

MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES  
MEETING HELD ON MONDAY, APRIL 9, 2007, AT 7:00 PM, ASSEMBLY ROOM, NEWBURGH  
EXTENSION CENTER, 2<sup>nd</sup> FLOOR

Present: Chair J. Wolfe, V. Chair B. Hodge, A. Anthonisen, J. Boyce, M. Diana, D. Mirro

Absent: R. Calderin, H. Gareiss, M. Murphy

**I. CALL TO ORDER**

At 6:55 pm Chair Joan Wolfe called the meeting and noted that a quorum was present.

**II. CONSENT AGENDA**

A motion was made to approve Consent Agenda  
Items A – D as presented.

Hodge/Anthonisen  
Unanimous

A. Approved the Minutes from the regular meeting held on March 12, 2007 as presented.

B. Approved the petty cash reports for March 2007 in the amounts of \$13.74.

C. Approved Faculty Retirement

<u>Name</u>	<u>Discipline</u>	<u>Service</u>	<u>Effective</u>
Evelyn M. Kinbar	Assistant Professor, Counselor Counseling Department	10	7/1/07

D. Approved Staff and Chair Appointment

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Helen Marie Boyle	Interim Assistant Department Chair	AY 2006-2007

**III. PRESIDENT'S REPORT**

President William Richards updated to the Trustees about the topics listed below:

- **NYS Budget** - The State budget passed and the following terms of the agreement are listed below:
  - \$150 per FTE increase in base operating aid
  - Rental aid at full 50% of projected costs – same as last year's budget
  - Contract courses, child care, and high-need programs continued at 2006-07 funding levels
- **NYS Attorney General's Investigation** – President Richards briefly discussed the Attorney General's investigation into the Student Loan Lending practices at state-operated campuses. A review of the practices at the College demonstrates that all practices are above board. A resolution to adopt the MOU from the Attorney General Office will be brought before the Board for approval.
- The Capital Campaign Management Team will hold their first meeting on 4/20. Trustee Wolfe has agreed to sit on this committee. The first gift to the Capital Campaign was presented to the College from Key Bank in the amount of \$25,000.
- Contracts with JMZ and Holt Engineering, the construction managing firm, should be forthcoming shortly. County Executive Edward Diana will host a meeting with all parties involved with the construction of the new campus to establish a timeline for 2007. The county intends to go out for bid for the first part of construction to commence in 2008.
- The Trustees were invited to attend the Tribute to the Women of Achievement Dinner on 5/8 at Anthony's Pier 9, where Trustees Emeritus Roberta Glinton will be honored for her numerous accomplishments.
- The College was just notified that the VTEA grant increased by \$74,000.

- Empire State College is interested in joining the College in November 2007 at Newburgh in the Maple Building. This location will be their new Southern New York Regional Office, which had previously been located in Westchester County.

#### IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM

Diane Bliss, president of the College Governance System, provided reports on the following issues:

1. This year the terms expire for Governance President and Vice President, both of whom are elected from and by the Assembly. At the last Assembly meeting, the Nominations Committee reported that at the close of nominations, the only candidate nominated for President was Diane Bliss, and for Vice President, Bob Misiak. The election will be formalized at the April Assembly.
2. The March Assembly included a rather extensive discussion about the proposed Student Feedback Forms Process Recommendations. The Assembly approved the Guidelines for Use. The Process Recommendations are the third and last piece to be voted on at the next Assembly, the student feedback form/instrument and guidelines for use having already been approved.
3. The upcoming April Assembly also includes a Global Initiative presentation planned through the VPAA's Office and coordinated by Paul Basinski.
4. Due to inclement weather, the Executive Committee retreat planned for last month was cancelled; however, the committee continues to plan for the coming academic year and for the assessment of governance. The Executive Committee hopes that more advance information about the college's goals and plans for the coming year will increase the focus and efficiency of governance committee work in the Fall.

#### V. REPORT OF THE STUDENT TRUSTEE

Student Trustee Jenna Boyce reported on students' events:

- **Student Senate's Semi-Formal** is scheduled on Friday evening, 4/20, at Eagle's Nest. The theme is "Wild, Wild West."
- **Job Fair** – is taking place on Thursday, 4/12 from 1 – 5 pm in the Physical Education Building.
- **Softball and Baseball** seasons are under way and both teams have winning records.
- **Golf** season started with our Student Trustee Jenna Boyce as the newest member on the team.
- Student elections will take place during the next few weeks.
- Former Student Trustee Donald Boyce is running for the president's position of the SUNY Student Association. If he wins this election, he will become a member of the SUNY Board of Trustees.

#### VI. OLD BUSINESS - None

#### VII. NEW BUSINESS - None

#### VIII. BOARD CHAIR COMMENTS

Board Chair Joan Wolfe announced several Trustee highlights:

- **NYCCT Conference** County Executive Edward Diana was honored. A JMZ poster honoring County Executive Diana was displayed at the conference with a backdrop of the new campus.
  - President, three trustees, Joan Wolfe, Arthur Anthonisen and Maria Diana attended this conference on 3/30 – 3/31.
  - Maryann Raab and five of her colleagues from the Community College Presidents Assistants Organization made an excellent presentation pertaining to New Trustee Orientation.
- The Board of Trustees/Cabinet Retreat will be held on Thursday, 5/10 at the Orange County Golf Club from 8 am – 1:30 pm.
- A Board Self-Evaluation will be conducted at the June Board meeting.

**IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS**

Administrative Services Committee - None

Personnel and Finance Committee - None

Audit Committee - None

Educational Policies and Student Affairs Committee - None

**X. COMMENTS FROM THE PUBLIC - None**

**XI. BOARD DISCUSSION - None**

**XII. BOARD ADJOURNMENT**

At 7:15 pm the Board adjourned by unanimous consent.

Respectfully submitted,

Maryann Raab  
Assistant to the President