thank you Chair Watson. It's been a pleasure to serve as a conduit between the students of SUNY Orange and our Board of Trustees. I'm excited to help ease in the transition for our follow-on trustee, Kira Pedicini, and I know that we've got a great group of student leaders coming forward who will help carry this torch forward. And I anticipate your student trustee and those in other leadership roles will serve you well in the coming year. Thank you for everything. It's been an incredible opportunity to learn and see the inner workings of community college and I will definitely keep this experience with me. Thank you.

Trustee Vacca: Thank you Chris.

Chair Watson: And sir, go forward with our full support and admiration and we wish you well.

Chair Watson: Next, under new business. In light of our recent workshop on Food TEC which all the trustees know is a project that is developing to be housed on our Newburgh campus. The Chair is requesting a level interest from the trustees in regards to Food TEC. In our recent workshop it was clearly indicated by most of the trustees an interest in moving forward. I am now requesting a motion that would put on the record our continued interest in the development and execution of our Food TEC project. So, the Chair is requesting a motion from the trustees to be considered and voted on.

Trustee Martucci: So moved.

Trustee Hannes: Seconded.

Chair Watson: You've heard the motion. It's been properly moved and seconded that we make it official, our interest in proceeding with our Food TEC project and its continued development. Now for the question. All in favor of the motion, indicate by saying aye.

All: Aye.

Chair Watson: Opposed? Hearing none, the motion carries.

V. CHAIRMAN'S COMMENTS:

Chair Watson: Next on the agenda is the Chairman's Comments.

First, I would like to say that I am letting the trustees know at this time, that we are in need of Executive Session today to discuss Item E, Collective Negotiations Pursuant to Article 14 of the Civil Service law. That's the first item.

The second item being, in light of the pandemic, we have not been able to consider going or attending our national meeting that is conducted annually by the Association of Community College trustees. Since we have not participated during the pandemic, we are planning.... I say we as a member of the ACCT...a fall meeting. And I am requesting that the trustees give consideration to their potential attendance at the national meeting. It's going to be held in San Diego and I will work with Secretary Murray to make sure that as soon as the invitations and the proposed agenda is developed, that it be extended to all trustees for giving consideration of attending these meetings. Normally at these meetings, they have a trustee training module that trustees can consider attending. So, I'm just bringing this item up. We will correspond with you at a future date, give you potential dates and of course the agenda. And I'm asking that trustees consider attending. Not to say that we have an unlimited budget for this item, but we did not expend any funds during the pandemic so please give some consideration.

Number two: NYCCT, New York Community College Trustees, is putting together...of which I sit on the Executive Leadership team...we are putting together current plans for a fall meeting that will potentially be taking place in Schenectady or Saratoga. So, we will, as well, have a session for student trustees and potentially a session for new trustees as well. Also, for the trustees to consider attendance to the annual meeting of NYCCT.

Moving forward, I don't know what is expected of the trustees over the summer. We will let you know if we need you for workshops or discussions or if we will need to take some official action. That said, I'm going to just go on record, and thank all of the trustees for their participation over this past year. You have been tremendous. You have been a tremendous support to of course my leadership and to our administration. So, I just want to complement each one of you individually and collectively as a group. It's been tremendous working with you to get through this pandemic.

Alright, that concludes my specific comments.

Next, we will move on to committee reports and or recommendations. The first of those being Academic and Student Services, Trustee Bill Vacca.

VI. COMMITTEE REPORTS

Academic and Student Services: Trustee Vacca

Trustee Vacca: Mr. Chairman, I have no report for this month.

Chair Watson: We thank you sir. We will look for a future report from you.

Next Audit and Finance, Trustee Tom Weddell. Do you have a report sir?

Audit and Finance: Trustee Weddell

Trustee Weddell: We don't really have a report. It's kind of early yet, being June 2, to have any kind of May report to give to anybody yet. So, we have to give it a little bit of time to get the numbers together. So, I have nothing to report at this point.

Chair Watson: Thank you sir.

Governance and Nominating. I'm going to Acknowledge Trustee Tom Hunter. I do not think you have a report, but I will open it up to you sir.

Governance and Nominating: Trustee Hunter

Trustee Hunter: Yeah, Fred. The work of the committee has started, and we will have a report in September.

Chair Watson: Next, we've seen some of the product of the Policy Committee and I'd like to at this point recognize Trustee Flo Hannes, Policy Committee.

Policy: Trustee Hannes

Trustee Hannes: Well, I do have a report, to tell you that we are moving and grooving. The Policy Committee is now reviewing the comments, suggestions by the legal firm. And I cannot thank the committee enough. It's...it's not fun reading but it is certainly enhancing our appreciation and understanding of our institution. And special thanks to Mike Albright and Iris for the diligence with which they are working. And, Fred, you will be happy to know that Iris has secured some legal ease, having to do with one of our policies. So, we are moving along, and we are meeting tomorrow again. This feels like the summer all over again. If it's Wednesday, now if it's Thursday now it must be a policy committee meeting.

Chair Watson: That's fine. That's okay. Trustee Hannes we thank you for that report.

And President's Review and Compensation, I think we are off schedule for that. Of course, I know that there are meetings planned for this committee and the report is scheduled for September. And that will take place with Trustee Ralph Martucci. Ralph, do you have any comments at this point?

President's Performance Review and Compensation: Trustee Martucci

Trustee Martucci: No comments. The committee is going to schedule a meeting in June to review the President's performance for the Academic Year 2020-2021.

VII. COMMENTS FROM THE PUBLIC:

Chair Watson: That concludes are committee reports. Next item on the agenda is comments from the public. In light of COVID and our meetings being conducted on zoom, we requested that we receive reservations from the public, from anyone that is wishing to address the Board of Trustees. And at this point, we have none. Is that correct, Secretary Murray?

Secretary Murray: That is correct.

Chair Watson: Thank you. Next on the agenda is Board Discussion. At this time, trustees, you can introduce any items of discussions that you would like to raise, or you could also have comments on the state of the College. What is your pleasure? The floor is open.

VIII. BOARD DISCUSSION:

Trustee Hunter: Well, Fred, I would like to thank you for the hard work you've done in the leadership of the board over the last three years. It's...you've done an absolutely terrific job, thank you.

Trustee Weddell: I second that motion.

Trustee Vacca: I think we're all in agreement on that Fred.

Chair Watson: Ah, thank you so much. It's been my absolute pleasure and hopefully as the summer proceeds, I continue to work with each of you, work with the committees on a need-basis, but I pledge my continued support to SUNY Orange and to this Board of Trustees. It's been an absolute pleasure. When Sister Peggy spoke with us at our last meeting, she described her trusteeship as work, and I don't know how she did it, but she described it so affectionately, the word work. Normally, work has a negative connotation but to hear her use it to describe and emotionally, I just want to take it from her lead. I most definitely have enjoyed the work. It's been an absolute pleasure and to work with such a distinguished group of individuals both from the Board of Trustees and the administration of the College. It's been tremendous for me, and it's been such an experience. And, I don't know how at 62 years of age you can say that you've grown tremendously from something, but it's been a tremendous growth experience for me, and I do thank each and every one of you for the opportunity.

That said, next item on the agenda is a move to Executive Session. Dr. Young, we'll meet you on the other side. Secretary Murray, would you please allow the trustees to go to the breakout room. Dr. Young?

Dr. Young: Thank you and I'll just...you read, I think we should just officially read the reason again Fred, if you will.

IX. EXECUTIVE SESSION:

Chair Watson: I will. Under Section of the Public Law: Conduct of Executive Sessions, we move to Executive Session for the consideration of Item E: collective negotiations pursuant to Article 14 of the Civil Service Law.

Dr. Young: Thank you and I'll remind the public. Oh, we need to do the vote.

Trustee Martucci: Mr. Chairman I would like to move the motion to adjourn from our regular board meeting and go into Executive Session.

Chair Watson: You've heard the motion, is there a second?

Trustee Vacca: I'll second.

Chair Watson: It's been moved and seconded. I'm sure Dr. Young was going to tell the public that we will move to Executive Session but that we will rejoin this meeting when those discussions have been concluded. Dr. Young, would you like to add?

Dr. Young: Correct. That if there is any action to be taken, it would be done in the public view, of course. And that at very least, the body has to return here to adjourn publicly.

Chair Watson: Thank you very much. Secretary Murray would you please move the trustees to the meeting.

Secretary Murray: Yes, and just confirming Dr. Young, that I'm also moving the Vice Presidents?

Dr. Young: Correct. Three vice presidents and the board please. And Damian Brady.

Secretary Murray: And Mr. Brady, okay you're all set to go. We'll see you in a little while. And you're all unmuted. Stay unmuted please. See you later.

The Board entered into Executive Session at 11:04 AM and returned at 11:54 AM

X. BOARD ADJOURNMENT

Chair Watson: Alright. This concludes the official business of the SUNY Orange Board of Trustees. If there is no other business, the Chair will entertain a motion to for adjournment.

Trustee Martucci: So moved.

Trustee Hannes: Second

Chair Watson: And seconded. All in favor of the motion?

All: Aye

Chair Watson: Opposed? We are in adjournment. Thank you very much.

Trustee Martucci: The September board meeting was moved to September 22.

Meeting Adjourned at 11:56 AM

Respectfully transcribed and submitted,
Carol A. Murray
September 3, 2021