

MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES  
MEETING HELD ON MONDAY, MAY 8, 2006, AT 7:00 PM, MUSIC ROOM, MORRISON HALL

Present: Chair R. Ginton, J. Wolfe, B. Hodge, J. Boyce, R. Calderin, H. Gareiss, D. Mirro, M. Murphy  
Absent: A. Anthonisen

**I. CALL TO ORDER**

At 7:15 pm Chair Roberta Ginton called the meeting to order.

- The Trustees from Rockland Community College, Chairwoman, Dr. Arlene W. Clinkscale, Trustees Caroline Osinga, Dr. Sonya Shapiro and Richard Kohlhausen were welcomed.
- Condolences were extended to Trustee Donald Mirro on the passing of his mother.

**II. CONSENT AGENDA**

A motion was made to approve Consent Agenda  
Items A – E as presented.

Gareiss/Murphy  
Unanimous

- A. Approved the Minutes from the regular meetings held on March 13 and April 10, 2006 as presented.
- B. Approved the petty cash reports for March and April 2006 in the amounts of \$74.06 and \$53.45, respectively, as presented.
- C. Approved Staff and Chair Appointments:

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Timothy M. Burger	IT Specialist I, Staff and Chair, Grade I	5/1/06
Diedre Costic	Chair, Department of Diagnostic Imaging	AY 2006-2007
Donald Green	Business Solutions Coordinator, Grade II	4/3/06
John W. Parsons	Custodial Manager, Staff and Chair, Grade II	4/24/06
Elizabeth Tarvin	Instructor/Coordinator of the Education Department, Staff and Chair	AY 2006-2007

- D. Approved Faculty Appointments:

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Marcia Clark	Nursing Instructor, Year 2, Department of Nursing, full-time, tenure track	AY 2006-2007
Anita McGlynn	Nursing Instructor, Year 2, Department of Nursing, full-time, tenure track	AY 2006-2007
Christopher Slichta	Instructor, Year 5, Department of English and Foreign Languages, full-time, tenure track	AY 2006-2007

E. Approved Faculty Retirement:

<u>Name</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
Renuka Khanna	Assistant Professor, English and Foreign Languages Department	16	7/1/06

Approved the status of Professor Emeritus to Assistant Professor Khanna for her 16 years of dedicated service to the College.

### III. PRESIDENT'S REPORT

President William Richards introduced the SUNY Orange recipients of the following national and state awards:

- ❖ Christine Borden, 2006 PTK All-USA Academic Achievement Award winner, was presented with a certificate and medal.
  - ❖ Karen Mahakian received a 2006 PTK All-USA Academic Achievement certificate. Karen's medal was awarded at the NYCCT luncheon and awards ceremony in Albany on 4/10/06.
  - ❖ Karen Mahakian and Cartmell Warrington were recognized as the recipients of the 2006 Chancellor's Award for Academic Excellence in Albany on 4/10/06.
  - ❖ Although Michael Maita was unable to attend this meeting, he was recognized for receiving the 2006 Chancellor's Award for Academic Excellence.
- The most common complaint President Richards hears is that Commencement always falls on the Saturday of Memorial Day weekend. Next year, Commencement will be held on Saturday, May 19, 2007, the Saturday prior to Memorial Day. Vice President Catherine Chew and President of the College Governance System Diane Bliss are working with the Academic Policy Committee to iron out the details for the date change.
  - A memorial for Professor Edgar Dass, English Department, will be held on Tuesday, May 16, 2007, at 8:30 am in Morrison Hall.
  - Last week, the State notified the College that we are being audited.
  - The Board of Trustees Retreat is scheduled for Thursday, 6/22/06. The President and the cabinet will provide a Strategic Plan update to the Board. It was noted that tremendous advances were made during the year.

### IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM

Diane Bliss, President of the College Governance System, reported on the following topics:

1. The upcoming Assembly agenda includes: a proposal by the Honors Advisory Committee to become an Honors Advisory Board and to dissolve the standing committee; an informational presentation of the IT Master Plan and Users' Policy to the College community; an outline of the calendar for the PBIE process as we enter our first cycle (an abbreviated version, to go the full process for the following year); and Executive Committee end of the year report.
2. The Faculty and Staff Development Committee revised its charge to show a more direct and advisory relationship between the committee and the newly established Center for Teaching and Learning.
3. Academic Policy Committee agreed to forward a proposal to the Executive Committee and then to Assembly for a change in policy that would change the late registration period from two to one week. Many feel this is a positive step in improving chances for student success and encouraging student responsibility. This committee is also looking at the medical leave policy for students, as well as its continual review of the Academic Policy manual.
4. The ad hoc Student Course Evaluation Committee will be bringing a recommendation to Assembly in the fall related to a college-wide instrument and process for Student Course Surveys to be administered.
5. The Assembly had some engaging Discussion Topics this semester, including last month's topic on the gap in perceptions between high school teachers and college professors about the preparedness of students for college. Discussion topics will continue as often as possible at Assembly meetings.

6. Diane Bliss extended her appreciation to the Executive Committee of Governance, the standing committee chairs and members and ad hoc committee members for their efforts this academic year. A considerable amount of work was accomplished, and she looks forward to next year's challenges.

7. Today was the last day of regularly scheduled day classes, and now the exam and grading period for many faculty begins in earnest. They are all looking forward to the semester's completion with graduation, when everyone – students, faculty, staff – can see the rewards of their hard work as students walk across the platform and receive their diplomas.

## V. REPORT OF THE STUDENT TRUSTEE

Student Trustee Jenna Boyce shared the following updates on student activities:

- **Charity Fundraiser** - The Student Senate in conjunction with the United Way will host a charity bowling night on 5/13/06 at the Chester Bowling Lanes at the cost of \$13 per person, which includes bowling from 9 pm to midnight.
- **Women's Softball** – The team won the District Championship in Erie, PA and will now advance to the National Tournament in Illinois. Last weekend the team clenched the Region XXI title in Rhode Island. This will be the sixth year that Coach Stacy Morris will guide SUNY Orange to the National Tournament.
- **Men's Baseball** – The team is dominating in their division. This is the first time since 1978 that the team won the Conference. Last weekend, they won the Regional Tournament and will play for the District Championship this weekend.
- **Men's Tennis** – The team placed first in the Regional Tournament. The entire team will travel to Texas to participate in the National Tournament.
- **SUNY Orange Athletics**: This is a great year for SUNY Orange Athletics. Four teams: Men's Basketball, Women's Tennis, Men's Tennis, Women's Softball won the regional tournaments and invitations to the national tournaments. If the Men's Baseball team is victorious in the District Finals, they will head to Tennessee for the NJCAA College World Series nationals.
- **Car Sale** – Healey Brothers will hold a huge car sale this weekend 5/6 and 5/7 on campus.
- **Information Center** – Admissions will host an information booth at the Galleria Crystal Run on Sunday, 5/7, from 12 – 4 pm.
- **Mother's Day Concerts** – The orchestra will hold at concert on Saturday, 5/13, at 3pm and the choir concert takes places on Sunday, 5/14, at 3 pm.

## VI. OLD BUSINESS - None

## VII. NEW BUSINESS

- |             |  |                               |
|-------------|--|-------------------------------|
| <b>I.</b>   | A motion was made to approve the Facilities Use Policy as presented.   | Calderin/Hodge<br>Unanimous   |
| <b>II.</b>  | A motion was made to accept the draft of the Facilities Master Plan as presented   | Gareiss/Calderin<br>Unanimous |
| <b>III.</b> | A motion was made for the approval of President William Richards to continue the facilities planning process with the Orange County Legislature. | Hodge/Wolfe<br>Unanimous      |

**VIII. COMMITTEE REPORTS AND/OR RECOMMENDATIONS**

**Administrative Services Committee - None**

**Personnel and Finance Committee - None**

**Educational Policies and Student Affairs Committee - None**

**IX. COMMENTS FROM THE PUBLIC**

- ✓ Professor Kathleen Malia, President of the Faculty Association, announced that she just returned from a baby shower for seven faculty members who are expecting babies.
- ✓ The visiting Trustees from Rockland Community College thanked our Board for inviting them to the meeting and for being such gracious hosts. The Rockland Board gained a great deal of information, which they will take back to their colleagues at Rockland Community College.

**X. BOARD DISCUSSION - None**

**XI. BOARD ADJOURNMENT**

At 7:40 pm, a motion was made (Glinton/Calderin) to adjourn the meeting.

Respectfully submitted,

Maryann Raab  
Assistant to the President