

**SUNY Orange Foundation  
Executive Director Report  
May 23, 2018**

**Fundraising –**

**Home Show** – The Foundation Chair, other members of our Board, and I held a post-event meeting last week, in conjunction with College representatives and David McCarey, to discuss the fire code questions that arose this year on opening day of the event. This meeting was a proactive measure to avoid problems with the show next year. The College indicated that it did not receive any written report from the State Fire Inspector regarding the show. Following discussion, the group determined that the inspector was satisfied with the changes and explanations provided by the show, Foundation, and the College that day. Therefore, McCarey can continue to do set-up the same as he has in past years. We also discussed Internet access, since the College wi-fi system will change soon. Next year, it will no longer be possible to segregate guest users of the wi-fi in the gym, so it will not be feasible to charge the vendors separately for access. That revenue, about \$600 this year, will no longer be available.

**Annual Fund** – We had a fantastic response our first year participating in Hudson Valley Gives – Thank you to all. HV Gives should be an excellent venue for more alumni giving in the future. The fund continues to track well; we will send out the May solicitation later this month, which is our customary practice.

**New Scholarships** – This month I met with Steve Cohen, who was interested in establishing a new scholarship in honor of his mother, who recently passed. I am pleased to report that he created a new endowed scholarship in Nursing, with an initial gift of \$25,000. He hopes family and friends will add to the fund over time. At his point, the gift will establish the new fund, and we will award the first scholarship to a second-year student in 2019. I plan to add the contribution to the funds in the endowed scholarship fund at Vanguard. Mr. Cohen's family has an interesting history with both the College and Middletown; several members are alumni. We plan to develop the story into a feature for use in future alumni relations communication.

Also, the OTA reunion earlier this month raised funds for a new scholarship in that discipline, as well as scholarships given in honor of Flo Hannes, who is retiring as Department Chair in OTA. Mary is still calculating costs of the event before we have a total raised for the scholarship. Mary is also working with Tom Rikard on the Paul Rikard Golf Outing, which is scheduled for June 1 at West Hills Country Club and the Golf Committee for the Foundation outing. Our outing is June 21 at Town of Wallkill Golf Course. Please remember that the Foundation is providing a \$20,000 challenge match in celebration of the 20<sup>th</sup> Anniversary of the Outing, so help with sponsorships is always welcome. Both events are progressing well, with enthusiastic assistance from some of our newer board members.

We are also in the process of finalizing securing a bequest from an estate in Florida. The exact amount is not definite yet; the Foundation is one of several charities included in the Will. From my read of the documents, I would estimate the bequest at approximately \$18,000. It will be used to establish two spendable scholarships, named in honor of the late Mabel Sinnock and her husband, Donald Sinnock, who was a staff member at SUNY Orange. The deceased is Joseph P. Brinton III, and Mabel Sinnock was his late aunt.

Finally, Dr. Young shared the name of an individual in the community who is interested in matching scholarship funds for students who attend our new site in Port Jervis. Dr. Young recently provided me with some additional information regarding development of that program; information I need to structure a scholarship for that area.

**Major Gifts –**

Judy Osburn, Grant Director for the College, and I met last week with Cecilia Stancell, the Director of Programs, and Jennifer Killian, Program Officer, both Dyson Foundation staff. The Dyson Board is reviewing its interest in supporting community colleges in the Hudson Valley, and they visited each community college to discuss our student needs. It appears they are considering initiatives that support emergency student aid, childcare for children of students, and efforts to improve the retention and completion rates of our students. I discussed the College being part of the new Guided Pathways initiative in the state, as well as our new emergency fund grant, and the Morrison Lab School. They will bring these to the attention of their board, as part of potential planning for future funding options. The Dyson Foundation may be an excellent source of future support in any one of these areas.

**Scholarship Academic Works implementation** – The new software is up and working as designed. Unfortunately, the recent storm damage to the College's IT systems in Newburgh prevented us from using the system to meet with Scholarship Committee for our first round of entering student scholarships and the returning/continuing scholarships. We awarded all the Graduating scholarships, and we are in the final stage of the post-award process for those students, which involves acceptance of the scholarship and follow-up through the system. We will also be meeting this week with members of the College Scholarship Committee, at which time they will make recommendations for the first-round of entering student scholarships and the returning/continuing scholarships. Terry Saturno and I plan an expansion of the entering scholarship program to include additional review and recommendation meetings over the summer, to parallel our enrollment of those students.

**Committee Work –**

**Audit Committee** – The Audit Committee met in advance of the full Board on Monday to review proposals for a new auditor this year. Judelson, Giordano & Siegel did not submit a proposal due to a change in their business model, so the Foundation will have a new auditor this year.

**Human Resources** – Committee Chair Nick Illobre and have almost completed the draft of the policy manual, which the Executive Committee will have in draft form in about a week. Also, we are about to implement the new ADP time-keeping system, which is similar to the College's.

**Budget Planning** – Given the transition the Foundation is now undergoing, we plan to delay recommendation of a budget until the June 11 Executive Committee meeting, with an electronic review and approval by the full board immediately after.

**Scholarship Committee** – Terry Saturno and I met with Paul Basisnski, president of the College Governance Committee and Dr. Michele Paradies, VP of the Committee, to discuss revising the scholarship review and recommendation process. Dr. Paradies provided a copy of a 2014 agreement between the Governance Committee and the Foundation, which clarified some of the understanding of the existing process. Much of what was agreed to in that memo can no longer apply since the Foundation moved towards greater separation with the College.

**Alumni & Community Engagement** – As mentioned earlier, Mary Roth worked with the OTA department on a very successful 40<sup>th</sup> Anniversary of the College's Occupational Therapy Assistant (OTA) Program, held on May 5. She will also be assisting the Criminal Justice Department in promoting its new bachelor's degree agreement with Alfred University to our alumni from that program.

Respectfully submitted,  
Dr. Russell Hammond  
Executive Director