

MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
HELD ON MONDAY, NOVEMBER 12, 2007, AT 7:00 PM IN THE MUSIC ROOM, MORRISON HALL
MIDDLETOWN, NY

Present: Chair: J. Wolfe, Vice Chair, B. Hodge, A. Anthonisen, J. Brock, M. Diana, H. Gareiss, D. Mirro
Absent: R. Calderin, M. Murphy

EXECUTIVE SESSION

At 5:45 pm, a motion was made (Anthonisen/Mirro) to enter into an Executive Session to discuss contracts according to Section 105 of Article 7 of the Public Officer Law, and no action was taken. At 6:00 pm a motion was made (Anthonisen/Mirro) to close the Executive Session.

I. CALL TO ORDER - At 7:10 pm Chair Joan Wolfe called the meeting.

II. CONSENT AGENDA

A motion was made to approve Consent Agenda Items A – C as presented. Anthonisen/Gareiss
Unanimous

A. Approved the Minutes from the regular meeting held on October 15, 2007 as presented.

B. Approved the petty cash report for October 2007 in the amount of \$3.11.

C. Approved Staff and Chair Appointment

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Linda Gramm	Programming Coordinator, Grade III	11/5/07

III. PRESIDENT'S REPORT

President William Richards updated the Trustees about the following topics:

- A status report was presented regarding computer equipment stolen on campus.
- President Richards will attend the 11/19 Alumni Association meeting to discuss a proposal to dissolve the 501.3C status of the Alumni Association and become part of the Institutional Advancement Department.
- The visit with the British educators from Oaklands College went well. The visitors gathered a great deal of information about the American model for community colleges with regard to community visibility and governance. A discussion about future student and teacher exchanges was entertained.
- The next JMZ Architects meeting will take place on 11/20, and the Newburgh project schedule will be reviewed.
- At an 11/21 meeting with Mr. Kaplan, President Richards will provide an update about the Newburgh project status. Since the proposed Broadway building was eliminated, the plan was altered to include a larger L-shaped science and technology building on First Street. As a result, construction will be completed earlier. Within the next few months, an interior design proposal for the proposed buildings will be brought to the Trustees for a vote. The projected date of completion is late 2010.

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM

Diane Bliss, president of the College Governance System, provided reports on the following issues:

1. Assembly has not met since the last Board meeting.
2. Executive Committee met with VPIA Vinnie Cazzetta and Educational Foundation Board chair, Karen Miller, to discuss the relationship between the College Governance's Scholarship and Financial Assistance Committee and the Educational Foundation. At that meeting, it was agreed that the Scholarship and Financial Assistance Committee will invite Educational Foundation board members as guests during the committee's award selection process, and that the chair of the committee will attend an Educational Foundation meeting to present the nominees' list to the Foundation.

3. Executive Committee continues to review and consider updates to the Constitution and By-Laws of College Governance.

4. The upcoming November Assembly meeting will include the election of a new Governance VP, the election of the College's representative to the Faculty Council of Community Colleges, and the kick-off of the United Way Campaign.

V. REPORT OF THE STUDENT TRUSTEE

Student Trustee Jonah Brock highlighted the following topics:

- SUNY Assembly unanimously adopted the NYS one-third funding agreement.
- The SUNY Orange Student Senate and various other clubs have volunteered to participate in the Adopt-A-Family program.
- Women's Volleyball had a great season finishing second to Suffolk County CC, which was undefeated.
- Women's Basketball starts their season tonight.
- Women's Tennis finished their season in third place at the Region 15 Tournament.
- The Men's Basketball team started their season last weekend and are 1-1.
 - A four-page *Times Herald-Record* article about Riiny Ngot, a new student basketball player from the Sudan, was circulated to the Trustees.

VI. OLD BUSINESS

1. A motion was made to approve the Orange County Community College revised By-laws as presented at the 10/15 Board meeting. Gareiss/Anthonisen
Unanimous
2. Chair Wolfe asked the Trustees to notify her with their committee preference under the new Board committee structure. The new structure will be approved at the 12/10 meeting when the former Board committee structure will be dissolved.
3. The Charter for the Governance and Nominating Committee was distributed to the Trustees for review. Trustees' comments should be directed to Trustee Gareiss prior to the 12/10 Board meeting, when the Board will vote to adopt this Charter.

VII. NEW BUSINESS

1. A new Charter for the Academic Programs and Services Committee will be prepared by Trustee Gareiss. Charters for the Committee of the Whole and President's Performance Review and Compensation Committee will also be prepared. The new By-laws and proposed charters will comply with the Sarbanes-Oxley guidelines.
2. Trustee Arthur Anthonisen provided an update on his recent trip with a delegation from ACCT to Thailand where meetings were held with the country's leaders in higher education. Eighteen community colleges have opened throughout this country. Other Asian countries such as Vietnam and Indonesia are interested in the expansion of the community college system. Discussions included the introduction of exchange programs. Trustee Anthonisen was honored to represent the community college system on this trip.

VIII. BOARD CHAIR COMMENTS

Board Chair Joan Wolfe reported on the following items:

- She and Student Trustee Brock attended the OCCC Association meeting where the following topics were discussed:
 1. Property at 157 South Street – A vote will be taken at the 12/10 Board meeting to donate the property to the County for College use. The structure will be torn down to create 45 new parking spaces.

2. The unused storage area at 21 Wawayanda Avenue will remain on the market until sold.
 3. A new vehicle will be purchased for food services and shared with all College Association employees.
 4. Association employees requested to have the ability to take loans out against their retirement accounts (TIAA-CREF). A resolution of the Board Association is required to take advantage of this benefit. The Association will not incur any cost from this proposal.
 5. Financial reports will be supplied at the end of the month.
 6. Food services will look into the use of green products.
- Trustee Maria Diana accepted the position as the Board representative to the Educational Foundation.
 - The Capital Campaign is in full swing with the peer-to-peer solicitation stage taking place.
 - As positions open up on the Educational Foundation Board, a more diverse board will be created.
 - Additional committees will be established as needed for the capital campaign.

IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

Administrative Services Committee - None

Personnel and Finance Committee - None

Audit Committee - Trustee Herb Gareiss, Jr. provided an update:

1. Due to the implementation of Banner, the fund balance was low, and the College is in the process of replenishing this account.
2. In 2006, the College was audited for the period 9/1/04 – 8/31/06 by the State Comptroller's Office, and the Comptroller's office issued an audit summary in 2006, notifying the College of a few minor findings, which were resolved. To date, the College has not received any additional notification. Copies of the auditor's report can be obtained from VP Dan Bloomer.
3. The Audit Committee recommends that the Board institute a financial report, which will be issued quarterly.

Educational Policies and Student Affairs Committee - None

X. COMMENTS FROM THE PUBLIC

- Professor Kathleen Malia, president of the Faculty Association, reported:
- She attended the NYSUT conference in Cooperstown and noted that the faculty salaries at SUNY Orange are falling behind other parts of the state. Supporting data will be supplied at a later date.
- Faculty contract negotiations continue, and Professor Malia mentioned that the membership is not pleased with the negotiations to date. She asked to have a small faculty group meet with the Board. Trustee Gareiss suggested that the group attend a Committee of the Whole meeting.

XI. BOARD DISCUSSION - None

XII. BOARD ADJOURNMENT

At 8:00 pm a motion was made (Gareiss/Anthonisen) to adjourn the meeting.

Respectfully submitted,

Maryann Raab
Assistant to the President