

**ORANGE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
WEDNESDAY, OCTOBER 21, 2020, 5 PM
via Zoom Technology**

Present: F. Watson, B. Vacca, T. Weddell, M. Murphy, R. Martucci, F. Hannes, T. Hunter,
J. Stanley

I. CALL TO ORDER: Chair Watson called the meeting to order at 5:00 PM.

The following is a transcript of the recorded board meeting.

Chair Watson: Good Evening everyone. This meeting of the Orange County Community College Board of Trustees will now come to order. Secretary Murray, would you please call the roll.

Secretary Murray: Sure.

Chair Watson?

Chair Watson: Present

Secretary Murray: Trustee Martucci

Trustee Martucci: Present

Secretary Murray: Trustee Hunter?

Trustee Hunter: Present

Secretary Murray: Trustee Hannes?

Trustee Hannes: Present

Secretary Murray: Trustee Murphy?

Trustee Murphy: Present

Secretary Murray: Trustee Weddell?

Trustee Weddell: Present

Secretary Murray: Trustee Vacca?

Trustee Vacca: Present

Trustee Stanley:

Secretary Murray: He is just arriving. Okay. We are all here.

Chair Watson: Do we have quorum?

Secretary Murray: Yes, we do Chair Watson

Chair Watson: Thank you.

Chair Watson: Item number two on the agenda is the consent agenda. Please note, consent agenda items held for discussion will be moved to item "E". The Chair will entertain a motion for approval of the consent agenda.

II. CONSENT AGENDA

Trustee Martucci: So moved.

Trustee Vacca: Seconded

Chair Watson: It's been moved and properly seconded. All in favor, please indicate by saying "Aye"

All: Aye

Chair Watson: Opposed?

All: No one opposed

Chair Watson: Consent Agenda approved.

Chair Watson: Item number three on our agenda is reports. First report being, President, Dr. Kristine Young.

III. REPORTS

A. PRESIDENT'S REPORT (Dr. Kristine Young)

Dr. Young: Thank you Chair Watson. Good evening trustees and to all gathered this evening, a different sort of President's report this evening. I have two PowerPoints and two brief notes and that will be my report.

So the first PowerPoint will be the briefer of the two and I shall see if I can make it appear and it appears that I am successful, but started at the end which is a very 2020 thing to do. So, I believe you can all see this at this time and, yes? Thank you Sister Peggy.

I think this will be brief. Trustees, last time that we were gathered together in September, you had a formal presentation on our recommendation about how to implement the 2020-2025 Strategic Plan that you approved last spring in May. And, at the time, we said that we would appreciate ...Administration would appreciate an extra month, October, just to be able to come back and say we had the opportunity to verify with some internal constituents; especially Shared Governance, that this implementation plan was understood and embraced and give opportunity for feedback. And, I'm here tonight to tell you that...well first to thank you for that extra month and to share that the slide deck I have up on the screen now is 98.5% as you saw it last month. With that extra opportunity of Cabinet, Shared Governance, particularly Executive Committee and PB committee, to kick it around a little bit. It comes back to you, the implementation plan, comes back to you pretty much as you saw it last month. And, so, it is a final product, and this is just a report to you. So, very, very quickly, we pulled out one objective from each of the

themes, we identified College units and shared governance standing committees that would take on responsibility for making sure those things happen. So, in this instance, this first objective, there was an additional shared governance committee that was recommended, so the, ah, Student Success Committee joined in there. So, small improvements, actually more groups signed on to help in some refinement in the metrics, in each case. So, I don't, I can send the slide deck to you so you have it for your files, but I would say nothing appreciable has happened here and I just wanted to include it in my report to acknowledge we did what we said we were going to do. The College community has seen it and we'll hop to work here, implementing the Strategic Plan. Any...I don't normally pause for questions in the report, but given the topic is there anything I could answer, respond to with respect to the Strategic Plan? You could next expect a more formal check in in February when we would kind of give you an interim report on how we're doing with this year's implementation of the Strategic Plan.

Okay, thank you for your support. We are excited about that one.

Dr. Young:

The second presentation I would like to share is a very late add. I found it in my email last night. And the first thing I need to do is make sure everyone understands this is not my work. I created the first slide in so much as I made the words on the left of the slide. Had I not been able to join the Board of Directors, I'm on the American Association of Community College's board of directors...so thank you again for your support of my involvement on that board. The Board of Directors was invited on October 16 to attend a presentation. I was involved with Karen Karp and Partners that day, and I wasn't able to attend in person. However, they shared out the slide deck with all directors and last night I looked at the slide deck and had I done it just earlier in the day it would have been so timely with the Enrollment Task Force that Chair Weddell is heading up and the conversation we had earlier in the day. So, I inserted it into my report because what you are about to see is a national perspective of higher education enrollment in 2020. And so, I'm just owning here on this first slide, this is not my work. I have pulled out slides from this presentation that is not my own. I got permission from AACCC to do this, but they asked for me, like, don't keep pushing this on because this isn't yours. So, I'm making all of these disclaimers up front, but it was too good not to share with you tonight in light of conversations you'll hear later on.

So, the presentation actually belongs to Dr. Doug Shapiro, who is the Executive Director of the influential National Student Clearing House Research Center which is a big deal research clearing house that we know well in the higher ed world. And so, this is a first and really credible look at what was going on in Enrollment during COVID-19.

So, as I mentioned, I pulled out some slides that I thought would be of particular interest to our Board of Trustees this evening.

So, on this slide...this is looking at all sectors of higher education in fall 2019 versus fall 2020 and it is verifying what we have heard or suspected, and that is community colleges are taking the hardest hit by far in higher education. One that corollary, well not a corollary, but something else that caught my attention, is that a sector that actually grew for the first time in years is the private for profit...not private, non-profits...we are not talking about the Mount Saint Mary's of the world, we are talking about the private, for profit grew students, which is very troubling to me. But we can see, we can verify, it's the two-year colleges that really lost students in the fall.

This slide shows a 5-year trend for the different sectors in higher education and I chose to keep it in the deck just to verify, again, what we know, that higher ed has been sluggish or decreasing in all sectors for these 5 years but especially, you know, especially community colleges there, the 2-year public sector over on the right hand side; that is certainly dropping off a cliff here in the current fall semester. I see, when I see the notes on my screen, I see that Dr. Shapiro is always reminding himself in this presentation to say this is preliminary data. Just over 50% of schools have responded, so I think he would be telling the audience this is an incomplete data set but preliminarily I guess I should be saying community colleges are definitely taking this pandemic the hardest in terms of enrollment.

Here is where things really start to get stunning, the next several slides for our discussion is just remarkable. This is first-time students, coming to an institution. Except for those privates, for profits, everybody is losing out on those first-time students. So, as we've been having informal conversations about students with different choices about sitting the fall out for a variety of reasons. And there is another slide at the end of the deck that talks about what those reasons might be; financial, gap years, a fear of the virus. This is verifying that most sectors are not seeing those first-time students in their classrooms.

This slide also teases them out by age and so when you look at the bottom at the public two-year sector, community college sector, it's a little interesting, we didn't do well in any age group, but least impacted in the traditional 18-20 year old sector. So, just an interesting note there.

This is showing different sorts of programs. What I thought was interesting to discuss with the board on this one is this is ranking, at the top of the screen, is more in our world. So, Associate degrees and sub-

associate certificates. And, then as you go down toward the bottom of the screen, that is where you get into your doctoral degrees. And this is comparing fall 2019, kind of a normal sort of semester, versus 2020 and once again, expressed another way; you can see the drop off in our sector, in our world. But look at that students are choosing to go to grad school maybe to wait out the pandemic. Post baccalaureate certificates, master's degrees, doctoral degrees, and graduate certificates are picking up students. We've seen this in recessions before. What we've also seen in recessions before is that students have gone to community colleges. But we are not seeing this. I think this asks, this begs, some really, really interesting questions about what's going on this time around.

This slide, "Student Demographics by Gender and Age"...Mr. Weddell, this one is dedicated to you, who has asked where are our gentlemen going in higher education? So, this captures all undergraduate students; this just isn't community colleges. But the men are going missing throughout their undergraduate years and every age group. And maybe if I had been able to attend this session, Dr. Shapiro may have offered some reasons why that is the case. So, I can't offer an explanation yet, but it's just not us. I know this is bearing out in our own data, but I was stunned to see this that even at the bottom of Dr. Shapiro's notes, men declining at 2-4 times the rate of women in every age group was a stunning find in this data set.

So, I think that's my last data slide, so Dr. Shapiro's take-aways...again, it was a much bigger deck, but qualifying yet again, early times on his data, but community colleges are taking it on the chin the worst. First time students are hard to find in any sector. Yup, something bad is happening in the current semester, fall 2020; all age groups are being affected. It seems that in his overall presentation to the AACC board of directors, he talked about dual enrollment a lot. We haven't quite entered our CCHS (Community College in High School) data yet, so this will be interesting to see how it bears out for us. This is so new to me, I haven't been able to talk with Erika Hackman yet, or any of her team, about how this is going for us. So, I don't know the answer to this question yet, but it's something that we need to watch. So, this is across all ethnic groups and as discussed, this is impacting men more than women. And as I alluded and talked about why is this happening? Family finances, affordability, perception of higher education at this time, and return on investment. We talked about the pandemic is affecting people; fear of the virus, fear of traveling, and responsibilities to family, as we know. And then of course, with those of us who are remote or the colleges that may go remote, the visual divide and some college environments this notion of taking a gap here.

So, one more time, again I want to say this is not my own; it is Dr. Doug Shapiro and as you can see I'm obsessed with making sure that you know this and giving credit where credit is due.

So, just wanted to report that out. I know I don't usually do that, but it seemed really, really timely, particularly based on the task force meeting that I was part of yesterday and maybe some comments that Mr. Weddell will be sharing later.

Any...I don't know, Mr. Watson, if you want to open it up for discussion? Or I can just give my two other quick things and just be done. You tell me.

Chair Watson: That will be fine.

Dr. Young: Okay, so then my last two quick notes were: next month I would be remiss if I did not preview for the board, that in addition to everything else you hear us working on at the College...Middle States. The College should like to stay accredited. So, our visit would, pandemic aside...they will come and they will visit us, whether that means that they can come to Middletown and Newburgh, or whether they will do it in some sort of virtual form, that will happen in Spring 2023. So, we are just starting to rev up the engines here. So, by next month, I am going to recommend that we probably start talking together, Administration and the Board, about what this means this time around. So, we will plan on talking about that, but call this the early morning announcement and we'll do more next time.

And, my final note is literally two hours ago, I guess, I found an email that County Executive, Steven Neuhaus, invited me to join the reform and reinvention collaborative advisory panel at the county level. So, I will be part of a group that will be studying County Sheriff Police Operations, reviewing current practices and protocols. So, I was very pleased to be selected to this group. Very interesting work. I would not have expected to have been identified but based on experience in public service. So, that was kind of an interesting and work will begin very shortly. So, I wanted to inform the board that I've been selected, and I shall serve. Thank you and that concludes my report.

Trustee Hannes: Congratulations on that. It's funny, I'm congratulating you on your work, but it speaks to, your respect and the appreciation of your role in our community. So, thank you.

Dr. Young: Thank you for that. I'm intrigued by this and I look forward to serving and honored. I am honored. Thank you.

Chair Watson: Thank you Trustee Hannes, I could not have said it better.

Thank you, Dr. Young for your report as well. I would like to say, briefly, that yes, Middle States is upon us. We all know that it takes a great deal of planning to prepare properly for our accreditation visits, meetings and all that take place around it. I look forward to it because I think that this College is in a tremendous position amongst our peers and it would be great to have Middle States come in and tell us that.

Alright, moving forward, on our reports agenda is Governance President, Paul Basinski. Paul are you with us?

B. REPORT OF THE COLLEGE GOVERNANCE SYSTEM (Paul Basinski)

Mr. Basinski: I am Fred. Thank you, Chair Watson and Good Evening Trustees. Yes, I guess I'll start by commenting on some of Kris' data. That's really sobering news; especially with regard to the male population in community colleges like ours. I think anecdotally, faculty have been noticing that decline for some time now. We've had some conversations and obviously we've got to do everything we can to arrest it. My goodness. SUNY Community College headcount, by the way, is down 10.7% fall to fall, from 19 to 20, so pretty significant.

The Governance report. First, I'd like to say that on behalf of Shared Governance we are pleased to be working with Administration and more broadly the College to implement the three objectives identified in the Strategic Plan for 2020-2021. You know, it's just nice to be working on a project that isn't specifically COVID-related. My sense is, and I think we all share this, that whatever is happening with the pandemic locally in Orange County but more generally in the region, business has to go on. And we are entrusted with doing the educational business of so many of the students that come to us in Orange County.

As Dr. Young noted, we have already sent feedback about the implementation of Year 1 of the plan through our planning and budgeting and executive committees. I also had an opportunity to meet this week with President Young and my vice president, Josh Lavorgna to talk a little bit about the plan. So, we are happy to be partnering. We feel that the committees that have been identified to be working to move forward Year 1 of the plan are certainly the appropriate committees of Shared Governance and we're going to get them schooled up pretty quickly folks and anything we can do to make Year 1 happen properly, we are certainly on board for that.

We are also working on some important recommendations. Briefly, Academic Technology Committee and the wonderful Maureen Larsen who chairs that committee, has sent us a rec to provide clear posting of student open hours for computer labs on our campuses, while not a lot of

students are coming to our campus at the moment because of the pandemic, that's true. But we've had problems in the past and since we are a Student Senate institution, we want to make sure that we prioritize student access to these computer labs in the Middletown and Newburgh campuses. So, we are currently dealing with a recommendation that addresses that for our student body.

We had a very interesting discussion, just two days ago, at our town hall meeting, our College Assembly, about a recommendation from Student Success Committee, to make available a consistent layout or template for credit bearing courses that are delivered via Blackboard. Boy that sounds like boiler plate stuff. It's pretty controversial so we had a discussion about that. We do have a recommendation; we hope to move forward with that recommendation and discuss it with our membership and ultimately get it to Administration by the end of this fall term.

I might have noted we did vote to approve, at our September Assembly, a vote of no confidence in the matter in which Chancellor Malatras was appointed by the SUNY BOT. And I did subsequently send on that vote from our membership to the Faculty Council of Community Colleges.

We also submitted to our 15 standing committee chairs, a list of suggested recommendations for their consideration for this academic year, the most fundamental of which is to review their charges with reference to the COVID pandemic and its impact on College operations and make specific and appropriate recommendations if necessary with regard to the new reality that all of us are unfortunately living in in these pandemic times.

And on that topic, I did meet as well this week with Dr. Young and we talked about our Safety and Security committee, the chair of that committee Professor Mirecki was in the meeting with us and a way we can activate the College Safety and Security Committee to involve it, germane to its charge as a sort of conduit for COVID matters that might involve long-range planning with regard to initiatives from the State University of New York or the Governor's Office, and to serve as a clearing house as well for any immediate concerns that our members, our faculty or supportive professional staff might have with respect to how Administration and the College is dealing with the Pandemic. So, we're looking forward to having our Safety and Security Committee working imminently on that.

I had a nice meeting at 3:00 with the Board Policy Committee, ably chaired by Flo Hannes and it is just a suburb bunch of folks and I am pleased to be our shared governance representative on that standing committee of the Board of Trustees.

Chairman Watson, that concludes my report other than to wish all you folks a Happy Halloween. However you celebrate, have a hot cider like I'm going to do, something, just anything to de-stress a little bit my friends. Thank you.

Chair Watson: We thank you for that report.

Alright next I'd like to move on to our Student Trustee, but before I introduce him, I'd like to say that he is on the job. He has been on many meetings over the past several weeks and his input has proved to be invaluable. So, without further ado, I'd like to introduce our Student Trustee, Jacques Stanley. Jacques, are you there?

C. REPORT OF THE STUDENT TRUSTEE – Jacques Stanley

Trustee Stanley: Yes sir I am. Can you hear me?
Thank you for those kind words sir. Good evening everyone on the board and Chairman Watson. This is Jacques Stanley, Student Report for October 21, 2020. On September 24, 2020, the Student Senate elected their officers. Nicholas Kanan was elected president; Chris Warren was selected as vice president; Max Jorzik as treasurer and Joy Ann Stewart as secretary. Our Student Senate is still working to fill the remaining open seats. Nonetheless they are fully operational and are supporting our student clubs. Many of our clubs remain active in planning activities for their members this academic year. Some clubs are still working on finding their footing in this virtual environment. The Center for Student Involvement and the Student Senate are aiding these clubs with creation of virtual club guides which provides suggestions and guidance on topics ranging from holding meetings and elections online to planning virtual events. On Friday, October 2, over 40 of our club leaders participated in Colt Night via Zoom. Students participated in workshops with topics including recruiting and retaining members in a virtual environment, combating Zoom fatigue and maximizing their groups' presence on social media. "I am a Leader" held its first workshop on October 8 via Zoom. It currently has 20 enrolled students. The Board of Activities has sponsored several successful, virtual and socially distanced events: virtual Bingo and trivia days and distributing of pumpkin painting kits for Halloween are among the many. A drive-in movie was held in the Orange Hall parking lot on the Middletown Campus with over 30 cars attending. With no further ado, I'd like to add the state of our student body is sound...smooth. I'd like to give the time back to the Chairman, Chairman Watson.

Chair Watson: We thank you for that report.
Moving forward, Mr. Vinnie Cazzetta with a report from the College Association.

D. REPORT OF COLLEGE ASSOCIATION (Vinnie Cazzetta)

Mr. Cazzetta: Good Evening Trustees, it's good to be with you again tonight.

The College Association held its first board meeting of the fiscal year on October 5 and we did that via Zoom. I also held an orientation for Trustee Hunter and Trustee Stanley, new members of the College Association Board. And a few days afterward, I held an orientation for Student Senate president, Nicholas Kanan, who is also a member of the Association given his new position.

At the board meeting, the thing that was really the focus was that given the current situation of the Association and no micro markets and a virtual bookstore and lower attendance in our daycare program, the board all acknowledged that the decisions we made a number of years ago in making some changes to Food service and Bookstore and the way we operated daycare have proven to be very sound decisions. We knew they were sound then and they are speaking that today as had we not made those decisions, the board felt that the College Association probably would at this point be out of business and not be able to make payroll. But, I can say to you tonight that in terms of the cash flow, the College Association is in good standing for the next 3 years if this situation were to remain as it is for the next 3 years, which we don't know but I hope it doesn't, but if it were to we are able to withstand this continuous pandemic.

And the final 2 items for you, after my orientation with Nicholas Kanan, he thought it would be of value for me to speak to the Student Senate. He learned a lot about the College Association, stuff that he never knew before, so I asked him to set that up and I'd be very happy to attend the Student Senate Zoom meeting and speak about the College Association, what does it mean, and how does it function for the College.

And the last item is the audit has been completed and very successfully and the board will discuss the audit at its December board meeting.

And, Chair Watson, that concludes my report and thank you very much for the opportunity.

Chair Watson: Thank you sir, so nice to see you again and we wish you well. Next on reports: Dawn Ansbro, Foundation Board. Dawn are you with us.

Secretary Murray: Dawn is here but for some reason her audio is not working. Dawn?

E. REPORT OF THE FOUNDATION BOARD – Dawn Ansbro

Ms. Ansbro: Is it better now?

Secretary Murray: We got ya.

Ms. Ansbro: Sorry, my headphones for some reason were messing me up.

Secretary Murray: That's okay. Thanks

Ms. Ansbro: I am just apologizing for my tardiness. I was working on some things for the leadership event which is coming up on Friday evening. So, just a quick note that you still have an opportunity to purchase a ticket. We are honoring our SUNY Orange Nursing alum, all of those amazing people who have been working on the front lines of the pandemic to keep our communities safe and healthy. We had a little over 25 nursing alumni who have submitted photos and quotes about their time here at SUNY Orange and about what they're doing and it's really been wonderful and inspiring to read about some of the things that they're doing and how they credit their successes to their time here at SUNY Orange. So, I hope you'll be able to join us. At this point, it looks as though we will net about \$32,000 on the event, not quite as successful as last year, we net about \$41,000. But, under the circumstances, and given that the event is virtual, I'm happy with that number. And we are raising money for new SIM equipment for the Nursing Department. So, that money will be put in a fund; we've already got about \$23,000 in that fund. This money will be added to that and we'll continue to fund raise so that we can get up to the roughly \$100,000 mark that is needed to purchase one. They're expensive but important. So, just an update on that.

I did want to also speak briefly about the Alumni Career panel that was held about a week ago with the Business Department. Jen D'Andrea, from my office, worked closely with our two...the department chair and co-chair of the Business Department. Identified four alumni who participated. We had over 90 people watching; students and alum and faculty. It was very well attended. It was recorded. We've already had requests from other Business Department faculty members for the recording so that they can share it with students who weren't able to participate, but we plan on doing more of those in the coming years. I know Jen is looking to speak right now with the Education Department and Human Services. That's going to be next on our list. But, a great way to engage our Alumni and a great way for students to kind of learn how these folks came up through the ranks, what their experiences were and how they parlayed their time at SUNY Orange into a successful career.

Just a quick update, we had our virtual chat with Kris. I believe that was after the last trustee meeting, I honestly can't recall. We had about 20 people who attended that event. I was hoping for more to be honest, but I'd like to try it again in the spring. I think it's a great opportunity for the donors to interact with Dr. Young and find out a little bit about what's happening here at the College, especially during these times.

Just a quick note, we did get a \$5,000 gift from Alvin King for the Gertrude Mokotoff scholarship. Alvin was Gertrude's significant other and we appreciate his gift and his support of SUNY Orange and the students.

And that is really...we're in the middle of Audit at this point so I won't have an audit report for you until November. But that is all I've got. Thank you so much. Any questions?

Chair Watson: Trustees?

Trustee Hannes: Well done Dawn. That pulling together the Career event. All of it. Well done.

Ms. Ansbro: Well, I cannot take credit for all of it. I will only report on all of it.

Trustee Murphy: I just wanted to say, I think having 90 attendees for the Business Alums was truly excellent. I know at the Mount when we've had things in the evening or in the late afternoons, we often did not get students, certainly of those numbers. And, so, there are some advantages to Zoom I think that people are able to obviously come from their own homes, and I'm delighted. Thank you.

Ms. Ansbro: I think engaging the Business Department faculty was really key. They were incredibly helpful in forming the questions, determining the content, encouraging students to come. It was a wonderful partnership.

Trustee Murphy: Thank you.

Chair Watson: Once again Dawn, we thank you for that report and we look forward to Friday evening.

Ms. Ansbro: Me too. Thank you so much Fred.

Chair Watson: Splendid program, looking forward.

Chair Watson: Alright, next we're going to have one special report this evening. And, before I introduce Gerianne Brusati, I would just like to...from all the trustees, from all of the College Community, thank her and her Student

Services team for the effort that they put forth towards our testing of late and everything. I am just so proud that of all of our sister colleges throughout New York State, we are one of the lowest in terms in terms of our enrollment loss and I'm sure that it's through the efforts of you and your team. And I just couldn't be more happy...even though we're down we have something we can feel good about. So, without further ado, Gerianne, you're going to give us a special report on Surveillance/Pooled Testing.

F. SPECIAL REPORT:

UPDATE ON SURVEILLANCE/POOLED TESTING:

Gerianne Brusati, VP for Student Services

VP Brusati: Sure, thank you and thank you for recognizing the work that my team did this semester.

So, pooled testing, we are in Week 3 of our surveillance testing. We've completed 6 test sessions; 3 at the Middletown campus, 3 at the Newburgh Campus. We've tested over 600 students and staff. Right now, so far, all of our results have been presumed negative. So, we are working very closely with Upstate Medical Center, getting our samples up to them. Our turn-around time is about 36 hours so I know that the folks at the lab are working with all of the SUNY colleges but they are really doing their darndest to make sure that we get our results back as quickly as possible.

Lots of people are involved in this work but I would be remiss if I didn't recognize our Clinical Lab Sciences Department Chair, Nadia Rajsz and her team of students because they are handling the most challenging part of this which is actually the physical pooling of the samples. So, we have staff from Academic Affairs, from Student Services, the nurses from our Wellness Center and some student volunteers all playing a role in moving students through the process. The students have been great, very responsive. They all have done what we've asked them to do beforehand so they're in and out pretty quickly.

We will continue with our testing until November 19 so we have a little bit of a ways to go and I think we would have a plan in place were we to have to go forward with this in the spring. So, all things being equal, it's going the way it should.

Thank you.

Chair Watson: Questions trustees? There are none. Thank you Gerianne for that report and we wish you much luck as we move forward.

That concludes our reports section of our meeting. We will now move to “Old Business.” The first under “Old Business” is a report from the Enrollment Task Force, Trustee Tom Weddell.

IV: OLD BUSINESS

Report of the Enrollment Task Force (Tom Weddell)

Trustee Weddell: Good Evening. Our committee met for about an hour and a half a couple days ago and we had a great discussion on where we’re at. We started this about 6 months ago; of course, right away we got shut down by the COVID and it was hard to figure out where we were going with this.

First of all, our enrollment for our fall semester was down 6.4% which is significantly under the number of most of the other community colleges. And, again, I want to thank Gerianne for really helping out in that area with Maynard. I think that was a great accomplishment by the College within itself since we started the Enrollment committee. But we have been meeting and again the purpose of this is to really figure out how we can increase enrollment at Orange County Community College, and what things we need to do to increase the enrollment there. So, we want to figure out what we can do better to attract the students and what we’ve got to do differently potentially to attract students.

So, some of the suggestions that we’ve gone over in our committee meeting was we wanted to survey our existing students, potentially with like a survey monkey or something to get an idea of why some of the students came to Orange County Community College to begin with and what did they like about it, how hard it was to get enrolled. All those little things that we could possibly find out. We also, with Shared Governance, offered that we should talk to a lot of the faculty to find out some of their input on the same reason why we’re not getting students, or why some of our students came to us. So, I think that was a great suggestion to do so we’re going to take up Paul on that.

So, we wanted to set up meetings with the high schools that we have in Orange County. We have some high schools that send us a lot of students. We have some high schools that send us just a handful. We want to find out why that is happening. So, we’re going to try to set up a Zoom chat with some of those counselors from the schools. Some of that information Gerianne has got to pull together for us so we can analyze that. So, I think that we’re on our way to getting some good ideas here. We had some really good conversation again on early engagements with students to get early acceptance. And we’re trying to figure out how we can go about to do that and we’re hoping that some of the high schools can give us some suggestions on how that may possibly be. But I’m really encouraged with

the committee that we have together. I'm encouraged that we can figure out some ways to possibly attract more students coming down the road here. One of my personal goals is to get more males enrolled in the College. I'm a little disappointed that the male enrollment...you can see from Dr. Young's report that the males in all categories have fallen off the charts. We've got to figure out why that's happening and how we can turn that around, at least in Orange County here. So, I'm hoping that we learn a lot in the next couple meetings that we have and we can start really trying to focus on getting the enrollment numbers up, and that would include this springtime, starting with this spring. So, I look forward to that. And that's my report on that. Are there any questions on that at all?

Chair Watson: Having none, Trustee Weddell we thank you for report and we also thank you for your leadership and giving direction on the Enrollment Task Force. Enrollment is a big thing, and we need to further improve. Even though we're down, we can make up that loss. Gerianne and Maynard, I'm sure you're working diligently.

Trustee Weddell: Well, I'm very encouraged that the Administration is focused on this and now Shared Governance is also focusing on this with us and I'm really encouraged that it is the mix that we have to have. Now we just pulled in the students to figure out where we've got to go with this. I think that would be a great help. And, our new student trustee, Stanley is on the committee as well, so we're getting some good input from him as well.

Chair Watson: We thank you for that report.

Alright that concludes our "Old Business" section. Now we move to "New Business."

V. NEW BUSINESS

Chair Watson: The first order of business in "New Business" is Resolution Number 1. All of the trustees have received this resolution in their packet, but I will read it before we take the vote to approve it. Orange County Community College, Board of Trustees, Resolution to Approve 2020 through 2021 New Employee Titles. Whereas the Chancellor of the...is everyone hearing me?

1. Resolution No. 1: Resolution to Approve 2020-2021 New Employee Titles.

Chair Watson: Whereas the Chancellor of the State University of New York has required that the boards of trustees submit for approval duties, statements, and professional titles for faculty and administrative staff. And, whereas this civil service law was amended by action of the 1971 session of the state

legislature by Chapter 1167 which requires that each Board of Trustees in Community colleges, files such qualifications for appointments and such specifications with the civil service commission and with the officers to which the certification is made. Now, therefore be it resolved that the Board of Trustees of the Orange County Community College approves the addition and revision of title names, qualifications, and or specifications from the following unclassified professional positions and orders it to be filled after approval by the Chancellor of the State University of New York.

I will not read all of the titles, but I will read the major sections: Management Confidential, Chair and Staff (New), Chair and Staff (Revised), Chair and grant...I'm sorry Staff and Chair Grant titles added to Staff and Chair contract.

Trustees, you can read the rest at your leisure. The Chair will entertain a motion for approval of this resolution.

Trustee Martucci: So moved
Trustee Hunter: Seconded

Chair Watson: All in favor, say Aye.
All: "Aye"

Chair Watson: Opposed?
There are none. The resolution is approved.

Chair Watson: The next order of business, the Chair will entertain a motion to approve Board Policy 3.5, Drug-Free College, and delete BP 6.13 which is incorporated into Board Policy 3.5, and renumbering of the following policies:

BP 6.14 to BP 6.13
BP 6.15 to BP 6.14
BP 6.16 to BP 6.15

2. Motion to Approve BP 3.5: Drug-Free College, delete BP 6.13 (incorporated into BP 3.5) and renumbering the following Board policies:

Is there a motion?

Trustee Vacca: So moved
Trustee Murphy: Second
Chair Watson: Moved and seconded to approve the motion for Board Policy 3.5 as read.
All in favor?

All: "Aye"

Chair Watson: Opposed? Motion carries. The board policy is approved and incorporated.

Next order of business...that concludes "New Business." The next order business is "Chairman's Comments"

VI. CHAIRMAN'S COMMENTS

I just have a few comments at this point.

I did want to let my fellow trustees know that I was asked to serve as the Treasurer for NYCCT for the upcoming NYCCT year and I have accepted that nomination and I will be approved at the next formal meeting. What this means is I will be a member of the executive committee. Of course, in the past, I've served on NYCCT as a voting member, but I will now serve as a member of the executive committee. I appreciate your support in sending me to the meetings. Now that we are meeting via Zoom there is very little expense on it, but as you know I've attended most of the NYCCT meetings in the past. I thank you for your support and I look forward to my future service as a treasurer there.

I will not have any further comments. That kind of completes what I wanted to say to you, and I've thanked everyone I had in mind.

So, we will move further to our committee reports and board recommendations. The first committee report is Academic and Student Services, Bill Vacca. Bill, do you have a report for this meeting?

Trustee Vacca: Not today, Chair Watson. We met just before the board meeting. I will have a report for you in November.

Chair Watson: Audit and Finance, once again, Trustee Weddell.

VII. COMMITTEE REPORTS:

Audit and Finance Committee: Trustee Weddell

Trustee Weddell: We met a couple times this month before our last meeting and continually working on the budget and making adjustments where they need to be made. It seems to be an ongoing event here with the State of New York changing the rules and SUNY overall changes some of the rules and the way we're getting funded here. I think we've got it under control though. I think we're in good shape right at the moment. So, fortunately, we do have a fund balance we could potentially use and that, so I think we're

going to have an Executive meeting to discuss the changes that we need to make for the budget some time tonight. Is that correct?

Chair Watson: Yes, that is correct. We are going to have Executive Session this evening. It is on the agenda.

Trustee Weddell: Okay, so that is one of the things we need to do there. But, other than that, we've been meeting, we met, like I say, a couple times since the last meeting. We've been working on it diligently.

Chair Watson: Okay, we thank you for that report.
No report from Governance and Nominating.
We do have a new Policy Committee Chair, that is Trustee Flo Hannes.
Flo, do you have a report for this evening.

Policy Committee: Trustee Hannes

Trustee Hannes: I sure do. Based on a meeting earlier today, I would firstly like to express my gratitude to the chair, to Mr. Watson, for appointing me as Chair of this committee. I find that with some trepidation, past, I am now excited to be a part of the review of our policies and the development of new policy. And my incredible gratitude to Mike Albright for providing an informative and comprehensive orientation to the Policy Committee.

At today's meeting, we discussed the update regarding the legal review of our policies, which...the last time that was done was in 2004 and 2005 so long overdue. And, being followed up by a legal firm that is looking to make sure we are in legal wording and basically tightening up our policies.

At the same time, the committee is reviewing, under the guidance of Mike, who serves a very important role in this, of reviewing the policies that exist to see how we can consolidate the policies with wording, really editing it to signify what the policy stands for. And, regarding the policy putting more information into the procedural manual. An example of that will be coming up at the next meeting. The committee will now be reviewing a rather extensively long policy related to the role of vice presidents, which can be extremely condensed, as Mike has done, into a paragraph and then moving a great deal of the verbiage into a procedural document. So, stay tuned. We will be bringing that to you next month.

I would also like to thank the president of Governance, who sits on the Policy Committee, Paul Basinski, for offering to look into the policies that exist at our peer schools to see what's state of the art, make sure that we are addressing all that we should. My sense is we are probably ahead of most of them, but Paul has graciously responded to that task of looking at

policies at other schools. And Paul stated this, and I wholeheartedly agree that he is pleased that Governance, that the Faculty and Staff are represented on the Policy committee. And I am pleased that it is in keeping with the board's desire for transparency, to have the president of Governance as a member of our committee.

And I look forward to reviewing and editing with Mike and the committee and bringing a tighter policy and procedural manual to the College.

Chair Watson: Trustee Hannes, we thank you for that report. We look forward very much to your service as the chair. I know you were appointed, but I thank you for agreeing.

Alright, moving forward, next on our agenda is "Comments from the Public" and Secretary Murray I would ask that you would let our first public member in, Michelle Tubbs. Michelle, are you out there?

Michelle Tubbs: I am Chair Watson.

Secretary Murray: There she is.

VIII. COMMENTS FROM THE PUBLIC:

Michelle Tubbs: Thank you. Good evening everybody. I'm glad to be here with you all, albeit virtually. I do look forward to the days where we can be together back in presumably the Gilman Center, or at least someplace on campus.

I do have a report to share with you tonight that pretty much will provide you with some insight into what myself as well as Paul Basinski, who is our Campus Governance leader, and Katie Sinsabaugh, who is our alternate delegate, learned from our attendance at our virtual fall plenary of the Faculty Council of Community Colleges on October 1 and 2. And, so during our time on those two days was a mixture of the committees of the council having time to meet with each other, as well as hearing reports from constituent groups, SUNY leaders and liaisons from different groups that we had. I'm going to share some of what I learned from those two days.

So, we heard from a total of four SUNY leaders. The first one we heard from was Merrill Tisch of the SUNY Board of Trustees. Her time with us was very short and basically addressed her disappointment, her as well as the board's disappointment, that we were not successful obviously in our lobbying efforts to secure that floor funding model that we have had for the last couple of years. In addition, she did address to some degree, the appointment of our newest Chancellor without an open and... While she did not express the vote of no confidence directly, she did indicate that the

board's decision, which was a highly supported decision by most of the board members, was that they could not be in limbo during the time of high exposure on many fronts and they did not want to have an interim Chancellor making decisions that would impact our campuses long term. So, those were kind of the two major reasons that were offered to support their decision to appoint the Chancellor that they did.

We did, shortly after that, heard from our new Chancellor, Jim Malatras. He didn't deliver a report but more so, asked and responded to questions that were asked to him by those in attendance. What I gathered from him is that he has a very strong interest in online education. He definitely has the feeling that we need to look at that differently and to be more aggressive as a system. He feels we are losing far too many New Yorkers to institutions and colleges outside of our system and outside of our state to online education options. So, he is definitely committed to bringing those New Yorkers back to our institutions to take their online courses. He definitely seems to be well-informed on different fronts that we seem to be under attack, financial...just kind of getting across the value of a higher education from a public institution in particular, institutions that are part of the SUNY system. I definitely felt that we can expect to see some new, innovative and creative approaches, to or from him in these arenas. He definitely alluded to probably thinking about beginning to explore new funding models for our community colleges and such. So, I definitely can...I got a positive feeling that he is in tune with areas and arenas that we struggle with and has been thinking about them and anticipates some different approaches.

We also heard from Tod Larsen who is the SUNY Provost. He did share...I know Paul alluded to it in his report...enrollment is certainly down SUNY-wide. SUNY-wide statistics that were shared with us at the time was that the SUNY system was down about 5.7%. And that, as Dr. Young certainly supported with her presentation, in the SUNY system, Community colleges certainly bear the brunt of that decrease in enrollment. The community colleges were down about 10.7% versus the state ops were only down about 1.5%. So, our system is consistent with what was shared more broadly earlier.

There is a talk...no official decision made...and you may have heard this, there is a talk within the SUNY system to eliminate to some degree, Spring breaks for our colleges, so that is definitely something that is on the radar.

There was some confirmation, perhaps that we will be moving forward with the Gen Ed reform that we had initiated and started last year, that kind of paused when COVID hit in mid-March. So, we are really going to

carry through the plans that we had, kind of on a 6-8 month delay due to the COVID-19 pandemic.

We also heard from Johanna Duncan-Poitier, who is the Vice Chancellor of Community Colleges and the Education pipeline. She shared with us some statistics regarding graduation rates and they shared with us a 10-year rate comparison from 2007 to 2017 and those 2 year, 3 year and 4 year graduation rates seem to have improved over that 10 year time frame. So, that was good news. She also shared that remedial student counts are decreasing mostly due to the new co-requisite models that many institutions are implementing and employing in mainly English and Math. We did have a discussion and we did point out that the need for remediation is not decreasing. We certainly are probably maybe seeing an increase to remediation over the last many years. With the new student count, we are able to fully enroll them and get them through their developmental needs a little bit more quickly. And she also did, at least verbally, ensure that community college presidential search processes will not change. As you were aware, many of us are a little concerned that a president might be set with the appointment of a Chancellor without a national transparent search and we certainly don't want that to trickle down to our campuses.

So, those are the highlights of what we heard from our SUNY leaders. We heard from some liaisons, or from groups. NYCCAP was there; their liaison was there, the NY Community College Association of Presidents, which Dr. Young is part of, the CAO group which is our Chief Academic Officer's group which Erika is part of, and then the Business Officers Association for Community Colleges also offered some remarks. So, from their comments, what I can summarize and present is that there is kind of a feeling out there that it is probably best to wait until after the election occurs in November to determine what our funding advocacy efforts will be, what we'll be advocating for and how to go about that. I do know NYCCAP, the executive committees of NYCCAP and the Faculty Council of Community Colleges did have a meeting planned in October to start planning and brainstorming toward going to advocate. So, that's good news at this time. There was confirmation that, as we are aware here, that campuses did receive the CARES Act money and then there was again just some information...to the best knowledge possible regarding funding from the state. What was reported at that time which seems to still be accurate as far as what we are hearing and experiencing is that we should expect at least a 20% reduction in our first quarter payment, which as you are aware we haven't received yet. So, that is delayed as well; expect it to come some time in November or December. State grants have also then...are only being paid at 20% reduction or they are only being paid at 80%. State grants that I understand we have here at the College are things such as our EOP grant, our TRIO grant, our Liberty Partnership grant. So,

those are examples of state grants that are only being funded at 80% and the Colleges are expected, and I think, have committed to making up that 20% gap. And then, also financial aid, state financial aid to our students as well as the Excelsior scholarship funding is only being provided and paid to our students at 80%. So, we are hoping those things are pauses and that that money does come through, but essentially there is no guarantee that that is going to happen. And, we did not actually have any resolutions that were approved or came out of our plenary. We actually have some typical normal fall or resolutions that come out of our fall plenary and then some come along one time. The typical ones to come out of our fall plenary are one regarding funding model and one regarding childcare. But, with all the uncertainties such as COVID-19, the election year, a new Chancellor and those types of things, we didn't feel it was appropriate for us to be putting together resolutions particular to funding models or childcare needs when so much is unknown and uncertain at this time. Not to say we won't sometime in the future of this academic year; it just did not come out of our fall plenary like they normally due.

But we did approve two items. One is a position statement on faculty inclusion on administrative searches below the presidential level. So, in our institution, that would be our vice-presidential searches and AVP searches. And then we also developed and approved a guidance document for governance proceedings in the event of a campus emergency or interruption. And, that really came out of, obviously, not just shared governance operations, but institutional operations, were highly affected and interrupted by COVID-19 at all of our community college institutions. And, while SUNY Orange was one where we were able to maintain high functionality and integrity of our shared governance operation, unfortunately that was not the experience at some of our sister community colleges. So, we felt the need to develop a guidance document to help all of the community colleges if they encounter something like this in the future, where their normal operations are interrupted or disrupted, that they have some sort of guidance to perhaps maintain their level as much as possible of their shared governance operations and functionality.

And that concludes my report and information I wanted to share unless there are any questions.

Chair Watson: I have a question. By chance, did anyone ask the Chancellor what his views are on consolidation of SUNY Community colleges?

Michelle Tubbs: No, that was not a particular question that was answered. But, that is certainly an interesting thought and I could reach out to our Council president to see if there had been any discussions that I'm not aware of on that topic that included the Chancellor and if she may have a sense on where he stands on that.

Chair Watson: Thank you. Michelle, we thank you for that report.

Michelle Tubbs: Thank you for the opportunity.

Chair Watson: Next, we have one other reservation for public comment and I'm going to need Secretary Murray to let that person in and also announce that person because I don't have that individual's name.

Secretary Murray: Sure, Chair Watson, unfortunately...that person was Janee Bricourt and she sent me a message to say that she had to leave the meeting due to a prior commitment so she'll be at the next meeting.

Chair Watson: Thank you very much.

Next, we'll open the floor to board discussions.

IX. BOARD DISCUSSION:

Chair Watson: Are there any trustees that would like to introduce anything at this time?

Hearing nothing, we have a need this evening to go to Executive Session to discuss an item that surrounds collective negotiations pursuant to Article 14 of the Civil Services law. The Chair will entertain a motion to move to Executive Session.

Trustee Murphy: So moved.

Trustee Martucci: Second

Chair Watson: And seconded. All in favor of moving to Executive Session indicate by saying "Aye"

All: "Aye"

Chair Watson: Secretary Murray can you set up the secondary meeting room.

Dr. Young: I'll jump in just to confirm again, as is our virtual environment custom, that the board and those that they invite into the Executive Session, move into the space for that particular reason. This meeting room remains opened for the public to remain in if they so choose and then when the board is done with the matter that was identified, the board moves back into this room. If there is a vote to be taken, they do that publicly and otherwise, moves back into the space to publicly adjourn that meeting.

Chair Watson: Correct me if I'm wrong, we are inviting the vice presidents?

Dr. Young: Correct. All 3 vice presidents and me, if you would permit that please.

Chair Watson: Yes, of course.

Secretary Murray: Okay, if everybody is ready, I'm going to open up the breakout room and you'll be moving there momentarily. We'll see you when you get back.

X. EXECUTIVE SESSION

Trustees entered into Executive Session at 6:20 PM

Trustees reentered the board meeting at 7:15 PM

Chair Watson: The board has been asked to consider some verbiage. Dr. Young are you there?

Dr. Young: I am.

Chair Watson: If you would please, would you read the motion, then the verbiage that will turn into a motion that the trustees will vote on.

Dr. Young: I would. This is for your consideration:

A resolution authorizing Administration to expend up to \$850,000 from fund balance to support personnel services for the remainder of fiscal year 2020-2021.

Chair Watson: Trustees, what is your pleasure?

Trustee Weddell: Moved.

Trustee Murphy: Second

Chair Watson: It's been moved by Trustee Weddell and seconded by Trustee Murphy. Is there any discussion on the matter? Hearing none, I would call for the vote. All in favor of the said motion. Dr. Young could you read it again please.

Dr. Young: Sure. It's a resolution authorizing Administration to expend up to \$850,000 from fund balance to support personnel services for the remainder of fiscal year 2020-2021.

Chair Watson: All in favor of the said motion. Secretary Murray would you please call the role.

Secretary Murray: Yes, I will

Chair Watson: Affirmative

Trustee Martucci: Yay

Trustee Hunter: Yes

Trustee Hannes: Abstain
Trustee Murphy: Yes
Trustee Weddell: Yes
Trustee Vacca: Yes
Trustee Stanley: Yes

Chair Watson: Alright, there are 7 yay, affirmatives and 1 abstention. The motion carries.

Secretary Murray: Very good.

Chair Watson: If there is no other business to come before this board, the Chair will entertain a motion for adjournment.

XI. BOARD ADJOURNMENT:

Trustee Vacca: So moved
Trustee Stanley: Second

Chair Watson: It's been moved and seconded. All in favor indicate by saying "aye" for adjournment.

All: Aye

Chair Watson: This meeting of the Board of Trustees is hereby adjourned.

Meeting Adjourned at 7:19 PM

Respectively Transcribed and Submitted, November 11, 2020
Carol A. Murray